

City of Dalton Gardens
Regular City Council Meeting Minutes
Thursday November 9, 2023

Meeting conducted via teleconference and in person.

1. **CALL TO ORDER REGULAR CITY COUNCIL MEETING:** Opened 6:00 PM
2. **ROLL CALL:** Councilmembers Robert Wuest, Tyler Drechsel, Scott Jordan, and Mayor Edwards were physically present; Also present: Teresa Janzen-City Clerk/Treasurer, Chris Gabbert- City Attorney and Ryan Hughes-City Planner. Absent: Councilmember Aaron O'Brien
3. **PLEDGE OF ALLEGIANCE:** Lead by Mayor Edwards
4. **APPROVAL OF CONSENT CALENDAR:**
 - a. Minutes from the Regular Meeting October 12, 2023
 - b. Ratification of Bills from October 1-31, 2023
 - c. Monthly Financial Statement October 1-31, 2023

TDrechsel made a motion to approve the consent calendar items a through c. SJordan seconded.

SJordan: yes RWuest: yes TDrechsel: yes

Motion carries.

Councilmember RWuest requested that October 12, 2023 minutes be amended correcting spelling errors and clarifying the statements made regarding ARPA funds, and requested clarification on the ratified bills list vs the budget to actuals.

5. **CITY REPORTS**

- a. **City Engineer:** Christine Baker gave an update on the Child Pedestrian Safety beacons. Speed study in progress for the next several weeks. City Hall parking lot topographic data collected and being processed. Next step will be parking lot design. No answers from RPI on the product that used for the chipseal confirming that what was ordered was the same product that was applied.
- b. **City Planner:** Ryan Hughes updated the council of the Planning & Zoning's discussion to dispatch a survey to the commercial district regarding the commercial corridor design.
- c. **City Attorney:** City attorney Chris Gabbert suggested that archery use be added to the firearm language in section 9 of City Code applying to parks and facilities in addition to allowed and restricted uses.
- d. **KCSO:** Deputy Kreighton updated the council on the 40 traffic stops in October and two accidents. Neither accident was speed related.

Planning & Zoning Chairman Mike Becker addressed the council updating them of the commission's intent to solicit feedback from the commercial district stakeholders. Mr. Becker requested that the council approve the cost associated with sending to mailers to the just the property owners of the commercial corridor. All tenants occupying the commercial district will receive hand delivered letters/surveys from Chaiman Becker and Commissioner Chad Haunschild, who have agreed to deliver in person.

6. **PUBLIC COMMENT:** Opened 6:33 PM - Closed 6:37 PM

Joe Dobson 3678 E Garwood Rd, Hayden, Idaho- Requested that the council consider the LLA amendment proposed by the Planning & Zoning. Mr. Dobson explained that his application request for a LLA was denied for the 20% lot size coverage, however the LLA would bring both lots into conformity.

7. CITY BUSINESS:

- a. Consideration of Lot Line Adjustment Ordinance Revisions:** The City Planner reviewed the joint workshop held at the October 12, 2023 meeting with the Planning & Zoning commission. He also reminded the council that the approval of the proposed LLA revisions would allow current applicants to bring multiple properties into conforming status.

TDrechsel made a motion to suspend reading the Lot Line Adjustment Ordinance on three different days and have the title of the proposed ordinance read once. SJordan seconded. SJordan: yes RWuest: yes TDrechsel: yes Motion carries.

The City Clerk, TJanzen read the title of the proposed ordinance.

TDrechsel made a motion to adopt the Lot Line Adjustment Ordinance and directed the City Clerk to assign the appropriate number, and to publish once upon passage in the Coeur d'Alene Press. SJordan seconded. SJordan: yes RWuest: yes TDrechsel: yes Motion carries.

- b. Consideration of Fee Schedule Amendment:** The City Planner reviewed the proposed changes that the council discussed at the October 12, 2023 meeting regarding fee changes and additions, such as solar panels.

TDrechsel made a motion to approve the Fee Schedule as presented and pass Resolution 2023-5 to record the updated Fee Schedule for the City. RWuest seconded. SJordan: yes RWuest: yes TDrechsel: yes Motion carries.

- c. Consideration of Appeal for BP 23-18:** The City Attorney reviewed the appeal presented to the council and conveyed the applicant's request to add "yard art" to the City Code to avoid this process and confusion in the future. He also explained that the size of the structure is currently identified in code as an accessory structure.

RWuest made a motion to waive fees for the appeal, and refund permit fee for BP 23-18. TDrechsel seconded. SJordan: yes RWuest: yes TDrechsel: yes Motion carries.

- d. Consideration of Transfer Agreement with Dalton Gardens Irrigation District:** The City Attorney explained that the transfer of personal property from the city is outlined in the City Code and simply a formal protocol for the transfer of office desks no longer in use by the city and given to Dalton Irrigation District.

TDrechsel made a motion to approve the transfer agreement with Dalton Irrigation District to transfer two U-shaped desks from the administrative offices. SJordan seconded. SJordan: yes RWuest: yes TDrechsel: yes Motion carries.

- e. **Discussion of December Agenda Items:** The City Clerk reminded the council of the historic Candy Cane Run that the city has hosted with KCFR and asked for direction from the council to proceed with combining the Christmas community event with the Candy Cane Run. The council discussed the date availability and gave directions to proceed with combining the Candy Cane Run and the Christmas community event. The City Clerk also reminded the council that the 2024 meeting dates for the upcoming year should be discussed at the December 14, 2023 meeting.

- **2024 City Council meeting dates**

8. EXECUTIVE SESSION (if needed) Idaho Statute 74-206: Opened 6:55 PM Closed 8:12 PM

TDrechsel made a motion enter Executive Session under Idaho Statute 74-206 1A.

SJordan seconded.

SJordan: yes RWuest: yes TDrechsel: yes

Motion carries.

9. ADJOURNMENT: TDrechsel made motion to adjourn. SJordan seconded.

All in favor. Adjourned 8:12 PM



Dan Edwards, Mayor

ATTEST:



Teresa Janzen, City Clerk/ Treasurer