

MINUTES OF THE REGULAR MEETING OF THE CITY OF DALTON GARDENS

Meeting was held at the City Hall March 2, 2017, 6:00 PM
Meeting was called to order by Mayor Roberge
Councilmember Jordan led the pledge

ROLL CALL:

Present were: Councilmembers Lundy, Jordan, Smith and Myers. Also present was Ken Jacobsen, Attorney and Valerie Anderson, City Clerk

CONSENT CALENDAR:

Minutes of the Regular Meeting February 2, 2017 a copy of which had been provided and the Financial Statement from February 1, 2017 to February 28, 2017 and the claims so listed.
Councilmember Lundy made a motion to approve the consent calendar as listed on the agenda.
Councilmember Smith seconded the motion. Motion carried.

PUBLIC COMMENT PERIOD

Tony Kastella – 6088 N. 18th Street – He thanked Councilmember Jordan for the great job on the snow plowing for the winter season. He also suggested that we take a close look at the right a ways and not allow anything to be put on the ROW's for the snow plowing due to our narrow roads.

Public comment period was closed.

UPDATE ON TRAFFIC COUNT

Matt Gillis gave a brief explanation on the KMPO traffic count related model to the upcoming Wilbur extension project. He explained the number as they stand today and what the projected numbers will be after the construction. The model numbers are as follows: before construction AM peak traffic westbound 12 vehicles per hour (vph) eastbound 6 vph, PM peak traffic westbound 9 vph, eastbound 22 vph. After construction counts: AM westbound 28 vph, eastbound 17 vph, PM westbound 24 vph, eastbound 55 vph. We will do our traffic counts before the construction starts and the second count will be done after the construction. Crosswalks on streets are allowed at intersections and bike lines may also be narrowed on the roads to slow the traffic down.

GOVERNMENT WAY PROJECT FUNDING APPROVAL

The funding for the Government Way sewer construction is in the final stages and the City Attorney Ken Jacobsen and City Engineer Matt Gillis will put together the construction MOU and a special meeting will be held to approve the MOU for the construction and funding.

APPROVAL OF TASK ORDER #17-02 AND COOPERATIVE FUNDING AGREEMENT FOR CHIP SEALING

Melissa Cleveland – Welch Comer Engineering – She explained the chip sealing schedule for the city and explained that the City of Coeur d 'Alene will be the lead on the overall project this year which will include the City of Dalton Gardens and the City of Hayden.

Councilmember Myers made a motion to approve the cooperative fund agreement for joint chip sealing work with the City of Coeur d 'Alene and the City of Hayden and allow the staff to add work as needed according to budget. Councilmember Lundy seconded the motion. Roll Call: Councilmember Jordan – yes, Councilmember Lundy – yes, Councilmember Myers – yes, Councilmember Smith – yes.

Councilmember Lundy made a motion to approve task order 17-02 for the 2017 chip seal project. Councilmember Myers seconded the motion. Roll Call: Councilmember Jordan – yes, Councilmember Lundy – yes, Councilmember Myers – yes, Councilmember Smith – yes.

THE SWEEP CONTRACT

Councilmember Jordan made a motion to approve The Sweep Contract to sweep bike paths and one time sweep of the roundabout for 2017. Councilmember Lundy seconded the motion. Roll Call: Councilmember Jordan – yes, Councilmember Lundy – yes, Councilmember Myers – yes, Councilmember Smith – yes.

BEER & WINE LICENSES

P & N Corporation – dba Dalton Market – Pre-packaged only wine and beer & packaged bottles only licenses presented for renewal; no consumption on premises. They have completed applications and copies of State & County licenses.

Councilmember Lundy moved to approve the application for P & N Corporation, dba Dalton Market for beer and wine license. Councilmember Jordan seconded the motion. Motion carried.

Smokes & Suds, Inc. - Pre-packaged only wine and beer & packaged bottles only licenses presented for renewal; no consumption on premises. They have completed applications and copies of State & County licenses.

Councilmember Lundy moved to approve the application for Smokes & Suds, Inc. for beer and wine license. Councilmember Myers seconded the motion. Motion carried.

APPROVAL OF CROSSWALK PROGRAM AT DALTON ELEMENTARY

Attorney Jacobsen talked to the Risk Manager for ICRMP Insurance and they have no problem with the liability with the program. He stated that he would put together a letter agreement with the Dalton School District and the City of Dalton Gardens stating that the city would furnish the equipment and supplies and the school would be in charge of the program. Donations for the flags have been received and the city would purchase the buckets, posts, and stickers.

Councilmember Jordan made a motion to approve the Six Flags Crosswalk Program through donated funds for the Dalton Elementary School. Councilmember Lundy seconded the motion. Motion carried.

Council Reports

Councilmember Smith reported that we did not receive any enhanced patrol services this last month. The traffic committee will be meeting in March. The gazebo will be stained and trees will be trimmed in April.

Councilmember Myers reported that he attended the waste water meeting at the City of Coeur d'Alene. They may be a need to access the Dalton Sewer line for a tap for the County facilities on the Dalton Avenue Street side. We are responsible for the line until the bond is paid in full. He also announced that the Dalton Water Annual Meeting will be held next Monday at City Hall.

Mayor Roberge announced that he will be attending the Mayor's District quarterly meeting in Sandpoint.

Councilmember Lundy reported that the Planning Commission is starting workshops on the Comprehensive Plan and have put together a schedule for public forums and meeting over the next 6 months.

Councilmember Jordan reported that we will be filling potholes next week around the City; our winter maintenance contract has ended as of March 1st and will not be extended at this time. We have stayed

within the budget for the snow contract this year. The narrowing of the roads this winter was caused by people pushing snow into the ROW's and people parking in the streets, we will address this issue year. We will be doing some tree trimming on the ROW's this summer.

Clerk Anderson reported that the newsletter has been sent out on March 2, 2017. We are working on the painting of the outside of the City Office. Building permits have started coming in and we are busy with that process, we are working on code enforcement issues.

Attorney Jacobsen reported that we received some court citation money from the County of \$2013.00 and we are working on getting some more meetings on the past revenues. He is working on some sidewalk issues on Government Way, and also informed the council that we are going to be having discussions on liquor licenses in the future. We have meeting on the Sewer Management Agreement with Panhandle Health District on the 14th of March and Councilmember Myers will be at the meeting.

City Engineer – No. report

City Planning – No report

Building Inspector – No report

Code Enforcement – Mark Durant gave a report on the month duties he has been working on.

Councilmember Jordan made a motion to adjourn the meeting. Councilmember Smith seconded the motion. Motion carried.

Steve Roberge, Mayor

Valerie S. Anderson