



# Agenda for the Regular Meeting Dalton Gardens City Council Monday, September 26, 2022

## 6:00 PM City Council Meeting

**Location:** DALTON GARDENS CITY HALL, 6360 N 4<sup>th</sup> St., Dalton Gardens, ID

Meeting will be conducted in person and via Zoom.

Please use this link to join the webinar via computer/smartphone:

<https://us02web.zoom.us/j/82868722271?pwd=OXZSeDZSNnZBdm8ydEpyYnd2eWJJdz09>

Phone Number: 1-669-900-6833 or 1-346-248-7799 or 1-253-215-8782

Webinar ID:828 6872 2271; Passcode: 791880

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1. **CALL TO ORDER**
  2. **ROLL CALL**
  3. **PLEDGE OF ALLEGIANCE**
  4. **APPROVAL CONSENT CALENDAR- ACTION**
    - a. Minutes from the Regular Meeting September 8, 2022
    - b. Monthly Financial Statement August 1-31, 2022
  5. **PUBLIC HEARING FOR AMENDED BUDGET FOR FY 2021-2022- ACTION** A public hearing, pursuant to Idaho Code 50-1002 and 63-802, held for consideration of the amended budget for the fiscal year from October 1, 2021 to September 30, 2022
  6. **CONSIDERATION OF AMENDED APPROPRIATION ORDINANCE FOR FY22- ACTION**
  7. **CONSIDERATION OF RESOLUTION 2022-05 TO DESIGNATE and TRANSFER FUNDS FROM FY 2022 TO FY 2023- ACTION**
  8. **CITY BUSINESS**
    - a. Discussion of Grant Application for Emergency Generator
  9. **ADJOURNMENT- ACTION**

**\*Next Regular City Council is Thursday, October 13, 2022 at 6:00 PM at City Hall.**

Original Posting: 09/20/2022

The purpose of this Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of Public Hearings. Any individual who wishes to address the Council on any other subject should plan to speak when Item: Public Comments is identified by the Mayor. The Mayor and Council will not normally allow audience participation at any other time. Please, no repetitive or abusive comments. Workshops are for Council Members discussion only on a topic, no action or decisions occur at that time. No Public Comment is taken during Workshops. Assistance for persons with disabilities will be provided upon 24-hour notice prior to the meeting by calling the City Clerk at (208) 772-3698 ext 102.

**City of Dalton Gardens City Council Short Subdivision Workshop &  
Regular Meeting Minutes  
Thursday, September 8, 2022**

Meeting was conducted in person and via Zoom.

1. **CALL SHORT SUBDIVISION WORKSHOP TO ORDER:** Councilmember Tyler Drechsel called to order at 5:02 PM
2. **ROLL CALL:** Physically Present were Councilmembers Scott Jordan, Robert Wuest, Tyler Drechsel. Councilmember Aaron O'Brien and Mayor Dan Edwards were absent. Also present: Teresa Janzen-City Clerk/Treasurer.
3. **SHORT SUBDIVISION WORKSHOP:** Discussion applies only to the residential district. City Planner Ryan Hughes reviewed the proposed changes and requirements to remain compliant with state laws.  
Overview included:
  - a. Statutory provisions for recording a plat
  - b. Ability for City to pursue Comprehensive Plan goals.
  - c. Lack of requirements for notifying neighboring properties that would be impacted.

RWuest requested that the following be changed:

- Standard verbiage defining short subdivisions be stricken for lack of specific differentiation of residential district, and commercial district on page 1 (6-6-1).
- Concern with the current cost of the required material (mylar) used to record the short subdivisions as required by the county. (6-6-2, B-5)
  - City Planner RHughes sites the Idaho Code 50-1304 referencing the essentials of plat/s requirements of submitted plans, by size, material, and details.
- 6-6-2, B-5-E to strike lines as residential only
- change to 6-6-2, 1-D (page 3) strike wastewater and street department,
- 6-6-3-B 'sewage' changed to septic to reflect residential district.
- 6-6-3-E State Standards vs Lakes Highway District for commercial district.
- 6-6-3-F Strike commercial and light commercial change to reflect prohibited cul de sac and/or dead-end streets.
- 6-6-3 Address variance allowances as it applies to non-conforming lots.
- Easements and dedications (6-6-2, B-5-C v 6-6-2, B-5-F) required by the city to be removed, regarding short plats to prevent any future infrastructure disruptions that might impact the residents.
  - CGabbert explains that currently the dedication does not allow the city to consider mitigation effects as reasonably proportionate to the city's infrastructure, restricting the Planning and Zoning from being able to discuss any future considerations.

TDrechsel inquired about the code clarifying what dedications would be allowable vs prohibited dedications in 6-6-2, B-5-F.

Council directed staff to revise proposed residential short-plat subdivision ordinance and send back to Planning & Zoning Commission.

4. **ADJOURN:** TDrechsel adjourned the Short Subdivision Workshop at 5:59 PM

1. **CALL TO ORDER CITY COUNCIL MEETING:** Council President TDrechsel called to order regular City Council Meeting at 6:08 PM
2. **ROLL CALL:** Physically present were Councilmembers Robert Wuest, Tyler Drechsel (acting Mayor), Scott Jordan, Aaron O'Brien. Mayor Dan Edwards was absent. Also present: Teresa Janzen-City Clerk/Treasurer, Chris Gabbert-City Attorney, and Ryan Hughes-City Planner.
3. **PLEDGE OF ALLEGANCE:** led by Councilmember O'Brien
4. **APPROVAL OF CONSENT CALENDAR**
  - a. Minutes from the Regular Meeting September 8, 2022
  - b. Ratification of Bills from August 1-31, 2022
  - c. Monthly Financial Statement August 1-31, 2022

Treasurer asked that item 'c', the monthly financial statement August 1-31, 2022 be tabled until September 26<sup>th</sup> due to waiting on direction from the Auditor.

RWuest called out the misspelling of the word 'park' in the minutes from the Regular Meeting of August 11, 2022.

**SJordan made motion to approve the consent calendar items a-b as presented with the agreed upon changes. RWuest seconded.**

**AO'Brien: yes RWuest: yes SJordan: yes TDrechsel: yes Motion Carries**

5. **CITY REPORTS**

- a. **City Engineer-** Christine from HMH Engineering gave updates on:
  - i. Child Pedestrian Safety Grant. Putting together design and bid package to move project forward. Thermoplastic crosswalks, School Zone flashing beacons, and RFBs (flashing beacons for pedestrian crossings). Project is slated to be completed by the end of 2022.
  - ii. Chip Seal project has been completed.
  - iii. City Street Striping- Stripe-Rite to begin Monday September 12, 2022. Centerline, edge line, bike lane, and turn lane marking symbols on the previously designated roads.
  - iv. City Hall parking lot repair awaiting direction to begin restoration and repair due to compromised surface and deterioration.
  - v. Currently has 12 open ROW permits; 4 are expired, 1 failed inspection.
  - vi. Reinert Signage at new hammerhead turnaround on 18<sup>th</sup> Street- Installation is now compliant, but the sign quality and necessary standards did not meet satisfactory inspection. Inspection notice sent to city attorney to draft next steps.
  - vii. New out-buildings (future shop at City Hall) to be a future project allowing the city to reserve funds over time to alleviate a large up-front cost.
  - RWuest proposed repairs to Valley St and Colfax St rather than the City Hall parking lot repairs.
- b. **City Planner**
  - Requested a Code Compliance Workshop and guidance moving forward.
  - TDrechsel recommended all suggestions be submitted to City Clerk prior to meeting, giving all members an opportunity to review and prepare before scheduled meetings.

c. **City Attorney**

- i. Still has not received a response about the Lease update previously sent to Dalton Water Association and Dalton Irrigation.
- ii. Still has not receive a response about the MOU for ROW Permitting that was sent to Dalton Water Association.
- iii. Kootenai County Assessor has refused to disperse late fees and fines for delinquent property taxes. The Mayor has requested to respond strongly as several other tax districts have.

d. **KCSO**

- i. Clerk presented monthly report from Deputy Wallace showing 184 traffic stops which resulted in 147 citations: 55 written warnings. RWuest would like to consider a renegotiation of the KCSO contract.
  - TDrechsel requested SJordan's involvement with the Mayor regarding KCSO contract.
  - AOBrien would like the KCSO report to reflect hours spent outside of Dalton Gardens responding to calls outside of the current contract.

e. **CLERK/TREASURER**

- i. Updated council on park arch replacement progress, action plan, materials, and laborers involved in completing the project.
  - RWuest proposed mounting the 16'2" cross piece inside City Hall instead of returning it to the park arch.

f. **COUNCIL**

- RWuest requests priority use of ARPA funds to address 18<sup>th</sup> Street extension through to Dalton Ave. This will also help Dalton Water with a main line extension.
  - City Engineer, CBaker informed the council of necessary steps to obtain information to determine ROW ownership and cost estimate.
- TDrechsel requested resident Ray Craft address his social media post stating, "dan Edwards instructed the city clerk to transfer a huge amount of our tax payers money into a business of his choosing without anyone's permission."
  - Ray Craft, (931 E Wilbur Ave) responded that Clerk/Treasurer was given several "not large, cost of living" wage increases over her service time with the city that Mr. Craft feels (her wage increase for FY 2023) is an "elaborate" amount.
  - TDrechsel clarifies that he specifically would like information related to the implied allegations of city funds being illegally moved at the direction of Mayor Edwards.
  - Mr. Craft expressed that he defines the banking switch to Idaho Central Credit Union from U.S. Bank as "moving money".
  - TDrechsel reminded the council that the authority to elect the banking institution of the city is an (administrative function) at the discretion of the Mayor Edwards, and it was discussed in a previous council meeting.
  - RWuest requested it be publicly disclosed any personal loans and accounts held by Mayor Dan Edwards with ICCU for the purpose of transparency.

6. **PUBLIC COMMENT PERIOD:** Opened 7:10 PM – Closed at 7:33 PM

- Jeanie Young- Desires there to be no change to subdivision ordinance.
- Rebecca Supp- 7024 N 16<sup>th</sup> Street: Picnic committee member presented the council with issues encountered regarding legalities, documents, and roadblocks. Asked Council to approve the picnic committee forms for usage with the 2022 annual picnic.
- Rick Sigmund- 5967 N 6<sup>th</sup> Street: asked council to keep the community in mind when discussing the subdivision ordinance- the Dalton lifestyle. Asked to not allow greenspace in the City Hall parking lot. Concerned that future councils would be a sidewalk in front of his house.
- Clark Young- 7064 16<sup>th</sup> Street: Shared his feelings that not enough speeding tickets are being written in a month. Asked council to investigate KCSO Deputy's productivity. Against changing the subdivision ordinance. Inquired about the cost and need of generator, and questions the estimate of cost for City Hall parking lot project.
- Carrie Chase- 7512 4<sup>th</sup> Street: Questioned cost and need for a generator at City Hall. Inquired specifically about any open sub-division variance requests. Commented in favor of 18<sup>th</sup> Street expansion and desires residents to have to access Canfield Mt. off 18<sup>th</sup> Street. Requested clarification of timeframe regarding the number of citations the deputy issued. Stated that she felt the response from the Clerk/Treasurer was "argumentative" in her response to a councilmember and took it as a sign of "disrespect".
- Sue Supp- 7024 N 16<sup>th</sup> Street: Concerned the City does not run out of money in the coming recession. Stated it took 5 years to recover income levels from the 2008 recession. Advised GFOA has workshops available to teach on incremental budgeting like the City is doing. Asked Council to reassess if the funds for the parking lot repair will be needed elsewhere in the next 2 years.

7. **CITY BUSINESS**

a. **PICNIC COMMITTEE-** Lucy Jernigan presented community picnic updates

- Presented to the council her research of surrounding cities comparable execution of events.
- Vendor/order/mailing updates, including budget/costs, schedule, donations, and volunteer attendance.
- Would like to have a packet created and available to future picnic committee of updated and vetted legal forms for events.

**RWuest made a motion to approve temporary legal forms for 30 days to ensure the execution of all vendors at the picnic. -Withdrawn as not an action item on the agenda.**

Council is in favor of the City Attorney vetting the forms handed out for use for 30 days to cover the 2022 annual city picnic.

CGabbert directs Mayor to work directly with the picnic committee to finalize the execution of the picnic by the approved deadline.

b. **CONSIDERATION OF ALCOHOL CATERING PERMIT FOR MAD BOMBER BREWING:**

**RWuest made motion to approve the alcohol and catering permit # AL2022-01 for Mad Bomber Brewing. SJordan seconded.**

**AOBrien: yes RWuest: yes SJordan: yes TDrechsel: yes Motion Carries**

c. **CONSIDERATION OF ANIMALS IN CITY PARK FOR ANNUAL PICNIC:**  
RWuest made motion to approve vendor animals only in the park for the date of September 17<sup>th</sup>, 2022. AOBrien seconded.  
AOBrien: yes RWuest: yes SJordan: yes TDrechsel: yes Motion Carries

d. **CONSIDERATION OF LANDSCAPING CONTRACT SERVICE BIDS FOR FY 2023:**  
AO'Brien sought six additional bids for annual landscaping service at the council's request. Did not find any company that was interested in bidding.

AO'Brien made a motion to approve the landscaping service bid for a term of three years with Sacco de Campos for \$22,368.56 per year subject to a non-appropriation clause.  
SJordan seconded.

AOBrien: yes RWuest: no SJordan: yes TDrechsel: yes Motion Carries

e. **CONSIDERATION OF PARKING LOT REPAIR PROPOSAL BY HMH ENGINEERING:**

City Engineer, CBaker presented the council with an illustration of an engineered solution to accommodate the city's safety concern, requests of residents, and to address the compromised parking lot surface.

RWuest made motion to table parking lot repairs for an undetermined future date .  
TDrechsel seconded.

AO'Brien: yes RWuest: yes SJordan: yes TDrechsel: yes Motion Carries

f. **DISCUSSION OF GRANT APPLICATION FOR EMERGENCY GENERATOR:**

- Estimated Costs 75,000.00 and FEMA grant with City match of 25%.
- Additional research needed and consideration for September 26th meeting.
- TDrechsel to get more defined and detailed cost before next council meeting.

g. **DISCUSSION OF OCTOBER 13, 2022 AGENDA ITEMS:**

- Code Compliance workshop and revision submission reminder- Workshop rescheduled from October 13, 2022 to November 10, 2022
- ARPA Funds

8. **ADJOURNMENT:**

SJordan made motion to adjourn. RWuest seconded. All in favor. Adjourned 8:33 PM

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Dan Edwards, Mayor

ATTEST:

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Teresa Janzen, City Clerk/ Treasurer

**CITY OF DALTON GARDENS**  
**Profit & Loss Budget vs. Actual**  
**October 1, 2021 to August 31, 2022**

	<u>Actuals</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
<b>301-000 · COMMUNITY DEV. INCOME</b>				
301-03 · BUILDING PERMIT REVENUE	93,855.60	65,300.00	28,555.60	143.73%
301-04 · BUSINESS LICENSE REVENUE				
301-041 · HOME BASED BUS LICENSE	175.00	250.00	-75.00	70.0%
301-04 · BUSINESS LICENSE REVENUE - Other	4,400.00	7,500.00	-3,100.00	58.67%
<b>Total 301-04 · BUSINESS LICENSE REVENUE</b>	<b>4,575.00</b>	<b>7,750.00</b>	<b>-3,175.00</b>	<b>59.03%</b>
301-05 · FACILITY RESERVATION REVENUE	1,025.00	500.00	525.00	205.0%
301-06 · FINES	456.00			
301-07 · SPECIAL USE FEES	2,400.00	1,000.00	1,400.00	240.0%
301-08 · SUBDIVISION REVENUE	0.00	1,000.00	-1,000.00	0.0%
301-11 · ROW PERMITS	2,573.36			
301-12 · Alcohol Licenses	450.00			
<b>Total 301-000 · COMMUNITY DEV. INCOME</b>	<b>105,334.96</b>	<b>75,550.00</b>	<b>29,784.96</b>	<b>139.42%</b>
<b>302-000 · FRANCHISE FEES</b>				
302-01 · FRANCHISE FEE AVISTA	28,937.03	26,000.00	2,937.03	111.3%
302-02 · FRANCHISE FEE TWC/SPECTRUM	17,523.68	26,000.00	-8,476.32	67.4%
302-03 · FRANCHISE FEE TDS	3,515.56	1,000.00	2,515.56	351.56%
<b>Total 302-000 · FRANCHISE FEES</b>	<b>49,976.27</b>	<b>53,000.00</b>	<b>-3,023.73</b>	<b>94.3%</b>
<b>303-000 · HIGHWAY FUNDS</b>				
303-01 · HIGHWAY USERS REVENUE	128,969.94	87,069.00	41,900.94	148.12%
303-02 · NEW HIGHWAY USER REVENUE	20,844.17	29,604.00	-8,759.83	70.41%
303-03 · TRANSFER HWY DISTRICT LEVY	65,619.63	40,000.00	25,619.63	164.05%
303-000 · HIGHWAY FUNDS - Other	150,000.00			
<b>Total 303-000 · HIGHWAY FUNDS</b>	<b>365,433.74</b>	<b>156,673.00</b>	<b>208,760.74</b>	<b>233.25%</b>
<b>304-000 · LID ASSESSMENTS</b>				
304-01 · LID # 1 Assessments	19,891.49	21,873.58	-1,982.09	90.94%
304-02 · LID #2 - GOVERNMENT WAY	128,958.22	43,903.15	85,055.07	293.73%
<b>Total 304-000 · LID ASSESSMENTS</b>	<b>148,849.71</b>	<b>65,776.73</b>	<b>83,072.98</b>	<b>226.3%</b>
<b>305-000 · PROPERTY TAXES</b>				
305-01 · AG EQUIP REPLACEMENT	2.00			
305-02 · CURRENT REAL PROPERTY TAX	170,935.73	168,919.00	2,016.73	101.19%
305-03 · DELINQUENT REAL PROPERTY TAX	923.58	1,500.00	-576.42	61.57%
305-04 · PENALTY & INTEREST	473.64	500.00	-26.36	94.73%
<b>Total 305-000 · PROPERTY TAXES</b>	<b>172,334.95</b>	<b>170,919.00</b>	<b>1,415.95</b>	<b>100.83%</b>
<b>306-000 · STATE REVENUE SHARE</b>				
306-01 · STATE LIQUOR ALLOCATION	110,826.00	102,540.00	8,286.00	108.08%
306-02 · STATE REVENUE SHARING	290,311.51	230,768.00	59,543.51	125.8%
<b>Total 306-000 · STATE REVENUE SHARE</b>	<b>401,137.51</b>	<b>333,308.00</b>	<b>67,829.51</b>	<b>120.35%</b>
<b>307-000 · OTHER INCOME</b>				
307-02 · COURT REVENUE-TRAFFIC FINES	7,709.85	5,000.00	2,709.85	154.2%
307-03 · INTEREST INCOME	6,281.33	5,000.00	1,281.33	125.63%
307-05 · REFUNDS & REIMBURSEMENTS	1,268.91			

**CITY OF DALTON GARDENS**  
**Profit & Loss Budget vs. Actual**  
**October 1, 2021 to August 31, 2022**

	<u>Actuals</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
307-06 · RENT	5,720.00	6,240.00	-520.00	91.67%
307-08 · UNENCUMBERED BANK FUNDS	0.00	346,000.00	-346,000.00	0.0%
307-09 · ARPA	259,190.78			
<b>Total 307-000 · OTHER INCOME</b>	<b>280,170.87</b>	<b>362,240.00</b>	<b>-82,069.13</b>	<b>77.34%</b>
308-000 · GRANT FUNDS	500.00			
340 · CHARGES FOR SERVICES	50.00			
<b>Total Income</b>	<b>1,523,788.01</b>	<b>1,217,466.73</b>	<b>306,321.28</b>	<b>125.16%</b>
<b>Gross Profit</b>	<b>1,523,788.01</b>	<b>1,217,466.73</b>	<b>306,321.28</b>	<b>125.16%</b>
<b>Expense</b>				
<b>401-000 · GENERAL &amp; ADMIN</b>				
401-016 · TRAINING TRAVEL EXPENSE	2,601.01	3,200.00	-598.99	81.28%
<b>401-03 · COUNCIL EXPENSES</b>				
401-033 · CITY COUNCIL SALARIES	18,400.00	19,200.00	-800.00	95.83%
401-036 · MAYOR WAGES	9,775.00	10,200.00	-425.00	95.83%
<b>Total 401-03 · COUNCIL EXPENSES</b>	<b>28,175.00</b>	<b>29,400.00</b>	<b>-1,225.00</b>	<b>95.83%</b>
<b>401-04 · OFFICE EXPENSES</b>				
401-041 · BLDG MAINT CONTRACTED	4,450.76	3,000.00	1,450.76	148.36%
401-042 · BLDG & GROUNDS MAINTENANCE	4,967.15	5,000.00	-32.85	99.34%
401-043 · DUES & SUBSCRIPTIONS	2,353.93	2,500.00	-146.07	94.16%
401-045 · GARBAGE COLLECTION & DISPOSAL	607.05	500.00	107.05	121.41%
401-046 · OFFICE MAINTENANCE	117.98	600.00	-482.02	19.66%
401-047 · OFFICE SUPPLIES & POSTAGE	4,532.15	8,000.00	-3,467.85	56.65%
401-048 · SOFTWARE PURCHASE & IT SERVICE	15,724.75	20,000.00	-4,275.25	78.62%
401-049 · REFUNDABLE EXPENSE	804.17			
<b>Total 401-04 · OFFICE EXPENSES</b>	<b>33,557.94</b>	<b>39,600.00</b>	<b>-6,042.06</b>	<b>84.74%</b>
<b>401-05 · PERSONNEL EXPENSE</b>				
401-050 · COMPANY PAYROLL TAX EXPENSE	27,743.52	26,403.00	1,340.52	105.08%
401-054 · CLERK WAGES	49,833.36	52,000.00	-2,166.64	95.83%
401-058 · DEPUTY CLERK WAGES	20,256.67	38,000.00	-17,743.33	53.31%
401-059 · EMP HEALTH INSURANCE	20,232.00	26,400.00	-6,168.00	76.64%
<b>Total 401-05 · PERSONNEL EXPENSE</b>	<b>118,065.55</b>	<b>142,803.00</b>	<b>-24,737.45</b>	<b>82.68%</b>
<b>401-06 · PROFESSIONAL SERVICES</b>				
401-061 · AUDIT AND ACCOUNTING	13,369.25	24,000.00	-10,630.75	55.71%
401-062 · LEGAL PUBLISHING	4,665.35	4,000.00	665.35	116.63%
401-06 · PROFESSIONAL SERVICES - Other	59,341.00	64,000.00	-4,659.00	92.72%
<b>Total 401-06 · PROFESSIONAL SERVICES</b>	<b>77,375.60</b>	<b>92,000.00</b>	<b>-14,624.40</b>	<b>84.1%</b>
<b>401-07 · UTILITES</b>				
401-071 · BLDG & GROUNDS UTILITIES	6,850.17	8,000.00	-1,149.83	85.63%
401-072 · INTERNET	1,262.31	1,708.00	-445.69	73.91%
401-073 · TELEPHONE	938.42	1,092.00	-153.58	85.94%
<b>Total 401-07 · UTILITES</b>	<b>9,050.90</b>	<b>10,800.00</b>	<b>-1,749.10</b>	<b>83.81%</b>
401-08 · ANNUAL PICNIC	0.00	3,500.00	-3,500.00	0.0%
401-11 · GENERAL CONTINGENCY FUND	0.00	31,231.00	-31,231.00	0.0%



**CITY OF DALTON GARDENS**  
**Profit & Loss Budget vs. Actual**  
**October 1, 2021 to August 31, 2022**

	<u>Actuals</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
401-12 · INSURANCE	6,688.00	7,500.00	-812.00	89.17%
401-13 · MISCELLANEOUS SERVICE & CHARGES	0.00	1,800.00	-1,800.00	0.0%
401-15 · Uncategorized Expenses	0.00	725.73	-725.73	0.0%
<b>Total 401-000 · GENERAL &amp; ADMIN</b>	<b>275,514.00</b>	<b>362,559.73</b>	<b>-87,045.73</b>	<b>75.99%</b>
<b>402-000 · LAW ENFORCEMENT</b>				
402-05 · CODE ENFORCEMENT-WAGES	2,886.28	12,000.00	-9,113.72	24.05%
402-06 · PROSECUTING ATTORNEY	0.00	1,740.00	-1,740.00	0.0%
402-08 · SPECIAL LAW ENFORCEMENT EXP	42,583.34	146,000.00	-103,416.66	29.17%
<b>Total 402-000 · LAW ENFORCEMENT</b>	<b>45,469.62</b>	<b>159,740.00</b>	<b>-114,270.38</b>	<b>28.47%</b>
<b>403-000 · STREETS</b>				
403-06 · FUEL AND LUBRICANTS	2,980.22	2,000.00	980.22	149.01%
403-10 · ROADS-ENG PLANS & SERVICES	42,255.28	37,000.00	5,255.28	114.2%
403-11 · SNOW & ICE CONTROL-REMOVAL	3,360.00	30,000.00	-26,640.00	11.2%
403-12 · STREET EQUIPMENT MAINTENANCE	1,918.46	7,000.00	-5,081.54	27.41%
403-14 · STREET MAINT- CONTRACTED	4,350.00	358,367.00	-354,017.00	1.21%
403-16 · STREET MAINT-SUPPLIES	8,712.33	1,000.00	7,712.33	871.23%
403-18 · STREET MAINT - WAGES	16,122.75	25,000.00	-8,877.25	64.49%
403-20 · STREET SIGNAL LIGHTS	388.33	500.00	-111.67	77.67%
<b>Total 403-000 · STREETS</b>	<b>80,087.37</b>	<b>460,867.00</b>	<b>-380,779.63</b>	<b>17.38%</b>
<b>404-000 · PARKS</b>				
404-01 · HORSE ARENA EXPENSES	1,554.90	9,000.00	-7,445.10	17.28%
404-03 · PARK MAINTENANCE- CONTRACTED	12,661.61	30,000.00	-17,338.39	42.21%
404-07 · PARK MAINTENANCE- WAGES	4,173.75	6,000.00	-1,826.25	69.56%
404-09 · SUPPLIES- PARK MAINT	1,608.90	1,500.00	108.90	107.26%
<b>Total 404-000 · PARKS</b>	<b>19,999.16</b>	<b>46,500.00</b>	<b>-26,500.84</b>	<b>43.01%</b>
<b>405-000 · LID</b>				
405-01 · Gov't Way Sewer Project/LID #1	33,528.00	34,000.00	-472.00	98.61%
405-02 · LID PHASE 2	288,077.92	65,500.00	222,577.92	439.81%
<b>Total 405-000 · LID</b>	<b>321,605.92</b>	<b>99,500.00</b>	<b>222,105.92</b>	<b>323.22%</b>
<b>407-000 · COMMUNITY DEV.</b>				
<b>407-01 · PLANNING &amp; ZONING</b>				
407-011 · PLANNING CONSULTANT	36,743.75	25,000.00	11,743.75	146.98%
407-012 · PLANNING SOFTWARE	11,497.00	13,300.00	-1,803.00	86.44%
<b>Total 407-01 · PLANNING &amp; ZONING</b>	<b>48,240.75</b>	<b>38,300.00</b>	<b>9,940.75</b>	<b>125.96%</b>
407-02 · BUILDING INSPECTOR SERVICES	34,824.00	50,000.00	-15,176.00	69.65%
407-03 · KOOTENAI AREA TRANSPORTATION SY	3,051.00			
<b>Total 407-000 · COMMUNITY DEV.</b>	<b>86,115.75</b>	<b>88,300.00</b>	<b>-2,184.25</b>	<b>97.53%</b>
<b>Total Expense</b>	<b>828,791.82</b>	<b>1,217,466.73</b>	<b>-388,674.91</b>	<b>68.08%</b>
<b>Net Income</b>	<b>694,996.19</b>	<b>0.00</b>	<b>694,996.19</b>	<b>100.0%</b>

**CITY OF DALTON GARDENS**  
**Profit & Loss Budget vs. Actual**  
**October 1, 2021 to August 31, 2022**

	Actuals	Budget	\$ Over Budget	% of Budget
<b>ADJUSTMENTS due to Accrual Accounting</b>				
<i>Prior Year Expense Paid in Current FY</i>	-20,219.31		<i>Dalton Water Assoc Hydrant Inv</i>	
<i>FY Fund Draw- Streets</i>	200,000.00		<i>FY 22 Budgetd LGIP draw for Road Maint</i>	
<i>FY Fund Draw- Law Enforcement</i>	42,583.34		<i>FY 22 Budgetd LGIP draw for Deputy</i>	
<b>ADJUSTED NET INCOME</b>	<b>917,360.22</b>			

**Checking/Savings**

1-101.0 · General Checking- US BANK	81,400.80
1-101.2 · LID #1 Bond Fund	2,074.24
1-101.3 · Guaranteed Fund	35,185.05
1-101.5 · Gen Checking- ICCU	508,846.52
1-101.6 · LID# 2- ICCU	51,308.12
1-101.7 · ARPA- ICCU	235.78
1-101.8 · 18th St- ICCU	2,500.14
1-101.9 · General Fund-ICCU	422,588.60
1-102.0 · LGIP #1404-General Fund	2,006,174.40
1-102.1 · LGIP #2380-18th St	42,851.25
1-102.2 · LGIP #3726-ARPA	518,793.11
<b>Total Checking/Savings</b>	<b>3,671,958.01</b>

**FISCAL YEAR 2021-2022 BUDGET AMENDMENT BREAKDOWN**

<b>EXPENDITURE</b>	<b>FY 22 BUDGET</b>	<b>REVISION</b>	<b>PH NOTICE</b>	<b>NOTES</b>
<b>General Fund</b>				
General & Admin	362,559.73	<b>356,510.78</b>	569,040.99	Paid Dalton Water 20,219.31 from general contingency funds- prior FY expense; FY 23 rolling 598.99 for 401-016 Training & Travel; and \$1,700 for 401-08 Picnic
Law Enforcement	159,740.00	<b>159,740.00</b>	159,740.00	partial year KCSO; code enforcement wages; prosecuting atty; FY 23 rolling 91,249.99 for KCSO deputy
Parks	46,500.00	<b>46,500.00</b>	46,500.00	FY 23 rolling 7,445.10 for parks
Community Development	88,300.00	<b>95,530.50</b>	101,500.00	FY to date=89,453.75 + Sept projections Planner and Sept KCFR
<b>Street &amp; LID Fund</b>				
Street Fund	460,867.00	<b>674,227.55</b>	745,200.10	510,712.63 to date (includes 6719.09 for signs and 70,709 for chip seal and asphalt repair)+13514.92 striping; FY 23 rolling 150,000 for Child Pedestrian Safety Grant
LID Phase 1 & 2	99,500.00	<b>342,965.60</b>	321,605.92	FY to date includes 203,213.66 prior fiscal year payment; extra 60,000 principal pay down FY22
<b>ARPA</b>		<b>259,190.78</b>		Future projects for 2nd tranche of ARPA monies
<b>TOTAL EXPENSES</b>	<b>1,217,466.73</b>	<b>1,934,665.21</b>	<b>1,943,587.01</b>	

<b>REVENUE</b>	<b>FY 22 BUDGET</b>	<b>REVISION</b>	<b>PH NOTICE</b>	<b>NOTES</b>
<b>General Fund</b>				
Community Development	75,550.00	<b>105,004.96</b>	105,334.96	FY to date
Franchise Fees	53,000.00	<b>49,976.27</b>	49,976.27	Have not received September disbursements
Property Tax Levy	170,919.00	<b>172,334.95</b>	172,334.95	
State Rev. Sharing	333,308.00	<b>401,137.51</b>	401,137.51	
Other Income	362,240.00	<b>85,918.60</b>	423,247.21	FY22 budget wrongly includes 200,000 for roads and 146,000 for law enforcement which was prior year revenue.
<b>Street &amp; LID Fund</b>				
Highway Funds	156,673.00	<b>365,433.74</b>	439,492.74	FY22 to date (with child pedestrian safety grant; HB 772; and IC63-3638 =155159.64)
LID Assessments	65,776.73	<b>170,209.39</b>	352,063.37	Unexpected payoffs of LIDs
<b>ARPA</b>		<b>259,190.78</b>		2nd tranche disbursement
<b>LGIP FUND DRAW</b>		<b>325,459.01</b>		200,000 for roads; 54,750.01 for law enforcement; 70,709 for chip seal and asphalt repair
<b>TOTAL REVENUE</b>	<b>1,217,466.73</b>	<b>1,934,665.21</b>	<b>1,943,587.01</b>	

**CITY OF DALTON GARDENS  
KOOTENAI COUNTY, IDAHO  
APPROPRIATION ORDINANCE NO 280**

**An Ordinance entitled the AMENDED APPROPRIATION ORDINANCE for the fiscal year beginning October 1, 2021, appropriating the sum of \$1,934,665.21 to defray the expenses and liabilities of the CITY OF DALTON GARDENS for said fiscal year, authorizing a levy of a sufficient tax upon the taxable property and specifying the objects and purposes for which said appropriation is made.**

**BE IT ORDAINED** by the Mayor and Council of the City of Dalton Gardens, Kootenai County, Idaho:

**Section 1:** That the sum of \$1,934,665.21 is, and the same is appropriated to defray the necessary expenses and liabilities of the City of Dalton Gardens, Kootenai County, Idaho for the fiscal year beginning October 1, 2021.

**Section 2:** The objects and purposes for which such appropriation is made, and the amount of each object and purpose is as follows:

**ESTIMATED EXPENDITURES:**

Administration	356,510.78
Law Enforcement	159,740.00
Parks	46,500.00
Planning & Zoning	<u>95,530.50</u>
<b>General Fund Total</b>	<b>658,281.28</b>

ARPA	259,190.78
Street Department	674,227.55
LID Sewer Project	<u>342,965.60</u>
<b>Specified Fund Total</b>	<b>1,276,383.93</b>

**TOTAL EXPENDITURES    \$1,934,665.21**

**Section 3:** That a general tax levy on all taxable property with the City of Dalton Gardens be levied in an amount allowed by law for the general purposes for said City, for the fiscal year beginning October 1, 2021.

**Section 4:** All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

**Section 5:** This ordinance shall take effect and be in full force upon its passage, approval and publication in one issue of the Coeur d'Alene Press, a newspaper of general circulation in the City of Dalton Gardens, and the official newspaper of said City.

**PASSED** under suspension of rules upon which a roll call vote was taken and duly enacted an Ordinance of the City of Dalton Gardens, Kootenai County, Idaho at a convened meeting of the City of Dalton Gardens City Council held on the 26<sup>th</sup> day of September 2022.

ATTEST:

\_\_\_\_\_  
Dan Edwards, Mayor

\_\_\_\_\_  
Teresa Janzen, City Clerk/Treasurer

**RESOLUTION NO. 2022-05**

A RESOLUTION AUTHORIZING THE CITY TREASURER TO CLASSIFY AND TRANSFER MONEY FROM FY 2021/2022 to FY 2022/2023 INTERNAL FUNDS

WHEREAS: Idaho Code Section 50-1005A, allows for the accumulation of fund balances to be carried over into the ensuing fiscal year sufficient to achieve or maintain city operations on a cash basis; and

WHEREAS: The City of Dalton Gardens appropriated said fund balances into its 2021/2022 General Fund annual budget but was not able to fully utilize the general fund revenue in FY 2021/2022, and wishes to have the following accounts marked as a FISCAL YEAR FUND ROLLOVER as follows:

- 402-08 SPECIAL LAW ENFORCEMENT \$91,249.99 for dedicated Sheriff's Deputy
- 404-000 PARKS \$7,445.10
- 401-016 TRAINING & TRAVEL \$598.99 for training in FY 2022/2023
- 403-14 STREETS MAINT-CONTRACTED \$150,000.00 for Child Pedestrian Safety Grant Award
- 401-08 PICNIC \$1,700.00 for use for the FY 2022/2023 annual picnic

NOW, THEREFORE, IT IS HEREBY RESOLVED that the City of Dalton Gardens shall designated the outlined funds above as Fiscal Year Fund Rollovers for internal classification

BE IT FURTHER RESOLVED that these services, be completed prior to fiscal year end September 30, 2023.

Upon a motion to adopt the text of the foregoing Resolution made by Councilman \_\_\_\_\_ and seconded by Councilman \_\_\_\_\_, the following vote was recorded:

Councilman Drechsel: \_\_\_\_\_  
Councilman Jordan: \_\_\_\_\_  
Councilman O'Brien: \_\_\_\_\_  
Councilman Wuest: \_\_\_\_\_

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the City Council of the City of Dalton Gardens, Idaho, on the 26<sup>th</sup> day of September, 2022.

\_\_\_\_\_  
Dan Edwards, Mayor

ATTEST

\_\_\_\_\_  
Teresa Janzen, City Clerk/Treasurer