

**MINUTES OF THE REGULAR MEETING OF THE
CITY OF DALTON GARDENS OCTOBER 5, 2017
CITY HALL 6:00 PM**

Meeting was called to order by Mayor Roberge

Councilmember Smith led the pledge

ROLL CALL:

Present were: Councilmembers Jordan, Lundy, Smith and Myers. Also present were Attorney Ken Jacobsen and Valerie Anderson, City Clerk, City Planners Cheri Howell & Rand Wichman.

CONSENT CALENDAR:

Minutes of the Regular Meeting September 7, 2017 a copy of which had been provided and the Financial Statement from September 1, 2017 to September 30, 2017 and the claims so listed.

Councilmember Lundy made a motion to approve the consent calendar as listed on the agenda.

Councilmember Smith seconded the motion. Motion carried.

PUBLIC COMMENT PERIOD

Sue Nussear – 6999 N. 4th Street – She explained to the council that the truck traffic on 4th Street is speeding and hauling heavy loads which are going to break down the road. She also stated that this is a safety hazard to the citizens of Dalton Gardens. She stated that the public is being treated like a main highway. Councilmember Jordan commented on the request and stated that we are working on some radar speed control sign and more patrol on 4th Street.

George Wuest – 6791 Rude Street – He stated that a drone was flying over his property last night and that they are illegal according to State Law 21-213, which stated no use of drones are allowed.

Public Comment was closed.

CONSIDERATION FOR APPROVAL OF SEWER MANAGEMENT AGREEMENT

Attorney Jacobsen stated that this the final draft of the Sewer Management Agreement between the City of Dalton Gardens and Panhandle Health District. This is the guideline in which Panhandle Health District controls the septic tanks in Dalton. One of the problems in the agreement is the mother in law units that are wanting to be built, and we do not want this to be permitted. We also discussed the septic period for pumping the Government Way project.

Councilmember Myers made a motion to approve the Sewer Management Agreement for the Mayor to sign and forward to the Panhandle Health District for their approval. Councilmember Lundy seconded the motion. Roll Call: Councilmember Jordan – yes, Councilmember Lundy – yes, Councilmember Myers – yes, Councilmember Smith – yes. Motion carried

APPROVAL OF PLANNING CONSULTANT CONTRACT WITH RAND WICHMAN PLANNING, LLC

Councilmember Lundy made a motion to approve the contract with Rand Wichman Planning, LLC as the new City Planner for the City of Dalton Gardens. Councilmember Smith seconded the motion. Roll Call: Councilmember Jordan – yes, Councilmember Lundy – yes, Councilmember Myers – yes, Councilmember Smith – yes. Motion carried

A brief introduction of Rand Wichman was given by Cheri Howell.

APPROVAL OF ENHANCED PATROL CONTRACT WITH KOOTENAI COUNTY SHERIFF'S OFFICE

Councilmember Smith stated that the contract is for a one year period and we did not get the Appendix A which is to be attached to the contract. Attorney Jacobsen suggested that the contract not be signed until we have the Appendix A.

Councilmember Myers made a motion to approve the Enhanced Patrol Contract with Kootenai County subject to the receipt of the Appendix A. Councilmember Lundy seconded the motion.

Roll Call: Councilmember Jordan – yes, Councilmember Lundy – yes, Councilmember Myers – yes, Councilmember Smith – yes. Motion carried

APPROVAL OF PROPOSAL FOR COMMERCIAL DISTRICT PLAN BY STUDIO CASCADE

Attorney Jacobsen stated that Studio Cascade has submitted a proposal for design in the Commercial District and review of the Comprehensive Plan in the amount of \$17,000. He stated that we will need a contract for the work which can be developed and signed by the Mayor with a motion to do so.

Councilmember Lundy stated that we have a very clear proposal and that it will address several areas in the Commercial District with the sewer line coming in next spring/summer. She stated that we will be talking to them in looking at ways to maybe reduce the cost of the project. This project would be focused on the participation of the business district, residents and stakeholders.

Councilmember Lundy made a motion to direct legal counsel to draft a contract with Studio Cascade per their proposal for work in the commercial district not to exceed \$17,000.00. Councilmember Smith seconded the motion. Roll Call: Councilmember Jordan – yes, Councilmember Lundy – yes, Councilmember Myers – yes, Councilmember Smith – yes. Motion carried

COUNCIL REPORTS

Councilmember Smith reported that the picnic was a success with WBC Entertainment providing music and announcements about two to three hundred people attended. She thanked everyone for their help and participation in the overall setup and take down. She stated the concert in the park was a success and a lot of fun. The Enhanced Patrol Services was slow this month due to transition at the Sheriff's office and we will be working with them to up our service to 8 hours of extra patrol a week. The traffic committee met on September 21st and discussed several issues. The next traffic committee meeting will be on October 19, 2017 @ 6:00 PM. The city also received a park donation for planting of flowers next spring.

Councilmember Myers stated that we have taken ownership of the fire station and thanks to Valerie Anderson we got the main office building and the shop painted.

Councilmember Lundy – No. report

Councilmember Jordan reported that radar signs have been put up on speed limit signs. He is working on the grader purchase with Lakes Highway. We are going to be working on the east end of Dalton Ave to do some grading on the street. He is working on the shoveling of sidewalks and roundabout for the winter. The plow truck is in the new building and we will be doing inventory on the sign and equipment for streets and getting things moved to the new location. He will be meeting with Melissa Cleveland from Welch Comer on the Chip Sealing for next year.

City Clerk reported that she attended the Clerk's Training in Boise with a lot of new information coming out with new session in January. She reported she is finishing up the monthly, quarterly and fiscal year end reports and will be preparing for the annual audit the week of November 6th.

City Attorney Ken Jacobsen reported that he just received the draft of the building inspector contract from Warren Merritt which will be on the November 2, 2017 agenda. The complaint for the property on 4th Street is completed and will be filed next week.

Matt Gillis, City Engineer – Welch Comer reported that the bid for the Government Way Project has been revised and handed back to LTHAC and advertise at the beginning of November for bid opening before the holiday season. The estimate for the project is expected to be about 11% higher at the present time.

Cheri Howell – Planner reported that she is working on the draft of the Comprehensive Plan and turning over the duties to the new City Planner Rand Wichman.

Code Enforcement report is in City Council packets.

Warren Merritt reported that the KCFR Building Inspector Contract will be going to his board on Monday night for approval than the City Council will get a complete contract.

Councilmember Lundy presented a short video in honor of Cheri Howell.

Councilmember Jordan made a motion to adjourn the meeting. Councilmember Smith seconded the motion. Motion carried.

Steve Roberge, Mayor

Valerie S. Anderson, City Clerk