

**MINUTES OF THE REGULAR MEETING OF THE
CITY OF DALTON GARDENS FEBRUARY 1, 2018
CITY HALL 6:00 PM**

Meeting was called to order by Mayor Roberge.

Councilmember Jordan led the pledge.

ROLL CALL:

Present were: Councilmembers Jordan, Lundy, Smith and Myers. Also present were Attorney Ken Jacobsen and Valerie Anderson, City Clerk.

CONSENT CALENDAR:

Minutes of the Regular Meeting January 4, 2018 and the Financial Statement from January 1, 2018 to January 31, 2018 and the claims so listed.

Councilmember Lundy made a motion to approve the consent calendar as listed on the agenda.

Councilmember Jordan seconded the motion. Motion carried.

PUBLIC COMMENT PERIOD

Richard Epstein – 7224 N. Valley Street – He stated that he would like to see the city council packet and the financials posted on the website. He also stated that he has seen a coyote in his area and is concerned for the safety of the residents.

Public comment period was closed.

GOVERNMENT WAY SEWER PROJECT UPDATE

Matt Gillis – Welch Comer Engineering – Matt stated that the Government Way Sewer Project for the City of Dalton Gardens has been awarded to Apollo Construction and the expected start for the project will be the first part of April, 2018. The construction current cost of the sewer project is currently at \$722,401, inspection services is approx. \$80,000, and the recommended contingency cost is \$72,240 with a total cost of bid at \$874,641. The project will be constructed in two phases with the east and west side of the road in order to have a paved driving surface at all times. The sewer project will consist of about 85 services for the City of Dalton Gardens. Matt explained the Wilbur/Highway 95 through route which will take place in 2019. Robert Wuest a representative of the Dalton Water Association stated that the water portion of the Government Way Project will be constructed by TL Rivera and will be done in conjunction with the road and sewer project this summer.

4TH STREET PROPOSAL FOR COST AND DESIGN

Matt Gillis – Welch Comer Engineering – He presented the council with an estimated cost to locally advance the project in upfront funding. The cost breakdown is as follows: Topographic/Boundary Survey - \$40,000, Public Outreach - \$10,000, Concept Design - \$10,000, LETAC/ITD Administration Cost - \$80,000 for an estimate total of \$140,000 for fiscal year 2018. The city would need to go through the following steps first: 1) resolve the administrative cost with LHTAC, 2) get a signed State/Local Agreement and 3) select a consultant. The city would need to have at least three public forum meetings. Attorney Jacobsen advised the council to have Matt Gillis, our engineer, to prepare the State and Local Agreement and have the council proceed with approval. (The cost sheet for both projects is attached.)

COUNCIL REPORTS:

Councilmember Smith reported that we had 36 citations for the month of December and the traffic committee met on January 18th to discuss upcoming traffic issues and goals. She attending the meeting

with the Sheriff's office and discussed the options for a law enforcement officer on duty for the city on a full time bases. The total cost of a full time officer would be in the range of \$66 thousand dollars a year. She also asked about the City Impact Area and Attorney Jacobsen will get with her to discuss.

Councilmember Myers reported that he met with the Sheriff's office along with Councilmember Smith to discuss options for law enforcement in the future. He also attended the Wilbur and Highway 95 public meeting which was held Wednesday, January 31, 2018. He stated that the comment period for the Idaho Department of Transportation is until February 15, 2018. He also stated that he had been attending staff meetings with Mayor Roberge and office staff.

Councilmember Lundy reported that she attended the KMPO meeting and that she is working with Studio Cascade on the commercial corridor plan with interviews with property owners and local residents. Ryan Hughes from Studio Cascade will be putting together a pop up studio and design which will be held hopefully at one of the local business in the next few weeks. She also stated that she is interested in addressing the Bluegrass concert for the park and community.

Councilmember Jordan reported that vests for the road crew have been purchased, snow and ice removal has been going great and we are at about 55% of our budget for the year. He will be working on speed limit signs around the school. Load limits will be handled by the office with an application and a weight ticket submitted for approval.

Clerk Anderson reported that the 2017 audit is now complete and will be on the agenda for approval at the next meeting. W2's and 1099 have been completed and the 1st quarter of the Treasurers Report has been put on the website and advertised in the Coeur d'Alene Press. She reported that set up in Quick books for the tracking of the LID #2 financials is being worked on, and a resolution for the building permit fees will be presented to the council at the next meeting.

Attorney Jacobsen reported that the Sewer Management Agreement is being worked on by Planner Wichman and Panhandle Health District for approval soon.

City Engineer – Matt Gillis reported that the City did not receive any grant funding for the Wilbur traffic circles or the Child Safety Crossing. We will hold on to the information and we can submit on the next round of funding.

Code Enforcement – Report presented
City Planner – Report presented
Building Inspector – No report

Councilmember Jordan made a motion to adjourn the meeting. Councilmember Smith seconded the motion. Motion carried.

Steve Roberge, Mayor

Valerie S. Anderson