

EXECUTIVE SESSION

Mayor Roberge opened the Executive Session meeting at 5:00 PM.

Councilmember Lundy made a motion to go into Executive Session pursuant to Idaho Code 67-2345 – (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Councilmember Jordan seconded the motion. Roll Call: Councilmember Jordan – yes, Councilmember Lundy – yes, Councilmember Smith – yes, Councilmember Myers – absent.

Councilmember Lundy made a motion to come out of Executive Session at 5:55 PM. Councilmember Jordan seconded the motion. Motion carried.

Mayor Roberge stated that in executive session the council discussed personnel and staff and no decisions were made.

MINUTES OF THE REGULAR MEETING OF THE CITY OF DALTON GARDENS OCTOBER 4, 2018 CITY HALL 6:00 PM

Meeting was called to order by Mayor Roberge.

Councilmember Lundy led the pledge.

ROLL CALL:

Present were: Councilmembers Jordan, Lundy, Smith. Also present were Attorney Ken Jacobsen, Rand Wichman, City Planner and Valerie Anderson, City Clerk. Councilmember Myers was absent.

CONSENT CALENDAR: ACTION ITEM

Minutes of the Special Meeting September 13, 2018 and the Financial Statement from September 1, 2018 to September 30, 2018 and the claims so listed.

Councilmember Lundy made a motion to approve the consent calendar as listed on the agenda.

Councilmember Smith seconded the motion. Motion carried.

PUBLIC COMMENT PERIOD – No public comments were made.

PUBLIC HEARING ON AMENDMENTS TO MUNICIPAL CODE

Rand Wichman – City Planner explained that this is several amendments to the City Code which the Planning & Zoning Commission heard on September 11th, 2018 and approved the amendments. He explained that there are many areas of cleanup which we are doing in this amendment which include site disturbance, setbacks, height of structures, allowed uses in commercial zone, fencing, special use permits, residential uses out of the commercial zone, landscaping, we added notice and order procedures for code enforcement. Cell phones towers would be considered as a special use permit. Use by rights in the commercial zone, Stream protection was also discussed.

Public comment period was opened:

Vicki Rutherford – 7168 N. Rude Street – She stated that the ordinances code changes were not posted on the website and that people did not know what was being discussed.

Public comment period was closed.

The Mayor and Council commented on the Landscaping Development Agreement portion of the amendments to be able to have a good vision and improve the commercial district with an inviting appearance and enhance the landscaping. This portion of the code amendments will be addressed in the subarea plan which is being addressed in the Comprehensive Plan, so the agreement may need to be addressed at a later time. The council also had some questions on the height of structures; antennas are not included in the height of structures.

Councilmember Lundy moved to suspend reading of Ordinance #256, which title has been read, on three different days and have the title read once. Councilmember Jordan seconded the motion. Roll Call: Councilmember Jordan – yes, Councilmember Lundy – yes, Councilmember Smith – yes, Councilmember Myers – absent.

Councilmember Lundy moved to adopt Ordinance 256 by title only under suspension of the rules and that Ordinance 256 becomes an ordinance of the City of Dalton Gardens. Councilmember Jordan seconded the motion. Roll Call: Councilmember Jordan – yes, Councilmember Lundy – yes, Councilmember Smith – yes, Councilmember Myers – absent.

Councilmember Lundy moved to approve the summary of Ordinance 256 and call for its publication in the Coeur d'Alene Press. Councilmember Smith seconded the motion. Roll Call: Councilmember Jordan – yes, Councilmember Lundy – yes, Councilmember Smith – yes, Councilmember Myers – absent.

APPROVAL OF PUBLIC TRANSIT FUNDING AGREEMENT WITH KOOTENAI COUNTY

Councilmember Lundy gave a report on the stops through Dalton Gardens an average of 12,000 riders a month and many residents picked up by para transit with disabilities and of those most are school, work medical appointments and recreation. Of those 66% have a qualified disability, 34% is for entertainment, groceries, shopping and non-emergency trips. Dalton Gardens has about 700 residents using the para transit a month.

Councilmember Smith made a motion to approve the Public Transit Funding Agreement with Kootenai County in the amount of \$2,904.00. Councilmember Lundy seconded the motion. Roll Call: Councilmember Jordan – yes, Councilmember Lundy – yes, Councilmember Smith – yes, Councilmember Myers – absent.

APPROVAL OF TECHNOLOGY MONITORING SERVICES FOR COMPUTERS

Councilmember Lundy explained the changes for the monitoring and anti-virus system for the two workstations and the server. Through this new agreement we would be using AEM which is a part of Multi Systems Technology which we currently have doing the service.

Councilmember Lundy made a motion to approve the Multi System Technology /AEM contract for a total of \$2,931.52, changing the Risk Intelligence Agent to 2 workstations and a backup for PST Outlook with no additional cost. Councilmember Jordan seconded the motion. Roll Call: Councilmember Jordan – yes, Councilmember Lundy – yes, Councilmember Smith – yes, Councilmember Myers – absent.

APPROVAL OF LANDSCAPING DEVELOPMENT AGREEMENT – SILVER CITY VENTURES LLC

City Planner, Rand Wichman explained that the Silver City Ventures, LLC is the property at 7399 Aqua Circle in the name of Perimeter Security Group. They have gone through the Special Use Permit and are relocating the manufacturing to this address. They are enhancing the parking; there is an approach on the south direct to the building, the square footage meets all of the requirements and has relocated the fifteen foot of buffer in the front of the building which is on a corner lot.

Councilmember Jordan made a motion to approve the Mayor to sign the Landscaping Development Agreement with Silver City Ventures LLC. Councilmember Smith seconded the motion. Roll Call: Councilmember Jordan – yes, Councilmember Lundy – yes, Councilmember Smith – yes, Councilmember Myers – absent.

COUNCIL REPORTS:

Councilmember Jordan reported that crack sealing and pothole repair on 4th Street will be completed as soon as traffic control can be on site. Two new tires have been put on the front of the grader. He put out a remainder to not park in the ROW for the winter season for purposes of the grader from October 1, to April 1. Tree trimming will be done on Colfax, Valley, Mount Carrol and Davenport between Dalton and Hanley in the month of October. His goal for the next year is to purchase a snow gate for the grader.

Councilmember Lundy reported that the 3rd Annual Concert in the park was a great success and she thanked the sponsors for the great day. She also stated that we have had some technology problems this week with computers and also the projector is not repairable and we are in the process of purchasing a new one. We did receive the subarea plan for the Comprehensive Plan and we will be working with the Planning & Zoning Commission.

Mayor Roberge directed the council to have newsletter articles in to the city office by Thursday, October 13, 2018 for publication by the end of October. He also stated that the council will have a workshop with the traffic committee on October 18, 2018 at 6:00 PM at City Hall. We will also be looking at a change in the upcoming council meeting schedule for 2019.

Councilmember Smith reported that the community picnic was lots of fun with the K9 demonstration, Double J Dog Ranch and the drive 25 program which was created to reduce speeding in Dalton Gardens. A lab sample has been sent in to see if magnesium chloride was sprayed at the riding arena. She reported that she met with Captain Street and Lt. McFarland to work on the Enhanced Service contract with the primary objective for speeding traffic. In the spring they will hold one of their watch commander meetings at City Hall to meet with the public and discuss issues. She also reminded everyone to attend the traffic committee and city council workshop on October 18th at City Hall. Four more radar feedback signs were purchased and will be placed soon.

CITY CLERK: Valerie Anderson – City Clerk stated that the fiscal year has now closed and audit will be held the week of October 22nd, 2018. I am working on the quarter end. I have also been working on the recall process with Attorney Jacobsen, I attended the AIC Conference for three morning and we will be seeing some new changes coming soon. We have had several Public Records Request this month on different issues.

CITY ATTORNEY REPORT:

Attorney Ken Jacobsen stated that he has been working with staff, council and city planner on several issues this past month.

CITY ENGINEER REPORT:

Matt Gillis – Welch Comer stated that he has not been involved in the Government Way project and he does not have a final paving date. The question of the cuts which were made on Canfield and Hanley and at this point the cost factor is the main concern. It will not be a new road but will be done in a professional manner. We have been working with LHTAC on the 4th Street project and will hold a scope of work meeting on October 16th at City Hall. He reported that Melissa Cleveland with Welch Comer will be taking a new job with the City of Hayden in two weeks.

PLANNING CONSULTANT REPORT:

Rand Wichman, City Planner submitted a report and added that we did get the subarea plan to go along with the Comprehensive Plan and he will be going through the draft and put it back to the Planning & Zoning Commission for review in a workshop than have a public hearing with them and get it to the council in the coming months.

CODE ENFORCEMENT REPORT: Report submitted

BUILDING INSPECTOR REPORT:

Heath Sheppard with KCFR stated that the fire range is at moderate and there is no new report from the building inspector at this time.

ADJOURN

Councilmember made a motion to adjourn the meeting. Councilmember Smith seconded the motion. Motion carried.

Steve Roberge, Mayor

Valerie S. Anderson