

**MINUTES OF THE REGULAR MEETING OF THE
CITY OF DALTON GARDENS DECEMBER 7, 2017
CITY HALL 6:00 PM**

Meeting was called to order by Mayor Roberge

Councilmember Jordan led the pledge

ROLL CALL:

Present were: Councilmembers Jordan, Lundy, Smith and Myers. Also present were Attorney Ken Jacobsen and Valerie Anderson, City Clerk, City Planners Rand Wichman.

CONSENT CALENDAR:

Minutes of the Regular Meeting October 5, 2017 and the November 2, 2017 a copy of which had been provided and the Financial Statement from October 1, 2017 to October 31, 2017 and Financial Statement for November 1, 2017 to November 30, 2017 and the claims so listed.

Councilmember Jordan explained that there are two expenditures for P-18 which included a backup camera and lights.

Councilmember Lundy made a motion to approve the consent calendar as listed on the agenda for October and November 2017. Councilmember Jordan seconded the motion. Motion carried.

PUBLIC COMMENT PERIOD

Diane Fountain – Commissioner for Lakes Highway District – She commended the council for the speed limit signs which were put up in Dalton Gardens and believed that it would be a big help to the speeding issue in the City.

Steve Isaacson – Kootenai County Fire & Rescue – Steve reported on the Candy Cane Run held in Dalton Gardens on December 5, 2017. He reported that about \$1000.00 in cash was collected for toys for tots and 2000 pounds of food donations for the food bank.

Public comment period is closed.

DISCUSSION ON GOVERNMENT WAY SEWER PROJECT AND DALTON GARDENS STREETS BY WELCH COMER

Phil Boyd – Welch Comer – 350 E. Kathleen, CDA. Phil reported that the bids for the Government Way Project came in at a competitive price and the project has been awarded to Apollo Construction and they are in the final stages of putting together the package for the City of Dalton Gardens Sewer Project. The starting date for the construction of the project will be March or April 2018.

Phil explained that there is a funding opportunity for local Governments to apply for grant funds for road improvements. The design on the project must be presented with the application which is due on the 21st of December. The first application which the City would like to apply for is Strategic Initiative funds through LHTAC to construct traffic circles on Wilbur Ave. at the intersections of Rude, Colfax, and Valley. Councilmember Jordan explained that the cost for Welch Comer to put the application together, do the topographic survey, boundary survey and the design phase services would be a cost of \$16,470.00. He explained that the purpose of the

design would be to slow the traffic down on Wilbur Ave. when the road is punched through to US 95. The curbs would be designed to where we would not have the breakdown of the corners. The council had several questions which were discussed by the engineer in detail. If funds are not received this year we would be able to apply for the same type of funding next year. Stop signs on Valley and Colfax would stay in the location as they are presently. Councilmember Jordan explained that he has redone the chip seal schedule for the next few years. He explained that if this task order was approved that the city would decrease the amount of chip seal this year from \$128,000 to \$69,000 which would give us \$59,000 for the Wilbur Ave. project in this fiscal year budget. The council agreed that this a great opportunity and that they liked the idea.

Councilmember Jordan made a motion to approve Task Oder #17-04 for the Wilbur Traffic Circles in the amount of \$16,470 in detail 6-1 A-C. Councilmember Myers seconded the motion. Roll Call Vote: Councilmember Jordan – Yes, Councilmember Lundy – Yes, Councilmember Myers – Yes, Councilmember Smith – Yes. Motion carried.

Task Order #17-03 was also presented to the council for Child Pedestrian Safety funds through LHTAC to install speed feedback sign in the blocks around Dalton Elementary and Canfield Middle School.

Councilmember Lundy made a motion to approve Task Order #17-03 for Child Pedestrian Safety funding in the amount of \$3,710.00 for the funding application and the design phase only. Councilmember Jordan seconded the motion. Roll Call Vote: Councilmember Jordan – Yes, Councilmember Lundy – Yes, Councilmember Myers – Yes, Councilmember Smith – Yes. Motion carried.

ACCEPT CANVASS OF THE VOTERS ON NOVEMBER 7, 2017 CITY GENERAL ELECTION

Councilmember Smith made a motion to accept the November 7, 2017 Canvass of vote. Councilmember Jordan seconded the motion. Roll Call Vote: Councilmember Jordan – Yes, Councilmember Lundy – Yes, Councilmember Myers – Yes, Councilmember Smith – Yes. Motion carried.
Joe Myers received 110 votes and Denise Lundy received 112 votes.

APPROVAL OF GRADER PURCHASE AGREEMENT - LAKES HIGHWAY DISTRICT

Attorney Jacobsen explained that the notice of transfer of property was published by Lakes Highway District for the agreement and we must have a two-thirds vote of the council.

Councilmember Jordan made a motion to approve the cooperative purchase agreement with Lakes Highway District and the City of Dalton Gardens for one 1994 Caterpillar 140G Grader (PIN# 72V17140). Councilmember Smith seconded the motion. Roll Call Vote: Councilmember Jordan – Yes, Councilmember Lundy – Yes, Councilmember Myers – Yes, Councilmember Smith – Yes. Motion carried.

PROCLAMATION FOR “WOMEN’S ENTREPRENUERSHIP DAY”

Mayor Roberge read the Proclamation and gave a background of the event.

COUNCIL REPORTS:

Councilmember Smith reported that \$862 was received in traffic fines and the Enhanced Patrol is back in Dalton patrolling the side streets as well as the main streets. Last year the Sheriff's Department issued 491 citations in Dalton with 64% being speed related. Dalton Gardens is only 1% of the population in Kootenai County. The traffic committee met on November 16, 2017 and discussed goals for 2018 of speed limit enforcement, crosswalks, seek grant money for signage, update the website, add more radar signs and use the radar trailer. They would also like to get a line item budget in the 2018-2019 budget years. The next traffic meeting will be January 18th, 2018.

Councilmember Myers reported that the city picked up three deer in November. The furnaces at the city office have been serviced for the winter. He has been working with the auditors on some LID #2 questions and review of the depreciation schedule for the city and attended staff meeting.

Councilmember Lundy reported that we have engaged Studio Cascade to start working on the Commercial Corridor. She also stated that a draft of the Comprehensive Plan has been received. She is working with Doug Anderson at North Idaho Technical College on some roundabout art. We now have the ordinances on the website.

Councilmember Jordan reported that we received the speed radar trailer from the City of Post Falls. He explained that he has purchased a 2004 4X4 Pickup for \$1.00 from Lakes Highway District. The grader is in the shop and we are ready for snow.

Clerk Anderson reported she is in the final phase of the annual audit and we should have the final document for approval at the February council meeting. She has been working on the fiscal year end reports for the State and playing catch up after surgery.

Attorney Jacobsen reported that our new Planner has done a great job in organizing and getting things done as things have slowed down. The SMA will be brought back to the council at the February meeting. The bidding process for the LID is in process and the negotiations are still going on and we will have more information on the project later.

Councilmember Jordan made a motion to approve the purchase the of a 2004 4X4 Crew Cab Pickup Truck from Lakes Highway District for \$1.00. Councilmember Smith seconded the motion. Roll Call Vote: Councilmember Jordan – Yes, Councilmember Lundy – Yes, Councilmember Myers – Yes, Councilmember Smith – Yes. Motion carried.

Planning Consultant – Rand Wichman explained the report which was submitted in the council packet.

Code Inspector – No report

Building Inspector – No Report

EXECUTIVE SESSION: 67-2345 (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Councilmember Myers made a motion to go into Executive Session @ 7:40. Councilmember Lundy seconded the motion. Motion carried.

Councilmember Myers made a motion to come out of Executive Session @ 8:16. Councilmember Jordan seconded the motion. Motion carried.

In Executive Session the council discussed personnel issues.

Councilmember Jordan made a motion to adjourn the meeting. Councilmember Smith seconded the motion. Motion carried.

Steve Roberge, Mayor

Valerie S. Anderson