

Transaction Date	Entity Sub Organizational	Account Lvl 2	Account Lvl 3	Account Lvl 4	Account Detail- Memo Line	Account Detail- Long Description	Vendor Name	Amount
12/30/2020	Intergovernmental Expenditures	5000 - Operating Expenditures	5301 - Information Technology Services	5331 - Software As A Service (SAAS)	OpenGov Software	Central Database software expenses that allow resident to do business with the City online instead of face to face. Permit and licensing, payments, and self service public records searches	OpenGov	\$ 51,980.00
12/30/2020	Intergovernmental Expenditures	5000 - Operating Expenditures	5301 - Information Technology Services	5331 - Software As A Service (SAAS)	BlueBeam Software	Plan review software exepenses that tie into OpenGov for contactless building permit plan review for residents and staff	BlueBeam	\$ 2,091.00
12/30/2020	Intergovernmental Expenditures	6000 - Capital Outlay	6801 - Specific Use Equipment	6870 - Electronic & Audio/Visual Equipment	Media Controlled Sound System	Expenses to upgrade our existing PA system to allow for clear audio to be broadcast for public meetings via teleconferencing software like Zoom	Media Controlled	\$ 2,512.21
12/30/2020	Intergovernmental Expenditures	6000 - Capital Outlay	6801 - Specific Use Equipment	6870 - Electronic & Audio/Visual Equipment	Media Controlled Video Conferencing System	Creation of a video conferencing camera system and hardware to run it so residents can see from home, public meetings via teleconferencing software like Zoom	Media Controlled	\$ 3,330.20
12/30/2020	Intergovernmental Expenditures	6000 - Capital Outlay	6401 - Information Technology Equipment	6416 - Telephone & VOIP Equipment	GrowIT Media VOIP system	Telecom changeout to VOIP system and service that allows us to 'take' our City phone and fax remotely	GrowIT Media	\$ 2,974.20
12/30/2020	Intergovernmental Expenditures	6000 - Capital Outlay	6401 - Information Technology Equipment	6416 - Telephone & VOIP Equipment	CDW-G VOIP system compatible headset	VOIP system compatible headset for handsfree working	CDW-G	\$ 166.23
12/30/2020	Intergovernmental Expenditures	6000 - Capital Outlay	6401 - Information Technology Equipment	6410 - Personal Computer Hardware	Absolute Technology desktop computers	Replacement and upgrade for 7 year old desktop computers for the Clerk, Treasurer and Deputy Clerk	Absolute Technology	\$ 2,400.00
12/30/2020	Intergovernmental Expenditures	6000 - Capital Outlay	6401 - Information Technology Equipment	6499 - Other Computer Equipment	Best Buy computer equipment	Webcameras with microphones for 2 office desktop computers. Tablet with pencil and case/protector for Code Enforcment to access new software in the field and work full remotely without office contact. Multiple components to allow City Staff to work remotely in case of office shut down; laptops, surge protectors for laptops, external keyboard and mouse, laptop bags to house equipment.	Best Buy	\$ 4,941.83

12/30/2020	Intergovernmental Expenditures	6000 - Capital Outlay	6401 - Information Technology Equipment	6414 - Cyber-Security Hardware	Arlo security	Remote security cameras for City property	Arlo	\$ 529.99
12/30/2020	Intergovernmental Expenditures	6000 - Capital Outlay	6401 - Information Technology Equipment	6410 - Personal Computer Hardware	Canon Scanner	Desktop Scanner for City Clerk/Treasurer's Office	Amazon.com	\$ 397.00
12/30/2020	Intergovernmental Expenditures	6000 - Capital Outlay	6701 - Office Equipment	6710 - Furniture	Sitonit Council Chamber Chairs	Replacing 20 year old metal folding chairs in council chamber for guest area. 30 new chairs.	sitonit.com	\$ 5,760.00

TOTAL PREAPPROVAL REQUESTED \$ 77,082.66

Transaction Date	Entity Sub Organization	Account Lvl 2	Account Lvl 3	Account Lvl 4	Account Detail- Memo Line	Account Detail- Long Desc	Vendor Name	Amount
7/27/2020	Intergovernmental Expenditures	6000 - Capital Outlay	6701 - Office Equipment	6799 - Other Office Equipment	Xerox Copier and Fax	Expense to replace 12 year old failing copier and fax for Administrative Staff	Royal Business Systems, Inc	\$ 5,644.00
TOTAL REIMBURSEMENT REQUESTED								\$ 5,644.00