

**MINUTES OF THE REGULAR MEETING OF THE
CITY OF DALTON GARDENS APRIL 5, 2018
CITY HALL 6:00 PM**

Meeting was called to order by Mayor Roberge

Councilmember Jordan led the pledge

ROLL CALL:

Present were: Councilmembers Jordan, Lundy, Smith and Myers. Also present were Attorney Ken Jacobsen, Rand Wichman, Planner and Valerie Anderson, City Clerk.

CONSENT CALENDAR:

Minutes of the Regular Meeting March 1, 2018 and the Financial Statement from March 1, 2018 to March 31, 2018 and the claims so listed.

Councilmember Lundy made a motion to approve the consent calendar as listed on the agenda. Councilmember Myers seconded the motion. Motion carried.

PUBLIC COMMENT PERIOD

Richard Epstein – 7224 N. Valley Street – Thanked the council for putting packets on the website. He also asked the council to consider doing something about the deer problem as he has seen coyotes in the neighborhood.

Tyler Drechsel – 6552 N. 16th Street – He stated his concern on the variance and lot size provisions which are stated in the new ordinance amendments. He also stated his concern on the frontage on a residential lot. Rand Wichman explained the lot frontage and subdivision provisions.

Public comment period is closed.

DISCUSSION ON SCHOOL ZONE SIGNAGE

Melissa Cleveland – Welch Comer Engineering - She presented information on the school zone signage. She suggested that the city put up all 20 MPH sign on all streets around the school with additional signs to read “when children are present.” Councilmember Jordan will do an inventory on the signs and see what needs to be ordered and have them installed.

PUBLIC HEARING – ORDINANCE #252

Rand Wichman, City Planner gave a brief summary of the ordinance stating that the Planning & Zoning Commission held a workshop on the ordinances and recommended the changes dealing with lot size, street frontage, one acre lots, paved surfaces and impervious surfaces, variances and a few other minor changes. The commission voted to move the ordinance changes to the city council for approval.

Public comment period was opened.

Robert Wuest – 7776 N. Mt. Carrol – He expressed his concern on paved surfaces, lot coverage and the coverage of paved surfaces for water runoff. He also expressed his concern on the 110’ of frontage and believed that it should be looked at on a one to one incident.

Public comment period was closed.

The council discussed the ordinance with several concerns as the SMA, lot size, drain fields, paved surfaces, variances, frontages and impervious surfaces.

Councilmember Lundy moved to suspend reading of Ordinance #252 on three different days and have the title read once. Title- an Ordinance of the City of Dalton Gardens, a municipal corporation of the State of Idaho, amending definitions, standards and procedures in Title 5, Chapter 1, Title 5, Chapter 5 and Title 5, Chapter 8 of the Dalton

Gardens municipal code providing severability, repealing confliction provisions and providing an effective date. Councilmember Jordan seconded the motion. Roll Call vote: Councilmember Jordan - yes, Councilmember Lundy – yes, Councilmember Myers – yes, Councilmember Smith – yes. Motion carried

Councilmember Lundy moved to adopt Ordinance #252 by title only under suspension of the rules and that Ordinance #252 becomes an ordinance of the City of Dalton Gardens. Councilmember Jordan seconded the motion. Roll Call vote: Councilmember Jordan - yes, Councilmember Lundy – yes, Councilmember Myers – no, Councilmember Smith – yes. Motion carried.

Councilmember Lundy moved to approve the summary of Ordinance #252 and call for the publication in the Coeur d’Alene Press. Councilmember Jordan seconded the motion. Roll Call vote: Councilmember Jordan - yes, Councilmember Lundy – yes, Councilmember Myers – no, Councilmember Smith – yes. Motion carried.

PUBLIC HEARING – ORDINANCE #253

Councilmember Lundy moved to suspend reading of Ordinance #253 on three different days and have the title read once. Title – An Ordinance of the City of Dalton Gardens, A municipal corporation of the State of Idaho, is amending Title 5, Chapter 6, Section 2, adding definitions and also amending Title 5, Chapter 6, Section 9 amending and clarifying expansion of non-conforming uses, providing severability, repealing confliction provisions and providing an effective date. Councilmember Smith seconded the motion Roll Call vote: Councilmember Jordan - yes, Councilmember Lundy – yes, Councilmember Myers – yes, Councilmember Smith – yes. Motion carried.

Councilmember Lundy moved to adopt Ordinance #253 by title under suspension of the rules and that Ordinance #253 becomes an ordinance of the City of Dalton Gardens. Councilmember Jordan seconded the motion. Roll Call vote: Councilmember Jordan - yes, Councilmember Lundy – yes, Councilmember Myers – yes, Councilmember Smith – yes. Motion carried.

Councilmember Lundy moved to approve the summary of Ordinance #253 and call for its publication in the Coeur d’Alene Press. Councilmember Smith seconded the motion. Roll Call vote: Councilmember Jordan - yes, Councilmember Lundy – yes, Councilmember Myers – yes, Councilmember Smith – yes. Motion carried.

APPROVAL OF THE SEWER MANAGEMENT PLAN AGREEMENT

Attorney Ken Jacobsen explained that there were several meetings on the draft and we also needed to amend the SMPA to fit in with the accessory livings units in Title 5 as was approved. This will need to be approved as of April 13th in order to have the Ordinances published in the paper first.

Councilmember Myers made a motion to approve the Sewage Management Plan Agreement and have the Mayor sign it. He also amended his motion to have it approved as of April 13th, 2018. Councilmember Lundy seconded the motion. Roll Call vote: Councilmember Jordan - yes, Councilmember Lundy – yes, Councilmember Myers – yes, Councilmember Smith – yes. Motion carried.

APPROVAL OF RESOLUTION #18-01 – AGREEMENT FOR STATE/LOCAL PROJECT

Attorney Jacobsen explained the Resolution for the 4th Street Project and stated that this is the first step in forming the State/Local Agreement for the project. After the agreement is signed and funds are paid by the City a consultant will be selected for the project and design and public meetings will be held.

Councilmember Myers made a motion to adopt Resolution 18-01 for the State/Local Agreement for the 4th Street Project and have the Mayor sign. Councilmember Jordan seconded the motion. Motion carried.

PUBLIC HEARING OF RESOLUTION #18-02 – BUILDING INSPECTOR FEES

Attorney Jacobsen explained that this Resolution is a result of the new contract which was entered into with the Kootenai County Fire and Rescue and the City of Dalton Gardens on building inspector fees. The new fees for building inspector will be \$70.00 per inspection on a permit and \$150.00 for plan check and a 20% administrative fee for all permits issued.

Public comment period was opened.

Vicki Rutherford – 7168 N. Rude Street – She asked for an explanation of the Exhibit “A” attached to the Resolution. Her concern was the 20% administration fee and what it was charged for. Attorney Jacobsen had explained the fees and why they were being charged in this manner.

Public comment period was closed.

The council discussed the fees being proposed and Councilmember Myers explained that this may need to be looked at later to see how this all comes out with the revenue and expenditures in the budget.

Councilmember Lundy made a motion to adopt Resolution #18-02 for building inspector fees according to Exhibit “A”. Councilmember Jordan seconded the motion. Roll Call vote: Councilmember Jordan - yes, Councilmember Lundy – yes, Councilmember Myers – yes, Councilmember Smith – yes. Motion carried.

SET BUDGET PUBLIC HEARING AND FIRST WORKSHOP FOR FISCAL YR. 2018-2019

Councilmember Jordan made a motion to approve the Public Hearing for the Fiscal Year 2019 budget to be held on August 23rd, 2018 @ 5:00 PM. Councilmember Smith seconded the motion. Motion carried.

Councilmember Jordan made a motion to set June 4th, 2018 @ 5:00 PM as the first workshop for council to work on the new fiscal year budget. Councilmember Smith seconded the motion. Motion carried.

EXTENSION OF TERM FOR PLANNING & ZONING BOARD MEMBERS RANDY BIDDLE & WALLY KINGERY

Mayor Roberge stated that the terms for Randy Biddle and Wally Kingery ended on March 31, 2018 and that he would like to extend the term to May 31, 2018 in order to complete the Comprehensive Plan. Randy Biddle has served for 12 years and Wally Kingery has served for 9 years.

Councilmember Smith moved to approve the extension of the two Planning & Zoning Commission members to May 31, 2018. Councilmember Myers seconded the motion. Motion carried.

COUNCIL REPORTS:

Councilmember Smith reported that the City Park has been spring cleaned; the first Athol Play Day at the Arena is scheduled for April 8th, 2018. January and February we had thirty five citations written for each month with twenty hours of enhanced patrol. Mayor Roberge and she will be meeting with the Sheriff’s Office on April 24th to discuss the patrol in Dalton Gardens. The traffic committee met on March 15th with 12 people attending. They discussed stop signs, meeting with Lakes Highway District, one way streets in Dalton, getting the Jamar box out more for the engineers to help with decisions on traffic calming. The committee will be presenting a budget to the council for the 2019 fiscal year.

Councilmember Myers reported that he attended the construction meeting for Government Way and that the traffic signal on Canfield will be removed and stop signs will be placed on the east/west traffic. He reported that there will be a public meeting on the Government Way project on Thursday, April 12th, 2018 @ 3:00 PM.

Councilmember Lundy reported that Studio Cascade held the pop-up studio on March 17th, 2018 and had 75 people attend. They will be submitting a report by the end of April to be reviewed. She reported that the telephone and internet service in the office has been switched to Spectrum and that the website is receiving over 6,000 hit per month.

Councilmember Jordan reported that the snow and ice removal budget came in under budget even with the purchase of the grader. We will be receiving pothole and crack seal bids soon and chip sealing will be going out for bid in April. He will be looking at doing some tree trimming on Mt. Carrol and Davenport. He thanked Jim Wuest for the excellent job he did on the winter maintenance of roads this winter.

City Clerk Valerie Anderson reported that the quarterly reports are completed, septic notices have been mailed out for 2018, and building permits are on the increase, working on the mailing of business license renewal for the 2018-2019 year, and that the traffic citation revenue from prior years is now completed and that the back revenue is approximately \$9232.00.

City Attorney Ken Jacobsen reported that he attended a meeting with Councilmember Myers, Dalton Water Association and the City of Coeur d'Alene to discuss readings for the new sewer installs on Government Woy and also the Fire Hydrants in Dalton Gardens.

City Engineer – No report
Code Enforcement – Submitted

City Planner – Rand Wichman submitted his report and explained that the prior month was working on the Comprehensive Plan doing rewrites, working on code enforcement issues and attending two workshops with the Planning & Zoning Commission.

Building Inspector – Warren Merritt – Kootenai County Fire & Rescue – He explained that the building inspector contract was changed due to it being very out dated and that the new inspection fee would be \$70.00 per inspection and the plan check fee would be \$150.00. He thanked the city for updating the information and getting a new contract in place.

Councilmember Jordan made a motion to adjourn the meeting. Councilmember Smith seconded the motion. Motion carried.

Steve Roberge, Mayor

Valerie S. Anderson