

**City of Dalton Gardens FY24 Budget Workshop,  
Fee Schedule Workshop &  
Regular City Council Meeting Minutes  
Thursday June 8, 2023**

*4:30 PM FY24 Budget Workshop*

*5:30 PM Fee Schedule Workshop*

*6:00 PM City Council Meeting*

Meeting conducted via teleconference and in person.

1. **CALL TO ORDER FY24 BUDGET WORKSHOP:** Council President Tyler Dreschel called workshop to order 4:30 PM
2. **ROLL CALL:** Councilmembers Robert Wuest, Scott Jordan, and Tyler Drechsel were physically present. Delayed arrival: Mayor Dan Edwards. Absent: Councilmember Aaron O'Brien. Also present: Teresa Janzen-City Clerk/Treasurer  
The City Clerk reviewed the FY23 budget vs the proposed FY24 budget and updated the council of the increases from CODG contractor fees and services, traffic and improvements within the city and recommended areas to adjust accordingly. The council determined which budget items would be addressed at the July 13, 2023, workshop and agreed to discuss ARPA funds once the base budget is complete.
1. **CALL TO ORDER FEE SCHEDULE WORKSHOP:** Opened 5:51PM- City Clerk presented the current fee schedule and reviewed the increases from KCFR and the associated increases for building permits, commercial business licenses, facility reservations, load limit fees, and adding solar permits. The City Clerk suggested a continued discussion at the July 13, 2023, meeting. The council discussed adding a provision of load trip fees and modifying the current load limit fees. The City Attorney expressed that the fees associated with the load limit fees for commercial trucks should reflect the impact of maintenance needed to maintain the integrity of the roads. The council agreed to discuss resolutions for load limits at the July 13, 2023, meeting. RWuest requested that Dalton Gardens residents have facility reservation fees waived or discounted. Mayor Edwards and the City Clerk discussed the fees associated with the use of City Hall and the administrative time to complete the facility reservations. The council agreed that no changes to the City Hall facility reservation fee will be waived at this time.
1. **CALL TO ORDER REGULAR CITY COUNCIL MEETING:** Opened 6:10 PM
2. **ROLL CALL:** Councilmembers Robert Wuest, Tyler Drechsel, Scott Jordan, and Mayor Edwards were physically present; Also present: Teresa Janzen-City Clerk/Treasurer, Ryan Hughes-City Planner, and Chris Gabbert- City Attorney. Absent: Councilmember Aaron O'Brien
3. **PLEDGE OF ALLEGIANCE:** Lead by Chris Gabbert
4. **APPROVAL OF CONSENT CALENDAR:**
  - a. Minutes from the Regular Meeting May 9, 2023
  - b. Minutes from the Special Meeting May 22, 2023
  - c. Ratification of Bills from May 1-31, 2023
  - d. Monthly Financial Statement May 1-31, 2023

**RWuest made a motion to approve the consent calendar items a through d. SJordan seconded. TDrechsel: yes SJordan: yes RWuest: yes Motion carries.**

## 5. CITY REPORTS

- a. **City Engineer:** Christine Baker gave an update on 2023 Chip Seal project and the Child Pedestrian Safety projects, both scheduled to begin in July. More details to follow as they become available. City Engineer provided the requested RPI quote for potential repairs on Hanley, from Government to 15<sup>th</sup> street and assessed damage. She advised the council that the findings determined that repairs are not as emergent as the current planned repairs to city streets. She suggested the best financial plan is to maintain the plan to address Hanley in 2025, recommended keeping Prairie Ave as an upcoming priority and partnering with Hayden to execute repairs. Pavement markings have been open to bid and are due June 20, 2023. Approval to be on the July 13, 2023, agenda. Asphalt to be performed on June 23, 2023. Councilmember SJordan requested a quote to gravel and oil Dalton Ave, East of 17<sup>th</sup> Street. Mayor approved and council agreed to have city staff to grade and hire a company to oil Dalton Ave East of 17<sup>th</sup> Street.
- b. **City Planner:** Ryan Hughes gave updates on increases in building permits and 2 special use permits that have been approved, subject to conditions. Commercial corridor community engagement discussion postponed until P&Z commission is in full attendance.
- c. **City Attorney:** City attorney Chris Gabbert reminded the council that city staff is working towards an updated Sewer Management Agreement and will present updated agreement when complete.
- d. **KCSO:** TJanzen gave the monthly update of 53 traffic stops and 37 citations in the month of May.
- e. **Code Enforcement:** TJanzen updated the council that the Code Enforcement position is still vacant and currently no applicants.

## 6. PUBLIC COMMENT: Opened 6:34 PM - Closed 6:42 PM

Sue Supp 7024 N 16th Street: Suggested contracting a professional specialized in determining allocation and disbursement of ARPA funds.

Cheryl Christopherson 2423 E Dalton Ave: Expressed her desire to have her street paved.

Rose Backs 1271 E Dalton Ave: School Plus request for a waiver for the commercial zoning code proof of compliance to receive funding from health and welfare to continue to provide childcare in the public schools for financially struggling families.

## 7. CITY BUSINESS:

- a. **Consideration of School Plus Program at Dalton Elementary:** City Attorney CGabbert reviewed the proposal and suggested there is no zoning issue present but also reminded the council that they could require a business license.

**TDrechsel made a motion to approve the School Plus request to continue to operate without a variance and waive business license requirement. SJordan seconded.**

**TDrechsel: yes SJordan: yes RWuest: yes Motion carries.**

- b. **Consideration of potential additions to chip seal FY23:** The council discussed the additional area on Valley Street where chipseal is needed and the cost to complete. The City Engineer gave the cost and recommended adding the additional area to the 2023 project.

**SJordan made a motion to complete the crack seal and chip seal on Valley St to Dalton Ave. TDrechsel seconded.**

**TDrechsel: yes SJordan: yes RWuest: yes Motion carries.**

- c. **Chip Seal Project Review:** The council explored the option of potentially applying a portion of ARPA funds towards necessary additions.
- d. **Discussion of ARPA Expenditures:** The council discussed incorporating a project manager experienced in working with ARPA funds to assist in the best practices of applying funds to the city's needs. The council agreed to submit itemized suggestions before July 4, 2023, to the City Clerk.
- e. **Discussion of July Agenda Items:**
- Potential Continuation of Public Hearing for Lot Line Adjustment
  - ARPA Funds Expenditures
  - Budget Workshop 5:00 PM
  - Fee Schedule
  - Pavement Marking Approval

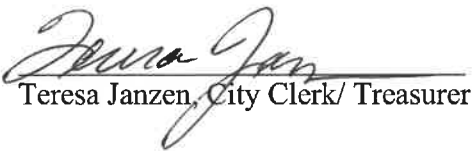
8. **EXECUTIVE SESSION (if needed) Idaho Statute 74-206:**  
None

9. **ADJOURNMENT: TDrechsel made motion to adjourn. SJordan seconded. All in favor. Adjourned 7:12 PM**



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Dan Edwards, Mayor

ATTEST:



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Teresa Janzen, City Clerk/ Treasurer