

**MINUTES OF THE REGULAR MEETING OF THE
CITY OF DALTON GARDENS APRIL 4, 2019
CITY HALL 6:00 PM**

Meeting was called to order by Clerk Anderson

Roll Call: Councilmember Jordan and Smith.

OATH OF OFFICE FOR TYLER DRECHSEL

Clerk Anderson performed the oath of office for Tyler Drechsel.

ROLL CALL:

Present were: Councilmembers Jordan, Drechsel and Smith. Also present were Attorney John Cafferty, Rand Wichman – City Planner and Valerie Anderson, City Clerk.

APPOINTMENT OF COUNCIL PRESIDENT

Councilmember Jordan made a motion to appointment Tyler Drechsel as Council President. No second was received therefore motion was withdrawn by Councilmember Jordan. Councilmember Drechsel made a motion to appointment Councilmember Smith as the Council President. Councilmember Jordan seconded the motion. Roll call Vote: Councilmember Jordan – yes, Councilmember Drechsel – yes, Councilmember Smith – yes. Motion carried.

Council President Smith took over and conducted the meeting.

PLEDGE OF ALLEGIANCE was led by Councilmember Drechsel.

CONSENT CALENDAR: ACTION ITEM

Minutes of the Regular Meeting March 7, 2019 and Special Meeting March 14, 2019 and the Financial Statement from March 1, 2019 to March 31, 2019 and the claims so listed.

Councilmember Jordan made a motion to approve the consent calendar as listed on the agenda.

Councilmember Drechsel seconded the motion. Motion carried.

PUBLIC COMMENT PERIOD

Lila Tatum – 7080 N. Valley St. – She asked the Attorney if it was a conflict of interest if Scott Jordan is running for Lakes Highway District and sits on the City of Dalton Gardens City Council? Mr. Cafferty stated that he could not give legal advice on the questions and that it is an election matter handled by the Secretary of State's Office. Mr. Cafferty stated that there are state laws that prohibit elected official from taking action on contracts.

Nancy Heffter – 5975 N. 16th Street – She was concerned with the 4th Street Project and asked that nothing be done on the matter until there is a full Mayor and Council.

Diane Shaw – 6063 N. 4th Street – She welcomed Tyler Drechsel to the council and trusted that the council would listen to the people.

Public comment period was closed.

**PUBLIC HEARING ON ASSESSMENT ROLLS FOR CITY OF DALTON GARDENS
LOCAL IMPROVEMENT DISTRICT #2 – Danielle Quade – Hawley Troxell & Matt Gillis –
Welch Comer Engineering**

Matt Gillis gave a brief power point presentation on the LID #2 which was created back with a different council. He explained the front footage and square foot of the lot are used to do the calculations which were used to determine the assessment rolls. He explained that the construction cost and inspection cost for the project were down from the original estimate and that hook ups would be started soon. Danielle Quade explained that the City did go out to the banks for the Request for Proposal on the purchase of the bond and we received two responses. She explained that the hearing tonight was for the council to hear objections to the assessment roll. Council President Smith opened the Public Hearing for the LID #2 assessment rolls. Danielle Quade read the one and only protest which was received by the City in protest. The protest letter was from Jerry Carlson -7736 N. Government Way, Dalton Gardens, Idaho which included a letter and two exhibits which were read into the record (see attached).

Wendell A. Sims – 7800 Government Way – He asked about the time frame for the hook up to the sewer system and Rand Wichman, City Planner for the City of Dalton Gardens stated that there is a 15 year payment and hookup if there are no water overages on the parcel. He also asked about the assessments to the condo units. Matt Gillis explained that the condos are assessed on square footage.

Jerry Carlson – 7736 N. Government Way, Suites 5, 6, &7 – He asked what the assessments are for the people on the Coeur d’Alene side of the project, and the valuations on the right-a-way purchases.

Matt Gillis, City Engineer addressed the questions presented by Mr. Carlson. He stated that it is important that we understand that the City of Coeur d’Alene does not own the west side of Government Way alone. On the west side Coeur d’Alene owns from Hanley Ave to Wilbur and that sewer can be served by other locations. The section North of Wilbur to Aqua Circle is in Kootenai County and they do not need sewer. The section from Aqua Circle north on the west side is the City of Hayden and they can serve their area with their facility. Therefore, there is no LID on the west side of Government Way due to the sewer already in place before the project. The Right-a-way purchases are with the City of Coeur d’Alene and they had full control of the purchases. Jerry Carlson asked several more questions about the west side properties which the City of Dalton Gardens does not have any control on the sewer system. Matt Gillis stated that the 13 properties on the Coeur d’Alene side and are in the area of impact. The question was asked by Carrie Chase – 7512 N. 4th Street why the Dalton Gardens business owners are asked to pay for the Coeur d’Alene sewer project. Danielle Quade addressed the question by Ms. Chase stating that it is not the City of Coeur d’Alene’s sewer project. It is the City of Dalton Gardens sewer project in connection with the Government Way road project. The business owners had public hearings and a protest period when the project was first implemented in 2010. Jerry Carlson stated that the removal of the right-a-way purchases for the property owners on the north end of the project was limited to purchase. Danielle Quade explained the purpose is to consider three main things: the regularity of proceedings, the correctness of the assessments and the amount of the assessment levied on a parcel. Craig Hunter manager of seven properties on Aqua Circle and Government Way asked about the property which was torn up on the right-a-way and the

sprinkler system which was damaged in the construction. Matt Gillis will provide the contact to Mr. Hunter for the repairs.

Public comment period was closed.

The council asked for a history of the LID which will be put together by Matt Gillis city Engineer and Danielle Quade bond counsel.

APPROVAL OF TASK ORDER 19-02 – 2019 CHIP SEAL PROJECT – Matt Gillis – Welch Comer Engineering explained the Task Order 19-02 for the chip seal in the City of Dalton Gardens. He stated that the streets to be completed this year would be Wilbur Avenue, Government Way to 15th Street and 15th Street, Dalton Ave. to Deerhaven. Councilmember Drechsel made a motion to approve the Chip Seal Task Order 19-02 with Welch Comer Engineering including Wilbur Ave – Government Way to 15th Street and 15th Street Dalton Ave. to Deer haven. Councilmember Jordan seconded the motion. Roll Call Vote: Councilmembers Jordan – yes, Drechsel – yes, Smith – yes.

ACCEPT CANVASS OF RECALL ELECTION VOTES FROM MARCH 12, 2019 – IDAHO CODE 50-412

Councilmember Smith made a motion to accept the canvass of recall election votes from the March 12, 2019 election. Councilmember Drechsel seconded the motion. Motion carried.

DETERMINATION OF MAYORAL SELECTION PROCESS

The council recommended that a resume, application for appointment and a letter of interest be submitted by the 18th of April, 2019 @ 5:00 PM. They also stated that the people applying for the position must live in the city for 1 year, have a skill set of management, budget, human resources background, city government experience and some knowledge of the codes. The public gave several suggestions on the process: Vicki Rutherford suggested putting it on the website and face book and having a couple of people from the community sit on the interview committee. Andy Smith suggested that a one year residence be required. Jeff Crandall suggested that a press release be put in the paper to save cost on advertisement. The council will have a Special Meeting on April 22nd, 2019 @ 5:00 PM to do interviews for the mayor position.

COUNCIL REPORTS:

Councilmember Smith reported that there were 13 traffic citations in the month of February, spring cleaning in the park will be being soon. She will be attending the Wildfire Workshop on April 18th, 2019. She also welcomed Tyler Drechsel to the Council.

Councilmember Drechsel thanked everyone for their support and is looking forward to serving on the council.

Councilmember Jordan reported that snow plowing is complete and load limits have been on and will be lifted this next week. We will be starting to do pothole repair and crack seal as soon as weather permits. He recognized Jim Wuest for his performance as the Cities grader operator. Avista will be starting gas line replacement in the city for the month of April.

CITY CLERK:

Clerk Anderson reported that the end of quarter reports have been completed and the Treasurer’s Report is on the website. Building permits are picking up for the spring. She has been working on the LID notices and sent out the RFP to the banks which are due on Friday, April 5th, 2019.

CITY ATTORNEY REPORT:

Attorney Cafferty reported that he has been working on issues dealing with the mayor selection procedures and some policies and procedures for the city. He suggested that the council be filled before any other main work is completed. There was a ruling on the lawsuit today and he suggested that they get together with the legal attorney on the case.

CITY ENGINEER REPORT: No Report

PLANNING CONSULTANT REPORT:

Rand Wichman – City Planner reported that many issues have come to a stop like the Comprehensive Plan, code amendments, city fee schedule and as soon as we get a full body we will have a workshop to address all of these issues. He reported he is also working on the water overage letters for the commercial district.

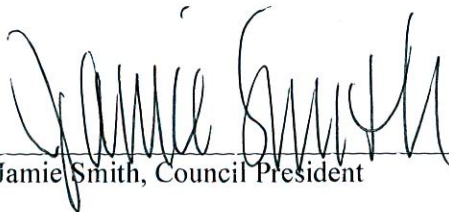
CODE ENFORCEMENT REPORT: Report Submitted

BUILDING INSPECTOR REPORT:

Warren Merritt – KC Fire & Rescue Chief welcomed Tyler Drechsel to the council and reported that they now have a new Deputy Fire Marshall Mike Bass who will be helping Jeryl Archer with the inspections and reviews.

ADJOURN

Councilmember Smith made a motion to adjourn the meeting. Councilmember Jordan seconded the motion. Motion carried.



Jamie Smith, Council President



Valerie S. Anderson, Clerk/Treasurer