



# **Agenda for the Budget Workshop and Regular Meeting Dalton Gardens City Council**

**Thursday, July 15<sup>th</sup>, 2021 @ 3:00 PM**

**Location: DALTON GARDENS CITY HALL, 6360 N 4<sup>th</sup> St., Dalton Gardens, ID**

Meeting will be conducted via teleconference and in person.

Please click this link to join the webinar via computer/smartphone:

<https://us02web.zoom.us/j/85446621331?pwd=RFZlL0pwMGFvSXlUMTh0dUwvUlpXdz09>

**Phone Number: 1-669-900-6833 or 1-346-248-7799 or 1-253-215-8782**

**Webinar ID: 854 4662 1331; Passcode: 432802**

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## **BUDGET WORKSHOP 3:00-5:00 PM**

- 1. CALL TO ORDER:**
- 2. ROLL CALL OF CITY COUNCIL MEMBERS:**
- 3. BUDGET WORKSHOP TO DISCUSS FY 22 BUDGET PROPOSAL**
- 4. ADJOURN WORKSHOP/BREAK**

## **CITY COUNCIL MEETING 5:00**

- 1. CALL TO ORDER:**
- 2. ROLL CALL OF CITY COUNCIL MEMBERS:**
- 3. PLEDGE OF ALLIGANCE:**
- 4. AMENDMENTS TO THE AGENDA- ACTION**
- 5. PUBLIC COMMENT PERIOD:**

Each speaker will be allowed a maximum of three (3) minutes to address the City Council on mattersthat relate to City government business. Comments related to future public hearings should be held forthat public hearing. Please be advised that the City Council can only take official action this eveningfor those items already listed on the agenda.

- 6. CONSENT CALENDAR- ACTION**

- a. Minutes from the:

- Regular Meeting May 24, 2021

- b. Claims Listed from July 1, 2021 to July 15, 2021

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## **7. OLD BUSINESS:**

- a. Discussion and Approval of Resolution 2021-04 Declaration of Intent to receive American Relief Plan Act of 2021 Funds- **ACTION**
- b. Discussion and Approval of Professional Services Agreement with Ryan Hughes of Nexus Planning Services- **ACTION**

## **8. NEW BUSINESS**

- a. Discussion and approval of Sherriff Norris proposal for a Deputy- **ACTION**
- b. Discussion and approval of moving City financial accounts to Idaho Central Credit Union- **ACTION**
- c. Discussion and approval of HMM Engineering cost estimate for Transportation Plan Workshop mailer- **ACTION**
- d. Discussion and approval of HMM Engineering cost estimate for City boundary survey- **ACTION**
- e. Discussion and approval of emergency stoppage of ROW node installation- **ACTION**

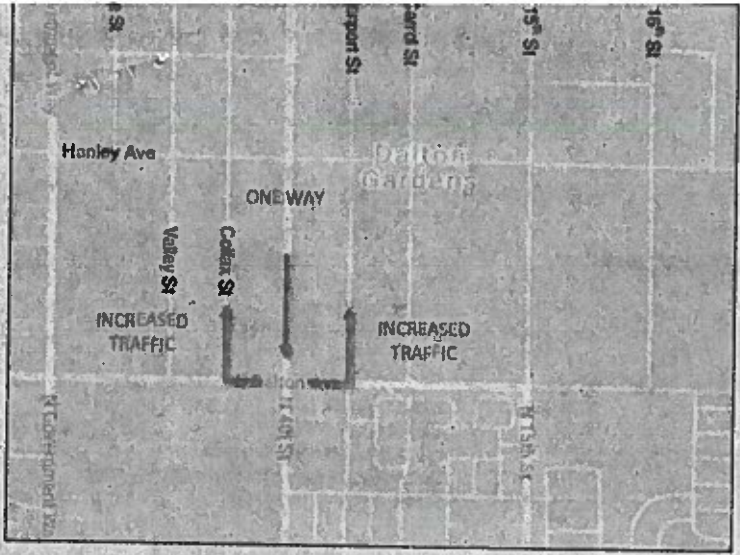
## **9. ADJOURNMENT-ACTION**

POSTED: 7/12/21

The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of Public Hearings. Any individual who wishes to address the Council on any other subject should plan to speak when Item: Public Comments is identified by the Mayor. The Mayor and Council will not normally allow audience participation at any other time. Please no repetitive or abusive comments. Workshops are for Council Members discussion only on a topic, no action or decisions occur at that time. No Public Comment is taken during Workshops. Assistance for persons with disabilities will be provided upon 24-hour notice prior to the meeting by calling the City Clerk at (208) 772-3698 ext 102.

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03 Dec 2020



A proposal to explore turning Fourth Street into a pair of one-ways was met with division Tuesday night at the Dalton Gardens City Council meeting.

Courtesy city of Dalton Gardens

## Dalton Gardens City Council declines idea to turn Fourth into one-way

By CRAIG NORTHRUP  
Staff Writer

The Dalton Gardens City Council declined to move forward with traffic reduction measures Tuesday night, instead saying the city would likely focus its efforts on speed reduction.

The council considered three measures that would

have attempted to address traffic reduction: one to approve non-binding resolution to show a commitment to reducing traffic, one to consider measures that would essentially turn Fourth Street into a one-way, and one that would have shut off Wilbur Avenue at Government Way.

In a contentious debate, council member

Carrie Chase pushed for traffic measures for the second consecutive meeting Tuesday, the first of which spurned a Nov. 18 workshop. Chase's Tuesday proposal would have considered possibly converting main thoroughfares into one-way streets in an effort

See DALTON, A5

# DALTON

from A1

to stem commuters from using Fourth Street as a more leisurely way home than U.S. 95 or Government Way.

"When we ran for office," Chase said, "we promised the residents that we would pursue and secure permanent reductions in through-traffic from other communities by all available means. We gave them our word. It's why we were voted in."

Chase asked for a roll call among her fellow council members to pledge their allegiance to reducing traffic, a tactic that was met with resistance by her colleagues.

"What I want to know is, what is the will of council now, today?" she asked. "Is council willing to honor the commitment that we made to the residents a year ago, before we got elected in: a commitment to the reduction of through-traffic by all available means? This doesn't have to be an action item; it really is just a 'yes' or 'no' question. Are you committed to the reduction of through-traffic in Dalton Gardens? It really is just a 'yes' or 'no' question."

Mayor Dan Edwards bristled at the pledge, saying traffic reduction can't be reduced to a binary answer.

"You can have a discussion," Edwards said. "It's not just a 'yes' or 'no.' You can have a discussion on it. It's not that cut-and-dried, Mrs. Chase. That's not how it works around here."

Council member Robert Wuest said he wanted to work with incoming Kootenai County Sheriff Bob Norris to help the city potentially negotiate street patrol.

"With the new sheriff in town and Ben (Wolfinger about to retire), we need to meet with the mayor ... figure out how to do a patrol. We have the budget to do

consider turning Fourth Street into a pair of one-ways: northbound at Dalton Avenue and southbound at Prairie Avenue. The move would have also considered partially closing the northbound access of 15th Street at Dalton Avenue. She also urged for the final resolution to pass, which would have allowed outside engineers to begin design, thus enabling council to eventually vote on the final plans.

Council member Aaron O'Brien cited the Nov. 18 workshop, the list of citizens who spoke Tuesday night in opposition to the plan, and to a community survey as his rationale for opposing going forward.

"After listening to workshop (attendees) and listening to our citizens and listening to the survey, I don't support closing the main roads," O'Brien said. "I do not want to spend engineering money on a plan that the majority of citizens I've spoken with say they don't want."

Chase quickly rebutted, saying that only 20-or-so residents attended the workshop and shouldn't qualify as a 'majority.' But others joined in to voice their opposition to such a plan, including Wuest, who equated turning Fourth Street into a one-way without a substantive plan backing it to chasing a rabbit down a hole.

"I want to try law enforcement," Wuest said, "and I want to try the transportation plan. We're shooting in a blind here."

When asked to consider additional studies, Chase insisted enough studies have already been performed. But Edwards said that the people have spoken, however, and he criticized council for making the agenda items a running theme in their meetings, calling the continued campaign the result of a personal agenda.

"We've already done a survey," Edwards said.

NOV 18, 2020  
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Council member Robert Wuest said he wanted to work with incoming Kootenai County Sheriff Bob Norris to help the city potentially negotiate street patrol.

→ "With the new sheriff in town and Ben (Wolfinger about to retire), we need to meet with the mayor ... figure out how to do a patrol. We have the budget to do that in savings. I ran on keeping it rural."

"It's a simple answer," council member Ray Craft said, "but I have a question on 'all available means.' You and I have talked before. I don't want other counties or cities to dictate to us, but I want to keep a working relationship with them. By you saying, 'All available means,' there's certain things I'm not in favor of, in terms of traffic reduction, but I am in favor of traffic reduction."

Chase then urged to

reduced, only 20-or-so residents attended the workshop and shouldn't qualify as a 'majority.' But others joined in to voice their opposition to such a plan, including Wuest, who equated turning Fourth Street into a one-way without a substantive plan backing it to chasing a rabbit down a hole.

"I want to try law enforcement," Wuest said, "and I want to try the transportation plan. We're shooting in a blind here."

When asked to consider additional studies, Chase insisted enough studies have already been performed. But Edwards said that the people have spoken, however, and he criticized council for making the agenda items a running theme in their meetings, calling the continued campaign the result of a personal agenda.

"We've already done a survey," Edwards said. "We've had workshops. The word has come back that our citizens do not want road closures. They don't want to do this. And I don't know why council keeps pushing forward with spending our tax dollars on these items, such as reducing traffic. Once you start closing one road, it's like a domino effect. It's going to impact every single roadway in our city if you start closing and messing around with each outlet, unless you close off every single outlet to (non-residents)."



# Agenda for the Regular Council Meeting Dalton Gardens City Council

Monday, May 24<sup>th</sup>, 2021 @ 6:00 PM

Location: DALTON GARDENS CITY HALL, 6360 N 4<sup>th</sup> St., Dalton Gardens, ID

Meeting was conducted via teleconference and in person.

1. **CALL TO ORDER:** Mayor Edwards called the meeting to order at 6:00 PM
  
2. **ROLL CALL OF CITY COUNCIL MEMBERS:**  
Present were Councilor Carrie Chase, Councilor Robert Wuest, Councilor Ray Craft (left at 8:00 PM for medical reasons), Councilor Aaron O'Brien, and Mayor Dan Edwards.  
  
Also present were Caitlin Kling- City Attorney, Rand Wichman- City Planner, and Teresa Janzen, Deputy City Clerk/Interim Treasurer.
  
3. **PLEDGE OF ALLIGANCE:** led by Councilor AO'Brien
  
4. **5. AMENDMENTS TO THE AGENDA- ACTION**
  - a. CChase made a motion to add the payment of Valerie Anderson's May submitted invoice to the agenda for approval for payment. RWuest seconded.  
Roll Call Vote:  
AO'Brien: yes   RCraft: yes   RWuest: yes   CChase: yes   Motion carries.
  
5. **40j. Approval of HMH proposal for Chip Seal project – ACTION**
  - Matt Hall of HMH Engineering spoke and clarified that he is also a resident and does not charge the city for simple meeting attendance but only when they present in their professional capacity. Reviewed the proposal for 2021 Chip Seal Bid proposal procedure with a Bid Opening scheduled at City Hall. HMH will be responsible for running the newspaper ad.
  - RWuest made a motion to approve the Chip Seal Bid with HMH setting the dates and sending out for the advertisement. RCraft seconded.  
Roll Call Vote:  
AO'Brien: yes   RCraft: yes   RWuest: yes   CChase: yes   Motion carries.
  
6. **9b. Resolution 21-1 Kootenai County All Hazard Mitigation Updated Plan- ACTION**
  - Rand Wichman clarified that the 16 pages that pertain to Dalton Gardens is enclosed with the Council packet. City Clerk and City Planner as the City's contact needs to be updated with the County.
  - RWuest made a motion to approve the Resolution 21-1 Kootenai County All Hazard Mitigation Updated Plan. AO'Brien seconded.  
Roll Call Vote:  
AO'Brien: yes   RCraft: yes   RWuest: yes   CChase: yes   Motion carries.
  
7. **9a. Facility Reservation Policy-ACTION**
  - RWuest made a motion to table until June 3<sup>rd</sup> meeting. CChase seconded.

**Roll Call Vote:**

**AO'Brien: no    RCraft: yes    RWuest: yes    CChase: yes**

**Motion carries.**

**8. ~~6.~~ PUBLIC COMMENT PERIOD:**

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Councilor Wuest asked Attorney Kling to explain potential annexation. At Councilmember Wuest's directive on June 3, 2021, an exact transcript is entered into the minutes of Attorney Kling's response:

Attorney Kling states, "Thank you Mayor and Council. So, there is a procedure for disincorporation that is found in Title 50, Chapter 22 of Idaho Code, and it is initiated by receiving a petition signed by not less than ½ of the qualified electors of the city which is counted by vote cast at the general City election. The standard is if a Council shall cease to exist or fail to function for a period of two years or more, qualified electors can submit a petition for disincorporation of the City. And they would file it with the Board of County Commissioners. Upon filing such petition showing that the Council has failed to function for at least two years prior or has ceased to exist, the Board of County Commissioners has the power and authority to take, all proceedings through that Chapter to disincorporate the City and impacting the property taxes. That is the process for that and so hope that clarifies the issue and provides some more guidance to the City and to the public listening both here and on Zoom about the process for disincorporation and that it is done through a vote and a say by them. I am not aware of any other forced annexation proceedings through the State. I did try to look, and I was not able to find anything on that or any other instances of it. One area I did want to mention though for some State intervention is there are penalties for failing to comply with the budget deadlines. We talked about that briefly last year just kind of going over the budget and why we have the budget process. You'll recall the budget guidelines are very strict in Title 50, Chapter 10 of Idaho Code and um, portions of Title 63 under revenue and taxation. It is a really strict schedule to adhere to and there are reasons for that. The city has to certify to the County by the second week in September, um, what the property taxes it is set to receive for its budget are. So there are a couple of provisions in law that freeze your property tax levy, for failing to comply with that time. At least for that fiscal year, probably not in perpetuity, but for that one fiscal year. And that makes sense, right? If you don't submit on time to the County, then the County can't report it to the State Tax Commission and now we also have a new section which provides penalties for failing to report the information to the State Financial Portal. That is new. There are other sections in Idaho Code if you fail to file your Road and Street Finance Report every year, you will have your Highway Distribution Account withheld. So, those are instances which, I think, definitely pose a real threat to the city if we do not meet our budget deadline. None of that has passed but it is coming up. We would need to adopt a tentative budget in July our budget hearing, as you know, is August 17<sup>th</sup> at 6. There is a 2-week publication time in there. Thinking backwards, we would at least need to have a pretty set draft budget by July. Formulating what our budget would look like, I am certainly not a City Treasurer. Maybe it wouldn't change so swiftly year to year, but we also would need to know what our expenditures, what are revenues were, what our expenditures were. So, that does take some accounting that we would need to know soon. So, that's just all the more reason to be administratively taking action to fill the City Clerk/Treasurer position or hire an interim Accountant. We discussed that at the last meeting as an option for the City. Certainly could do that. I just think, encourage you all to keep those deadlines in mind as we walk towards. . . we are getting very close to those dates, it is almost June. So that is not leaving a ton of time to work on your budget and meet all those requirements. Like I said, it is a two-week notice time at least and then you'll recall last year we needed to re-open the budget, I don't know if that is something we'll need to do this year or not, but you'll need to factor in additional time for that. So, those are those areas. I hope that answers

some more questions and maybe for those who would otherwise like to place comment tonight about those potential items. There are processes for that which aren't happening here."

Public Comment Opened at 6:41 PM

1. **Jeryl Archer**- Fire Marshall Kootenai County Fire and Rescue. We are at max building capacity. To accommodate those outside that wish to speak, they will bring them in one at a time. The sound system outside is working very well. Once someone has spoken, please leave in an expeditious manner so other can come in and speak.
2. **Randy Gregerson**- 7288 N 4<sup>th</sup> St. Read a statement from his co-worker who applied for the Clerk/Treasurer.
3. **Chante Brown**- 5716 N 18<sup>th</sup> St. Demanded immediate resignation of Councilmembers Wuest, Chase, and Craft for incompetence, arrogance, corruption, and bad faith with open meeting violations.
4. **Tyler Drechsel**-6552 N 16<sup>th</sup> St. Fire Marshall for Hayden Lake Fire.Asked Council to approve Melissa Cleveland for P&Z. Asked for Teresa Janzen to be made the Clerk/Treasurer.
5. **Eric Killen**-6744 Davenport St. Nominated Teresa Janzen for Clerk/Treasurer.
6. **Jim Kimball**-6975 N 16<sup>th</sup> St. Council deserves a 2<sup>nd</sup> chance. Needs to be respect for the people.
7. **Karen Kimball**-6975 N 16<sup>th</sup> St. Mayor has lost his temper at Council members during meeting and needs to work with the Council. Mayor and Council are to listen to the people and consider their requests.
8. **Steven Nielsen**-1215 E Hanley. Mayor read his written comment to support Teresa to move forward and make decisions.
9. **Rob Schultz**- 1363 E Dalton. Mayor read his written comment to pay the Clerk at least \$20/hour.
10. **Amber Johansen**- 6712 N Mt. Carrol Mayor read her written comment to hire Teresa Janzen as Clerk/Treasurer and wants Wuest, Chase, and Craft to resign.
11. **Ed Price**- 6568 N Mt. Carrol- Mayor read his comment to keep city open, keep it as is, pay for the expertise, or get out of the way.
12. **Tanya Osterson**-adopt the telecommunication ordinance the residents put for in March P&Z meeting
13. **Heather Izzard**- keep the city and pay Teresa for all she does
14. **Cindy Draper**- 6832 N Rude. Mayor read her written comment to keep Dalton the way it is.
15. **Darren Moore**- 2139 E Wilbur Ave, Mayor read his written comment Robert Wuest, Carrie Chase, and Ray Craft to resign and vote yes to Teresa Janzen as Clerk/Treasurer
16. **James Vos Dias**- 6439 N Mt. Carrol- Mayor read his written comment would like Teresa Janzen as Treasurer/Clerk
17. **Scott Jordan**-324 E Wilbur- Mayor read his written comment resign Robert, Carrie, and Ray. Please for the City of Dalton.
18. **Natalie Ackerman**- 6263 N 16<sup>th</sup> Mayor read her written comment. Please all elected officials, leave Dalton as is.
19. **Rebecca Chiew**-6591 N 4<sup>th</sup> St. amazed that City business was aired to surrounding cities. Respects the Committee members and thanked them for their service.
20. **Mike Becker**-6943 N 16<sup>th</sup> St. Chairman of P&Z. Approves Melissa Cleveland as P&Z Commissioner. Approves Teresa Janzen for Clerk/Treasurer.
21. **Jamie Smith**-6871 N Mt. Carrol supports appointing Melissa Cleveland to P&Z and supports Teresa Janzen as Clerk/Treasurer. Asked Robert Wuest, Carrie Chase, and Ray Craft to resign for bullying and how they behave.
22. **Sue Supp**-7024 N 15<sup>th</sup> St. very important to hear everyone speak. People are frightened and upset about the Friday article. Make sure decisions are in the best interest of the City and not a personal agenda.



23. **Glinda Winter**- 5687 N 15<sup>th</sup> Mayor read her written comment that the City of Dalton Gardens needs to get back to business.
24. **Laura Hunt**- 6968 N 16<sup>th</sup> St Mayor read her written comment that she is there to support the Council.
25. **Julia Petersen**-Concerned about obstructionist behavior and governmental overstep by Robert Wuest, Carrie Chase, and Ray Craft. Group of 30 residents met on Sunday these are their concerns; negligence, deception, nepotism, abuse and harassment of staff and community members, manipulation of revenue, slander, meeting as a quorum outside of city council meetings, working outside of the budget without approval, not fulfilling fiduciary duties, squandering financial reserves rather than creating a working budget and adhering to it, carrying out projects that have not been approved, consistently refusing recommendations of City Attorney, City Planner, and City Engineer, refusing to approve a living wage for city employees.
26. **Matt Hall**-5839 N Valley Supports Teresa Janzen as Clerk/Treasurer
27. **Mike Chase**-7512 N 4<sup>th</sup> St Council provides direction to the Mayor. Mayor has sown discontent and acrimony among staff. Mayor has neglected to do salary studies. Mayor has bullied Council like with OpenGov. Council is not a rubber stamp to opinions of Staff.
28. **Lila Tatum**-7080 N Valley -Shameful CdA Press article was one sided. Mayor has been disappointing. Mayor is supposed to work with the Council and has a progressive agenda. Feels Mayor wants to ruin Dalton Gardens. Wants the City Council to give a vote of no confidence to the Mayor.
29. **Peg Lunenberg**- 7111 N Mt Carrol Mayor read her written comment Robert, Carrie, Ray need to vote for Teresa Janzen as City Clerk/Treasurer and the three of them need to resign.
30. **Yvonne Domanski**- 6984 N Mt Carrol Mayor read her written comment to Mayor and Council to do the job they are paid to do.
31. **Cliff Runneberg**-7111 N Mt Carrol Mayor read his written comment Robert, Carrie, Ray to please resign and vote for Teresa Janzen as City Clerk/Treasurer.
32. **Lisa Breisacher**- 7204 N Mt. Carol Mayor read her written comment Robert, Ray need to vote for Teresa Janzen as City Clerk/Treasurer and the three of them need to resign.
33. **Gary Domanski**- 6984 N Mt Carrol Mayor read his written comment we are the laughingstock of N. Idaho because of the City Council that has caused division. You should all resign.
34. **Shirley Thomson-Green**- 6175 N Mt Carrol Mayor read her written comment- she wants to live in Dalton not a part of Hayden or Coeur d Alene. We need to work together for the best of the community.
35. **Sim Melurkin**- 524 E Deerhaven City Council should be measured by what they accomplish. Resign one at a time so you can be replaced.
36. **Peg Legg**- 6727 N Davenport St. Listen to the people you hire and leave your personal agendas. Do your job. Get along, figure out what you're doing, and keep Dalton rural.
37. **Jody Hiltenbrand** 1416 E Deerhaven supports Teresa Janzen as Clerk/Treasurer and Melissa Cleveland to P&Z. A healthy organization does not bleed folks. Encourages Robert Wuest, Ray Craft, and Carrie Chase to resign as they are running the city into the ground and not serving it well.
38. **Ben Weymus**- 6712 N Davenport Director of Eastside Highway District. Supports Melissa Cleveland for P&Z.
39. **Kimmer Callahan**- 1240 E Hanley Ave- Everyone needs to step up and do their jobs. Article was embarrassing.
40. **Jason Wood**- 5919 N 17<sup>th</sup> St- Loves living in a small community. Dalton is special because of the people who live here. Do the actions and inactions of the Council reflect Dalton?
41. **Dick Flugel**- 7303 N 4<sup>th</sup> St- Disturbed by the article in paper airing our dirty laundry. Asked the Mayor to step up and deal with the problems.
42. **Sharon Egbert**- 7232 Rude -Councils should work together and this Council is not

- attempting to work together. Need to get over your egos and move on, time for you all to resign.
43. **Ken Egbert**- 7232 N Rude- Not acceptable what is happening in the City. This Council has been dysfunctional since day 1. Resign and let someone else come in to get the job done.
  44. **Mona Moses**-1295 E Wilbur Ave-Feels the Budget has been followed, the Salaries are commiserate to the surrounding area and that the job opening must be published.
  45. **Cassie Larsen**- 6088 N 18<sup>th</sup> St -Character witness for Teresa Janzen's appointment to the Clerk/Treasurer. Recommends a financial audit. Character witness for Mayor Dan Edwards as a honest, good judge of character. Asks Councilmember Wuest, Chase, and Craft to resign.
  46. **Youth Speaker**- worried about the future of Dalton Gardens. Feels the Council members have not represented the residents. Robert, Carrie, and Ray should resign, and Teresa should be appointed Clerk/Treasurer.
  47. **Virginia Grub**-1331 E Hanley Ave -Disheartened to hear what is going on in the City. Council needs to come together. Good leadership gets things done and not pushed off for months. Please be kind and work together.
  48. **Rob Reagan**- 6040 N 17<sup>th</sup>- professionals are hired for their advice and Council should listen to them. Thanked the Mayor for the article in the paper so residents knew to attend the meeting.
  49. **Lezlie Laviola**- 1527 E Woodland Dr-asked Council to get their act together or resign. Appreciated the Mayor doing the article in the newspaper, so something gets done. Our City is the laughingstock and it is humiliating.
  50. **Stephen Bruno**- 5983 N Colfax- illegal stop signs against Engineers recommendations. Anti-professionalism from the Council puts the City at risk. Short-sighted, misguided and self-serving.
  51. **Robert Legg**- 6727 Davenport St.-Thankful for Councilmember Aaron O'Brien and Mayor Edwards as they are the only voices of reason in this City. Carrie and Robert should resign so Dalton can return to a peaceful place.
  52. **Robin Happeny**-7376 Mt Carrol St- Robert's Daughter. Knows the Council cares about what they do. Figure out how to work together. Try harder. Everyone has more to learn.
  53. **Andy Smith**- Mayor read his written comment- Dalton gardens became a City in 1960. The City operated, managed it affairs and kept the lights on for over 60 years. Even during and after a recall that was based mostly on lies and inuendo, the city operated. No matter the disagreements nor the issues of the day, the city as an entity was never threatened to cease its existence. In less than 18 months in charge, this council has brought the city to the brink of collapse. The ENTIRE City staff has quit. The clerk, the deputy clerk, the attorney, the planner, and the code enforcer. You are on your second engineering firm and from what I've heard, they aren't long for this either. It doesn't take a genius to figure out where the problem is. All you have to do is attend the past council meetings and you see. This council has brought shame to the once great Dalton Gardens. Your egos and personal agendas are to blame. Your inability to look out for the greater good of this community is a disgrace. You have shown and proven that you are unfit to hold these positions. Councilman Wuest, Chase, and O'Brien we demand your immediate resignation. The citizens will not stop until you are removed, one way or the other.
  54. **Cheryl Stransky**- 5983 Colfax St- Supports Mayor Edwards and supports Teresa Janzen. Disappointed and heart broken. Councilmembers Chase, Wuest and Craft, please resign and give us a chance to move forward.
  55. **Taran Moore**- Mayor read her written comment.
  56. **Jennifer Vorhees**- 7400 N 16<sup>th</sup> St- supports Melissa Cleveland's appointment as P&Z. Supports nomination of Teresa Janzen. Asked for Councilmember Chase, Wuest, and Craft to resign as they do not appear capable of listening to all the residents of Dalton Gardens. They are hamstringing city business.

57. **Jeff Fletcher**- Endorses Teresa Janzen as appointment to City Clerk. Hired her as the Deputy Clerk. Endorses Melissa Cleveland to P&Z. Firsthand witness of abuse and bullying from Carrie Chase and Robert Wuest when he was the elected Mayor. Requests Councilmembers Carrie Chase, Robert Wuest and Ray Craft tender their resignation so the city can get back on track.
58. **Fred White**- supports Teresa Janzen for Clerk/Treasurer. She runs the office with the highest quality. Council needs to work together to get this figured out or leave.
59. **Carrie Edwards**- 6464 Snowberry St- Council is dysfunctional and degrades the employees. Council is not listening to the residents. Disregards professional opinions.
60. **Ashley Butters**- 6543 N 16<sup>th</sup> St- Supports Teresa Janzen. She was amazing to work with in the city office. Character witness for Mayor Edwards as she knows he wants the best for the city. Asked Chae, Wuest, and Craft to resign.
61. **Steve Gatten**- 1632 E Canfield- What will you leave behind? Will it be better than when you came? Employees are your most important asset.

Break 8:37- 8:49 PM

**9. 40i. Appointment of Melissa Cleveland to Planning & Zoning Commission**

- AO'Brien Made a motion to approve the appointment of Melissa Cleveland to P&Z. RWuest seconded.
- **Roll Call Vote:**  
AO'Brien: yes RCraft: absent RWuest: yes CChase: no Motion carries.

**10. 4. EXECUTIVE SESSION- Idaho Code 74-206(1)(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, and Idaho Code 74- 206(1)(b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent - ACTION ITEM.**

- AO'Brien made motion to enter in to Executive session at 9:01 PM. RWuest seconded.
- **Roll Call Vote:**  
AO'Brien: yes RCraft: absent RWuest: yes CChase: no Motion carries.
- Executive session ended at 10:02 PM

**11. 40g. Mayor Edwards nominated Teresa Janzen as the City Clerk/Treasurer**

- RWuest made a motion to approve Teresa Janzen as City Clerk/Treasurer for Dalton Gardens with recommendation of a 60-day probation. AO'Brien seconded.
- Discussion: CChase does not believe due diligence was done to replace the Clerk/Treasurer. Teresa does a fantastic job as Deputy Clerk.
- **Roll Call Vote:**  
AO'Brien: yes RCraft: absent RWuest: yes CChase: no Motion carries.

**12. 40a. Discussion and approval of RFQ on posting for City Planner- ACTION**

- CKling stated a RFQ is not required but one was drafted. If you do not use the RFQ, then the Mayor appoints and the Council confirms.
- CChase made a motion to table item 10a until June 3<sup>rd</sup> meeting. Retracted.
- Council decided to not pursue a RFQ but to allow the Mayor to interview and appoint with Council's confirmation.

**13. 40b. Discussion and approval of RFQ on posting for City Attorney- ACTION**

- CKling stated a RFQ is not required but one was drafted. If you do not use the RFQ, then the Mayor appoints and the Council confirms

- CChase made a motion to table item 10a until June 3<sup>rd</sup> meeting. Retracted.
- Council decided to not pursue a RFQ but to allow the Mayor to interview and appoint with Council's confirmation

**14.10k. Annual City of Dalton Gardens Picnic- ACTION**

- RWuest made motion to have picnic on 9/11/21. CChase seconded.
- Looking for a volunteer co-ordinator
- **Roll Call Vote:**  
AO'Brien: yes   RCraft: absent   RWuest: yes   CChase: yes   Motion carries.

**15.7. REPORTS:**

- Council Members
  - CChase: asked that RCraft be copied on all ROW applications.
  - AO'Brien: he is an individual and it trying to serve the people. He is over parks and has been trying to get the facility reservations passed for a long time.
  - RWuest: it's a democracy and everyone on Council gets a vote. He prioritized public comment time over passing the facility reservations.
- Interim Treasurer- Teresa Janzen
  - Gave a written report to Council
- Deputy City Clerk- Teresa Janzen

**16.8. CONSENT CALENDAR- ACTION**

- Minutes from the Workshop Meeting April 28, 2021 and Regular Meeting May 6, 2021- tabled until June 3, 2021 meeting
  - Page 3 at bottom change to CChase questioned items on All Hazard Mitigation Plan.
  - AO'Brien made motion to approve April 28, 2021 and May 6, 2021 minutes with above correction. RWuest seconded.
  - **Roll Call Vote:**  
AO'Brien: yes   RCraft: absent   RWuest: yes   CChase: yes   Motion carries.
- Financial Statement submitted for April 1<sup>st</sup>, 2021 to April 30<sup>th</sup>, 2021- no change.
  - tabled
- Claims Listed from April 1, 2021 to May 24, 2021
  - AO'Brien made a motion to approve claims listed from April 1, 2021 to May 24, 2021. RWuest seconded.
  - **Roll Call Vote:**  
AO'Brien: yes   RCraft: absent   RWuest: yes   CChase: yes   Motion carries.

**17.9. OLD BUSINESS:Facility Reservation Policy- ACTION**

- Discussion on possible dates for a Business License and Annexation Workshop
- AIC & ICCTFOA Conference in Boise Attendance- **ACTION**

**18.40. NEW BUSINESS:**

- Discussion and Approval to post open Deputy Clerk position- **ACTION**
- Discussion and Approval to extend beyond 2 weeks posting on Indeed for openClerk/Treasurer position- **ACTION**
- Approval of Mayor's recommendation for Code Enforcement Officer position- **ACTION**
- Discussion and Approval of staffing adjustments to fill the needs of theClerk/Treasurer's office – **ACTION**
- Discussion and Approval of moving June 2021 Regular Council Meeting-**ACTION**

**19.42.ADJOURNMENT-ACTION**

- 
- RWuest made motion to adjourn. AO'Brien seconded. All in favor. Motion carries.

\_\_\_\_\_  
Dan Edwards, Mayor

ATTEST:

\_\_\_\_\_  
Teresa Janzen, City Clerk/Treasurer

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CITY OF DALTON GARDENS  
**Claims Listed July 1-15, 2021**

Vendor	Type	Num	Date	Due Date	Amount	Open Balance
Association of Idaho Cities- AIC	Bill	INV 10825	07/08/2021	08/07/2021	45.00	45.00
Avista Utilities	Bill	ACCT 3866463620	07/08/2021	07/28/2021	27.63	27.63
Avista Utilities	Bill	ACCT 3609200000	07/08/2021	08/06/2021	36.28	36.28
Avista Utilities	Bill	ACCT 8539200000	07/08/2021	08/07/2021	15.21	15.21
Avista Utilities	Bill	ACCT 2127710000	07/08/2021	07/28/2021	28.91	28.91
Avista Utilities	Bill	ACCT 2609200000	07/08/2021	07/28/2021	156.14	156.14
Coeur d'Alene Garbage Service	Bill	INV 982705	06/30/2021	07/30/2021	31.00	31.00
Dalton Water Association, Inc.	Bill	Acct 1 150	07/01/2021	07/31/2021	117.00	117.00
Dalton Water Association, Inc.	Bill	Acct 2 538	07/01/2021	07/31/2021	117.00	117.00
Dalton Water Association, Inc.	Bill	Acct 41494	07/01/2021	07/31/2021	117.00	117.00
Dalton Water Association, Inc.	Bill	Acct 31034	07/01/2021	07/31/2021	117.00	117.00
HMH Engineering	Bill	INV M20004-12	07/12/2021	08/11/2021	1,771.31	1,771.31
Janzen, Teresa	Bill	Costco Reimb	06/30/2021	07/16/2021	92.17	92.17
Kootenai County Fire & Rescue	Bill	INV 4443	07/12/2021	08/11/2021	2,704.00	2,704.00
Lake City Law	Bill	INV 25754	07/01/2021	08/02/2021	1,040.00	1,040.00
LexisNexis Matthew Bender	Bill	INV 26097435	06/25/2021	07/25/2021	517.32	517.32
LexisNexis Matthew Bender	Bill	INV 26097443	06/25/2021	07/25/2021	68.43	68.43
Mike White Ford	Bill	Deal# 23198	07/12/2021	07/15/2021	38,773.00	38,773.00
On-Call Computer & Network Solutions	Bill	INV 4450	06/30/2021	07/01/2021	1,047.00	1,047.00
Rand Wichman Planning LLC	Bill	INV 2196	06/30/2021	07/30/2021	242.00	242.00
Spectrum	Bill	INV 012266406271	06/30/2021	07/21/2021	96.96	96.96
The Sweep	Bill	INV 30029	06/30/2021	07/30/2021	240.00	240.00
ZUMAR	Bill	JOB 240793	07/12/2021	08/11/2021	591.20	591.20
<b>Total</b>					<b>47,991.56</b>	<b>47,991.56</b>

**RESOLUTION NO. 2021 - 04**

**DECLARATION OF INTENT TO RECEIVE  
AMERICAN RELIEF PLAN ACT OF 2021 FUNDS**

**WHEREAS**, The American Recue Plan Act of 2021, also called the COVID-19 Stimulus Package or American Rescue Plan, is a \$1.9 trillion economic stimulus bill passed by the 117<sup>th</sup> United States Congress and signed into law by President Joe Biden on March 11, 2021, to speed up the United States' recovery from the economic and health effects of the COVID-19 pandemic; and

**WHEREAS**, the American Rescue Plan Act includes the Coronavirus State and Local Fiscal Recovery Funds, which will provide \$350 billion in critical aid to state, local and territorial governments; and

**WHEREAS**, the City of Dalton Gardens has been allocated up to \$519,000 from the American RescuePlan Act of 2021 which may be utilized to: Provide aid to local businesses, households, or non-profits; Provide increased "premium" pay to essential workers; Provide government services that may have been reduced due to a reduction in revenue; Make investments in water, sewer, or broadband infrastructure and other opportunities; and

**WHEREAS**, the City of Dalton Gardens wishes to take advantage of the availability of such funds in a manner consistent with services currently provided by the City and properly plan, implement and exercise control over the disbursement of such funds; and

**WHEREAS**, the current deadline to expend the Coronavirus State and Local Fiscal Recovery Funds is December 31, 2024, thus allowing adequate time to thoughtfully develop a strategy to expend these funds.

**NOW THEREFORE, BE IT HEREBY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DALTON GARDENS, IDAHO THAT:**

**Section 1. Findings.** The following recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

**Section 2. Authorization.** The Council hereby intends to be an active participant in developing the City's strategy for the expenditure of any Coronavirus State and Local Fiscal Recovery Funds distributed by the City of Dalton Gardens.

**Section 3. Effective Date.** This Resolution shall take effect immediately upon passage.

APPROVED by the City Council on the 15<sup>th</sup> day of July, 2021.

CITY OF DALTON GARDENS

ATTEST:

\_\_\_\_\_  
Dan Edwards, Mayor

\_\_\_\_\_  
Teresa Janzen, City Clerk



**NEXUS PLANNING SERVICES, LLC  
PROFESSIONAL SERVICES AGREEMENT**

This Agreement for Professional Services (the "Agreement") is effective on this      day of     , 2021 and made between:

Nexus Planning Services, LLC  
210 W. 32<sup>nd</sup> Avenue, Spokane, WA 99203  
(509) 822-9113

("Consultant")

and

City of Dalton Gardens, ID  
6360 N 4th St, Dalton Gardens, ID 83815  
(208) 772-3698

("Client")

1. **Term; Termination of Agreement.** This Agreement shall commence on the Effective Date. During the Term, either party may terminate this Agreement with or without cause by giving fourteen (14) calendar days written notice to the other party at its regular place of business. All fees due and payable in accordance with this Agreement shall accrue and become payable pursuant to the terms of this Agreement through the effective date of such termination.
2. **Scope of Work.** Said Scope of Work (hereinafter the "SOW") outlines Professional Services to be performed by the Company and Fees and Expenses (also referred to herein as "Compensation") to be paid by Client in accordance with the attached EXHIBIT 'A' (SOW) to this Agreement.
3. **Professional Services.** Said Consultant agrees to perform Professional Services outlined therein the SOW attached to this Agreement.
4. **Fees for Professional Services Rendered.** Client agrees to pay Consultant said Fees and Expenses as outlined in the attached EXHIBIT 'B': "Schedule of Hourly Rates" (including the time required to travel to and from any location required to perform Services); plus actual expenses incurred by Consultant in the performance of the Services ("Expenses") in accordance with Exhibit C: Expense Reimbursement Policy. Consultant's standard hourly billing rates are reevaluated annually prior to the beginning of the calendar year and are subject to change annually on January 1st.
5. **Ownership.** Said Consultant acknowledges and agrees herewith that all information obtained while performing Professional Services as outlined within the attached SOW are the property of the Client.





6. **Confidential Information.** Said Consultant acknowledges that information furnished, received or otherwise having access to with regard to Client's personal property, assets, and finances are all deemed and considered strictly confidential information (herein "Confidential Information"). Such Confidential Information shall not be disclosed or distributed to any third party except as instructed or requested by Client or as otherwise indicated and outlined herein this Agreement and attached SOW.
7. **Client Duties.** Client shall perform such duties and tasks designated in the attached SOW to facilitate the Company's performance of the Services outlined thereunder and provide NEXUS PLANNING SERVICES with reasonable and necessary access to the Client's premises and public records during normal business hours and otherwise as reasonably requested by NEXUS in order to facilitate NEXUS' performance of the Services outlined in each SOW. Client shall furnish any requested information as discussed in the attached SOW.
8. **Exhibits.** The exhibits referred to in and attached to this Agreement are incorporated herein in full by reference.
9. **The Client shall indemnify and hold harmless the Company, its directors, officer and employees and each person, if any, who controls the Company, from and against any loss, claim, damage or liability, joint and several, or any action in respect thereof, to which the Company or that director, officer, employee or controlling person may become subject, insofar as such loss, claim, damage, liability or action arises out of, or is based upon the gross negligence, bad faith or willful misconduct of the Client. Company agrees to indemnify, defend, and hold harmless Client and its officers, agents and employees from and against any and all claims, losses, actions, or judgments for damages or injury to persons or property to the extent arising out of the negligent acts and/or any negligent performances or activities of Company, Company's agents, employees, or representatives under this Agreement. Neither party's liability to the other party under this Agreement shall exceed the total amounts paid or payable by Client under this Agreement.**
10. **Damages.** In no event shall Consultant or Client be liable to each other for any consequential, incidental, special or specific damages arising out of this Agreement or the attached SOW, whether in contract or tort.
11. **Governing Law.** The terms of this Agreement shall be construed and interpreted under and respective rights and duties of the parties and shall be governed by the laws of the State of Idaho. The parties agree that disputes over performance of duties established by this Agreement shall be subject to the jurisdiction of the Idaho State Courts and that venue shall be appropriate in Kootenai County.
12. **Concurrent Work.** This Agreement shall not limit, in any way, other work Nexus Planning Services may undertake for any other client. However, Nexus Planning Services shall not undertake work that would be directly adverse to, or in conflict with, the work it performs for the City of Dalton Gardens.



IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

CLIENT: City of Dalton Gardens

Nexus Planning Services, LLC

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Teresa Janzen, City Clerk



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**EXHIBIT A:**  
**SCOPE OF WORK**

Professional City Planning Services ("Services"), including long and short range planning activities. These services may include, but are not limited to, review of building permits, land use applications and subdivisions, overseeing and attending the Planning and Zoning Commission meetings, attending City Council meetings, administering the zoning provisions of city code, answering questions from the public, supervising the code enforcement program, and assisting in drafting city codes regarding zoning and land use.

Services include a monthly meeting with Mayor and Council for the purpose of providing a verbal report regarding the previous month's progress.

Services include attendance at regularly scheduled City Council meetings for the first Thursday of each month beginning at 6:00 p.m. In rare cases, the City may also schedule executive sessions which will require the attendance of the City Planner and special meetings which may or may not require the attendance of the City Planner. The City can accommodate participation in some, but not all, meetings electronically via online meeting tools.

Services include attendance at regularly scheduled Planning & Zoning Commission meetings. This may also be accomplished via online meeting tools, if necessary.



**EXHIBIT B:**  
**SCHEDULE OF HOURLY RATES**

Principal Planner	<del>\$100 per hour</del> City of Dalton Gardens 50% discount rate: \$50 per hour
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**EXHIBIT C:**  
**EXPENSE REIMBURSEMENT POLICY**

**Telephone.** All telephone charges are invoiced at an amount approximating actual cost.

**Photocopying and Printing.** In-house photocopying and printing is charged at \$0.25 per page (black & white) and \$0.50 per page (color). Outside copying is invoiced as a pass-through of the outside vendor's charges.

**Facsimile.** Outgoing facsimile transmissions are charged at \$1.00 per page. There is no charge for incoming faxes.

**Postage.** Postage is invoiced at actual cost.

**Overnight Delivery.** Overnight delivery is invoiced at actual cost.

**Local Messenger Service.** Local messenger service is invoiced at the actual cost.

**Travel.** Travel (including air fare, rental cars, taxicabs, hotel, meals, tips, etc.) is invoiced at actual cost. Where air travel is required, coach class is used wherever feasible. Out-of-town mileage is invoiced at the IRS approved reimbursement rate.

**Consultants.** Unless prior arrangements have been made, consultants are ordinarily employed directly by Client. If Consultant employs consultants other than itself on behalf of Client, Client agrees to pay Consultant an amount equal to (i) such charges from such consultants plus (ii) a twenty percent (20%) administration fee.

**Invoicing.** Client is responsible for notifying Consultant of any particular invoicing arrangements or procedures that Client requires of Consultant.

**Other Expenses.** Expenses not otherwise indicated herein, such as agency copies and fees, are billed at actual cost.



# Ryan Hughes, AICP

## Urban Planning and Economic Development Professional

Spokane, WA 99203

ryanhughesaicp7\_ghf@indeedemail.com

+1 (509) 552-7303

A proven leader, manager and energetic self-starter. AICP certified urban and regional planner. Seventeen years of professional experience in urban planning, program management and community and economic development. Extensive background in project management, municipal infrastructure, business development, environmental protection and significant international and cross-cultural experience.

Authorized to work in the US for any employer

## Work Experience

### Principal Planner / Owner

Nexus Planning Services LLC - Spokane, WA

March 2009 to Present

- Nexus Planning is a Northwest-based professional services firm specializing in Land-Use Planning, Neighborhood Revitalization and Sustainable Development. Nexus Planning supports local communities in comprehensive planning, economic development, strategic planning, and policy guidance. We assist in area development, offering creative and sensible solutions. We support communities and clients through the process of community planning, site planning and design, feasibility analysis, code compliance and permitting.
- Presentations before clients and elected officials. Project management including architecture, engineering, legal, real estate, surveying and earth sciences.

### Senior Planner

Studio Cascade - Spokane, WA

March 2016 to March 2018

- Senior planner and multifaceted project manager for a wide variety of public municipal clients. Consultative work included proposal development and implementation of comprehensive city planning, sub-area planning, urban design, public participation, development administration, environmental review, and community economic development.

### Economic Planning Specialist

PARSONS Inc. / ALTRAN Inc. - Kingdom of Saudi Arabia

August 2013 to March 2016

- Strategic implementation of a comprehensive municipal economic development program with anticipated employment increase of over 30,000 jobs in industrial and manufacturing sectors.
- Coordination with over 25 city departments, national government agencies and private industry in development of a municipal socio-economic database for government efficiency and competitiveness.
- Analysis of existing commercial-retail sector for recommended revitalization and revisions to city master plan.

- 
- Consultation, presentations and technical reports provided to senior city officials for policy recommendations.

### **Principal Planner**

Spokane Tribe of Indians - Wellpinit, WA

November 2011 to July 2013

- Facilitated development of a comprehensive 'Sustainable Community Master Plan' for a tribal community.
- Management of a \$1.5 Million USD 'Community Challenge' grant funded by the Partnership for Sustainable Communities (HUD-DOT-EPA).

### **Program Manager**

AECOM Inc. - Libya

January 2010 to April 2011

- Technical Engineering, Planning and Program Management for a 50-billion dollar nation-wide Housing and Infrastructure Development Program.
- Program manager for construction of a 5,000 unit housing project including full infrastructure.
- Management of professional resources (design, scheduling, budget, etc.) as well as implementation of contracts and technical standards.
- Construction Management and Supervisory Services.

### **City Planner**

City of Bainbridge Island Planning and Community Development - Bainbridge Island, WA

October 2007 to February 2009

- City planning for land division, environmental review and compliance with local, state and federal requirements. Architectural design review, historical preservation, residential development and affordable housing.
- Technical writing, project management and assistance provided to development professionals and public at-large.

### **Assistant Planner**

Jackson County Development Services - Medford, OR

April 2006 to September 2007

- Work with a County Development Services department in urban and rural planning and development administration.
- Coordination of development based upon master plans, sub-area designations, overlays and constraints.
- Technical writing and procedural administration. Public participation and staff of citizen advisory committee.
- GIS, code enforcement, resource protection and environmental review.
- Project management and development assistance.

## Education

### **MS in International Economic Development**

Eastern University - Saint Davids, PA

January 2004 to January 2005

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## **BA in Urban and Regional Planning**

Eastern Washington University - Cheney, WA

January 2001 to January 2003

## **International Studies**

Mahidol University - Bangkok

2002 to 2002

## Skills

- Economic Development
- Proposal Writing
- GIS
- Technical Writing
- Program Management
- Urban planning (10+ years)
- ArcGIS
- Construction Management
- Strategic Planning
- Presentation Skills

## Certifications and Licenses

### **American Institute of Certified Planners (AICP)**

February 2010 to Present

## Groups

### **Board Member - American Planning Association Inland Empire Section (APAWA - IES)**

November 2016 to March 2018





1327 W. Appleway Ave.,  
 Coeur d'Alene, ID 83814  
 208.667.7722 | ICCU.COM

*Idaho Central Credit Union* welcomes every opportunity to work with your organization, and recognizes the ever-present financial challenges associations like yours have today. We look forward to the opportunity to serve your banking needs.

While you're busy meeting the demanding needs of your organization, let Idaho Central Credit Union assist you in meeting your financial goals. Our experienced professionals offer your business superior service and customized investment solutions to protect your future.

We are deeply rooted in our local communities and are also a strong Idaho based financial services company with offices throughout Idaho. Our financial strength allows us to provide the valuable tools, services, and meaningful benefits you need to meet your business's banking and investment needs.

The following is a list of on our local offices:

- Appleway – 1327 West Appleway Avenue, Coeur d'Alene, ID 83814
- Coeur d'Alene – 1410 North Government Way, Coeur d'Alene, ID 83814
- Hayden -- 8760 N Government Way, Hayden, ID 83835
- Post Falls – 3343 East Mullan Avenue, Post Falls, ID 83854
- [www.iccu.com](http://www.iccu.com)

Our business members are comfortable placing financial responsibility in our hands because they trust us, and rely on our unparalleled service and products. Below are our current rates, as of **06/14/2021** (subject to change), for business accounts to help your company increase interest income.

<b>Business CDs</b>		
<b>Type</b>	<b>APY</b>	<b>Minimum Deposit</b>
12 Month Business Promo*	.400%	\$500
24 Month Business Promo*	.500%	\$500
60 Month Business Promo*	.700%	\$500

\* One Time Free Withdrawal Option Available for CD Only without Penalty

\*\* One Time Rate Bump

<b>Business Accounts</b>			
<b>Type</b>	<b>Description</b>	<b>APY</b>	<b>Minimum Deposit</b>
Premium Money Market Savings	100,000 +	0.20%	\$2500

Additionally, we offer a variety of options to help with your business banking needs:

- **Business Services** such as Sweep and Analysis Accounts, eBranch, Online Banking, as well as Remote Deposit Capture and Preferred Pay.
- **Free Business Checking** options with higher interest rates that fit your business needs.
- **Business Savings** options to maximize the level of flexibility you desire.
- A variety of **Business Loan** options, including fixed-rate and reward Business Visa Credit Cards.



1327 W. Appleway Ave.,  
Coeur d'Alene, ID 83814  
208.667.7722 | ICCU.COM

If you feel disconnected from your current financial institution, maybe it's time to discover how Idaho Central Credit Union can partner with your organization. Idaho Central Credit Union has been helping members like you achieve financial success for over 80 years. Idaho Central has over \$7 billion in assets and serves the needs of more than 440,000 members across Idaho and Washington.

*Thank you,*

*Therese M. Gurgel*

**Therese M. Goodwin Gurgel, Business Relationship**  
Business Relationship Department  
(208) 449-1843 or 208-659-2339  
[tgoodwin@iccu.com](mailto:tgoodwin@iccu.com) | [www.iccu.com](http://www.iccu.com)

## BUSINESS EBRANCH

- Online account access
- Mobile Deposit
- Funds transfer & ACH services
- Online wire transfers
- Set dual control restrictions
- Generate detailed reports, and more

## BUSINESS BILL PAYMENT

- Pay multiple invoices with one check
- Approve payments before they are sent

## PREFERRED PAY

- Use to provide employees with direct deposit of payroll, recurring disbursements, or collection of accounts receivable
- Have dual control in transaction processing

## REMOTE DEPOSIT CAPTURE

- Scan and deposit checks from your computer
- Receive same-day credit if checks are deposited before 5:30 (MT)

## MERCHANT PROCESSING

- Convenient credit and debit card processing for your customers
- Collect funds faster

## POSITIVE PAY

- Protect your accounts against unauthorized checks and ACH debit transactions
- Receive alerts when you have questionable posted checks and ACH debits

## PAYROLL AND HR SERVICES

- We've partnered with Paychex® to offer reliable, cost-effective payroll solutions
- Dedicated payroll specialists
- 24/7 Service Center - phone, email, or online chat

## ADDITIONAL BUSINESS OFFERINGS

- Dedicated Business Team with direct-call access
- Sweep Accounts
- Real Estate Trust Account (RETA)
- Interest on Lawyers' Trust Accounts (IOLTA)
- Retirement Options

Fees may apply to some services



# Business Accounts

Idaho Central Credit Union is here for you and your business. We will help analyze your business banking needs and assist you in identifying the best option for your business.



## Branch Information:

### PHONE NUMBERS

Treasure Valley: 208.346.7000  
Magic Valley: 208.733.4777  
Eastern Idaho: 208.478.3300  
North Idaho: 208.667.7792

Conveniently located throughout the state. Visit [iccu.com](http://iccu.com) for locations nearest you!

Rev. 02/21



## Business Checking Accounts

	Small Business Checking	Business Money Market Checking	Business Analyzed Checking	Nonprofit Business Checking
Minimum Opening Balance	\$100	\$2,500	\$100	\$100
Minimum Monthly Balance & Monthly Fees	No Minimum Monthly Balance	\$2,500 or \$10 monthly	Varies, based on transaction volume	No Minimum Monthly Balance
Monthly Credit/Debit Items	200 free, \$0.20 thereafter	300 free, \$0.20 thereafter	Per item fees apply but may be offset by earnings credit	250 free, \$0.20 thereafter
Earns Interest	No	Yes, tiered interest	Earning credits accumulate to reduce monthly fees	No
Free Visa Check Card	Yes	Yes	Yes	Yes
Free eBranch Online Banking	Yes	Yes	Yes	Yes
Free Business Bill Pay	Yes	Yes	Yes	Yes

## Business Savings Accounts

	Business Savings	Business Premium Money Market	Business Certificates of Deposit (CDs)
Minimum Opening Balance	\$100	\$2,500	\$500
Minimum Monthly Balance & Monthly Fees	None	\$2,500 or \$15 monthly	\$500, no monthly fees
Earns Interest	Yes, quarterly	Yes, monthly (tiered balance levels)	Yes
Free eBranch Online Banking	Yes	Yes	Yes
Unlimited Deposits	Yes	Yes	No (one-time deposit in first 60 days)
Withdrawals	Six free per month	Six free per month	Yes

All ICCU Business Accounts are NCUA insured up to \$250,000. To learn more about the terms and conditions of these accounts, please refer to the "Business Accounts Fee Schedule" brochure. For more information, please contact a Business Relationship Specialist.

“The Idaho Central Business Team has excellent service! If I ever need anything, they are just a phone call away. We have built a strong banking relationship with ICCU and that means a lot to us.”

Roy H.  
J&J Auto Body



# Business Accounts Fee Schedule

## Branch Information:

### PHONE NUMBERS

Treasure Valley: 208.846.7000

Magic Valley: 208.733.4777

Eastern Idaho: 208.478.3300

North Idaho: 208.667.7722

Conveniently located throughout the state.  
Visit [iccu.com](http://iccu.com) for locations nearest you!

Rev. 05/20



## Business Accounts Fee Schedule

This following fees may be assessed against your account and the following transaction limitations, if any, apply to your account.

<b>Membership Fee</b>	<b>\$5.00</b>
<b>Check Printing</b>	<b>Depends on style &amp; quantity</b>
<b>Cashier's Check</b>	<b>\$4.00</b>
<b>Money Order</b>	<b>\$2.50</b>
<b>Deposited checks returned unpaid item drawn on own account</b>	<b>\$5.00 \$29.79</b>

## Your Ability To Withdraw Funds

This policy statement applies to all accounts. Our policy is to make funds from your cash and check deposits available to you on the first business day after the day we receive your deposit. Electronic direct deposits will be available on the day we receive the deposit. Once the funds are available, you can withdraw them in cash and we will use the funds to pay checks that you have written. Please remember that even after we have made funds available to you, and you have withdrawn the funds, you are still responsible for checks you deposit that are returned to us unpaid and for any other problems involving your deposit. For determining the availability of your deposits, every day is a business day, except Saturdays, Sundays, and federal holidays. If you make a deposit before closing on a business day that we are open, we will consider that day to be the day of your deposit. However, if you make a deposit after closing or on a day we are not open, we will consider that the deposit was made on the next business day we are open. If you make a deposit at an ATM before 3:00 P.M. on a business day that we are open, we will consider that day to be the day of your deposit. However, if you make a deposit at an ATM after 3:00 P.M. or on a day we are not open, we will consider that the deposit was made on the next business day we are open. If we cash a check for you that is drawn on another bank, we may withhold the availability of a corresponding amount of funds that are already in your account. Those funds will be available at the time funds from the check we cashed would have been available if you had deposited it. If we accept for deposit a check that is drawn on another bank, we may make funds from the deposit available for withdrawal immediately but delay your availability to withdraw

The categories of transactions for which an overdraft fee may be imposed are those by any of the following means: check, in-person withdrawal, ATM withdrawal, or other electronic means.

<b>Overdraft (each paid)</b>	<b>\$20.79</b>
<b>Nonsufficient Fund Item (each returned)</b>	<b>\$29.79</b>
<b>Account Research</b>	<b>\$5.00 per 15 minutes, \$10.00 minimum</b>
<b>Stop Payments (each)</b>	<b>\$30.00</b>

a corresponding amount of funds that you have on deposit in another account with us. The funds in the other account would then not be available for withdrawal until the time periods that are described elsewhere in this disclosure for the type of check that you deposited.

### LONGER DELAYS MAY APPLY

Case-by-case delays. In some cases, we will not make all of the funds that you deposit by check available to you on the first business day after the day of your deposit. Depending on the type of check that you deposit, funds may not be available until the second business day after the day of your deposit. The first \$225 of your deposits, however, will be available on the first business day.

If we are not going to make all of the funds from your deposit available on the first business day, we will notify you at the time you make your deposit. We will also tell you when the funds will be available, if your deposit is not made directly to one of our employees, or if we decide to take this action after you have left the premises, we will mail you the notice by the day after we receive your deposit.

If you will need the funds from a deposit right away, you should ask us when the funds will be available.

Safeguard exceptions. In addition, funds you deposit by check may be delayed for a longer period under the following circumstances:

We believe a check you deposit will not be paid. You deposit checks totaling more than \$5,525 on any one day. You redeposit a check that has been returned unpaid. There is an emergency, such as failure of computer or communications equipment.

We will notify you if we delay your ability to withdraw funds for any of these reasons, and we will tell you when the funds will be available. They will generally be available no later than the seventh business day after the day of your deposit.

<b>WIRE TRANSFER:</b>	
Incoming	\$15.00
Outgoing	\$20.00
Foreign	\$40.00
Copy of Check	25 free, \$2.00 additional
Returned Mail Fee (each)	\$5.00
Image Statement	\$3.00/account

### SPECIAL RULES FOR NEW ACCOUNTS

If you are a new member, the following special rules will apply during the first 30 days your account is open. Funds from electronic direct deposits to your account will be available on the day we receive the deposit. Funds from deposits of cash, wire transfers, and the first \$5,525 of a day's total deposits of cashier's, certified, teller's, traveler's, and federal, state and local government checks will be available on the first business day after the day of your deposit if the deposit meets certain conditions. For example, the checks must be payable to you (and you may have to use a special deposit slip). The excess over \$5,525 will be available on the ninth business day after the day of your deposit, if your deposit of these checks (other than a U.S. Treasury check) is not made in person to one of our employees, the first \$5,525 will not be available until the second business day after the day of your deposit. Funds from all other check deposits will be available on the tenth business day after the day of your deposit.

### DEPOSITS AT AUTOMATED TELLER MACHINES

Funds from any deposits (cash or checks) made at automated teller machines (ATMs) we do not own or operate will not be available until the fifth business day after the day of your deposit. This rule does not apply at ATMs that we own or operate. Funds from check deposits made at an Idaho Central ATM will not be available until the third business day after the day of the deposit. This rule applies to the first 30 days of when a new account is opened. \$225 of the deposit will be available immediately. All ATMs that we own or operate are identified as our machines.



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**To:** Mayor Edwards, City of Dalton Gardens  
**From:** HMH Engineering  
**Date:** July 15, 2021  
**Re:** Transportation Public Involvement Mailer

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The following is the cost estimate for the work to be performed in regards to putting together and mailing the public notice of the Dalton Garden's Transportation Plan update.

<b>Task</b>	<b>Hours Required</b>	<b>Hourly Rate</b>	<b>Cost</b>
Generate mailer/questionnaire	6	\$88.75	\$532.50
Review with Council	1	\$108.00	\$108.00
Printing & Cost to Mail		City Responsibility	
Compiling and sending	2	\$41.46	\$82.92
Receiving/Compiling Responses	4	\$41.46	\$165.84
		<b>Total</b>	<b>\$889.26</b>



3882 N. Schreiber Way, Suite 104 • CDA, Idaho 83815 • Tel: 208-635-5825 • Web: hmh-llc.com

◆ Bid Proposal ◆  
11-Jul-21

PROJECT - Dalton Gardens Right of Way

HMH Engineering would value the opportunity and proposes to provide professional survey services for the referenced project in conformance with the Project Documents. Scope and cost are listed below:

**SCOPE / FEE PROPOSAL:**

**Base Bid**

1	Records research - plotting deeds, Plats & Records of survey	\$6,800
2	Review findings - Right of way adjustments	\$3,300
3		
4	Field check conflicting information	\$1,500
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12		
13		

**TOTAL: \$11,600.00**

**CLARIFICATIONS TO PROPOSAL:**

- 1 Exclusions - Services that are not included in this Bid Proposal, but may be provided at additional expense, are as follows:
  - i. Safety training
  - ii. Extensive field work
  - iii. Record of Survey
  - iv. ALTA Survey
  - v. Any other tasks not specifically listed in the Bid Proposal

**STATEMENT OF QUALIFICATIONS:**

HMH Engineering, is a Coeur d'Alene Idaho based engineering firm licensed and bonded in Idaho and Washington. Additionally, HMH is licensed to perform surveying and mapping services within the State of Idaho, Washington & Oregon. HMH utilizes Topcon, Trimble, & Leica robotic total stations, GPS, digital leveling & drone technologies to provide the most accurate, efficient and on schedule deliveries for all surveying projects.

Name: \_\_\_\_\_