



Agenda for the Regular Meeting Dalton Gardens City Council

Thursday, December 2, 2021 @ 6:00 PM

Location: DALTON GARDENS CITY HALL, 6360 N 4th St., Dalton Gardens, ID

Meeting will be conducted via teleconference and in person.
Please use this link to join the webinar via computer/smartphone:

<https://us02web.zoom.us/j/83495579750?pwd=dmFsbUQwYlgwUUptClYrZ0poT2ZJUT09>

Phone Number: 1-669-900-6833 or 1-346-248-7799 or 1-253-215-8782

Webinar ID: 834 9557 9750; Passcode: 184413

1. CALL TO ORDER

2. ROLL CALL OF CITY COUNCIL MEMBERS

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT PERIOD:

Each speaker will be allowed a maximum of three (3) minutes to address the City Council on matters that relate to City government business. Comments related to future public hearings should be held for that public hearing. Please be advised that the City Council can only take official action this evening for those items already listed on the agenda.

5. APPROVAL CONSENT CALENDAR- **ACTION**

- a. Minutes from the Regular Meeting November 3, 2021
- b. Claims Listed from November 1, 2021 to November 30, 2021
- c. Monthly Financial Statements for November 1-30, 2021

6. CITY REPORTS

- a. Council
- b. Mayor
- c. Code Enforcement
- d. City Engineer
- e. City Planner
- f. City Attorney
- g. Kootenai County Sherriff
- h. Clerk/Treasurer

7. CITY BUSINESS

- a. Consideration of stop signs at 4th Street, Deerhaven Ave, Canfield Ave and Wilbur Ave -**ACTION**
- b. Consideration of draft fee schedule- **ACTION**
- c. Approval of Kootenai County Canvassed Election Results 2021-**ACTION**
- d. Discussion of agenda items for January 6, 2022 meeting

8. EXECUTIVE SESSION- ACTION ITEM.

Idaho Code 74-206(1)(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, and Idaho Code 74-206(1)(b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.

9. CONSIDERATION FOR ADMINISTRATIVE STAFFING- ACTION

10. ADJOURNMENT-ACTION

Original Posting: 11/29/2021

The purpose of this Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of Public Hearings. Any individual who wishes to address the Council on any other subject should plan to speak when Item: Public Comments is identified by the Mayor. The Mayor and Council will not normally allow audience participation at any other time. Please, no repetitive or abusive comments. Workshops are for Council Members discussion only on a topic, no action or decisions occur at that time. No Public Comment is taken during Workshops. Assistance for persons with disabilities will be provided upon 24-hour notice prior to the meeting by calling the City Clerk at (208) 772-3698 ext 102.

City of Dalton Gardens
Council Meeting Minutes
Wednesday, November 3, 2021 @ 6:00 PM
Meeting was conducted via teleconference and in person.

1. **CALL MEETING TO ORDER:** Mayor Edwards called the meeting to order at 6:03 PM
2. **ROLL CALL:** Councilmembers Carrie Chase, Aaron O'Brien, Ray Craft, and Mayor Dan Edwards were physically present; Councilmember Robert Wuest was present via Zoom. Chris Gabbert- City Attorney, Ryan Hughes- City Planner and Teresa Janzen-City Clerk/Treasurer were also in attendance.
3. **PLEDGE OF ALLEGIANCE:** Led by Mayor Edwards
4. **PUBLIC COMMENT:** Opened at 6:16 PM.
 - Sue Supp- 7024 N 16th
 - Randy Gregerson
 - Curt Jernigan
 - Mike Chase- 7512 N. 4th St
 - Dick Epstein- 7224 N Valley St
 - Joe Meyers- 7424 N Mt. Carrol
5. **APPROVAL OF CONSENT CALENDAR:**
 - a. AO'Brien made a motion to approve minutes from the regular meetings on 10/7/2021 to include Paul McGavin's verbatim public comment and 10/14/2021. RCraft seconded:
RCraft: yes **RWuest:** yes **CChase:** no **AO'Brien:** yes Motion carries
 - b. AO'Brien made a motion to approve the claims listed from October 14-31, 2021. RCraft seconded.
CChase: yes **RCraft:** yes **RWuest:** yes **AO'Brien:** yes Motion carries
 - c. RWuest made motion to approve October 1-31, 2021 Financial Statement. AO'Brien seconded.
RWuest: yes **RCraft:** yes **CChase:** yes **AO'Brien:** yes Motion carries
6. **CITY REPORTS WERE GIVEN BY:**
 - a. Council
 - i. RCraft: New Plow truck is ready for use. Clarified there is no plan to get rid of the City's Grader.
 - ii. AO'Brien: Sacco de Campos is finishing up their seasonal services; Spoke with Karen Kimball and is compiling a list of future arena projects.
 - iii. CChase: objected to the Mayor not allowing the 4 way stop signs at 4th Street, Deerhaven, Wilbur, and Canfield to be on 11/3 agenda as it was tabled at the 10/14/21 meeting.
 - iv. RWuest: wants to workshop on a new fee schedule so it is ready for January. Will get scope of work for Josh Exley contract to the Clerk for a revised contract.

KCFR has said that the fire hydrant that has been leaking for quite some time at 5816 N Mt Carrol St. Would like the City and Dalton Water come to an agreement on who covers the cost for repairs. Will need to put black bag on it for the winter, taking it out of service. Another cougar kill on Davenport St. Hired a plumber to address the upstairs bathroom issues and outside shop bathroom. Ward Newcomb's family cannot locate the original artist for a new arch. Dalton Water Legal Counsel will contact Dalton Gardens Legal Counsel regarding ownership of right of way.

- b. Mayor- Contracts with Attorney Campenelli and Attorney Samenko are ready to go and are set to be signed tonight. Harden's Plumbing is on standby if we need him. Met with Deputy Austin Norris to discuss specifics for Dalton Gardens enforcement of speeding. Mayor has asked KCSO to be strict on speeding enforcement in Dalton Gardens.
- c. City Engineer- had a utility coordination meeting. City does not manage or coordinate utilities as they do not own any of the utilities in the City. Problems have stemmed around utilities communication issues and utility companies should be putting more effort into communicating with each other and play nice with each other. If they City has to step in and manage the utilities in the Right of Way it will be costly and cumbersome.
- d. City Planner- P&Z would like a workshop with Council to discuss fee schedule and how policies are developed. Reviewed his written report to Council. Have made it through the backlog of permits. Had predevelopment meeting for the development of a vacant commercial lot. Working on developing draft policies and education materials for residents for Code Enforcement. Continuing to work on Code to bring clarity.
- e. Code Enforcement-Myron Sanders has moved all open old complaints into the new OpenGov system. Common complaints are for Accessory Living Units, trees/visibility on streets, junkyards, abandoned/inoperable vehicles, unpermitted work, light trespass, excessive yard sales, people living in 5th wheel trailers. Has been researching best practices with other nearby cities. Met with Coeur d' Alene PD Code Enforcement officer, the Attorney for Hayden Lake who doubles as the Code Enforcement Officer. Questioned whether he had authority to enforce code violations as he sees them in the City or if it is driven by resident complaints. Councilmember Wuest indicated it was his understanding we are complaint driven.
- f. City Attorney- Reinert 18th Street Turnaround signs have been ordered by Homeowner. Waiting for their arrival and installation. Working on the annexation. Requested Telecom retainers for Campenelli and Samenko have been provided to the Mayor and are ready to move forward for a new Telecom Ordinance. Dalton Water bill (for ½ of 18 fire hydrants from 2018)-spoke with Bond Counsel and was not addressed in previous LIDs. Seems the matter died years ago until just recently. No current MOU in place. Will talk with Susan Weeks, DWA Counsel about next steps. Councilmember O'Brien asked to have the unused water meter in the park addressed with DWA Counsel as well.
- g. City Clerk/Treasurer- Pre-Audit work is almost done. Audit is full focus right now and begins 11/15/21. Upgraded Quickbooks as was budgeted for to improve Federal and State reporting. Working on custom report designs for KCFR to improve billing process for the City. Will begin working on outstanding/open paper permit

clean up in the next few weeks. Want all open paper permits in the OpenGov system by the end of December. IT is setting up NAS drive. Will be transitioning off of TierraNet onto Microsoft Exchange. 23 new permit applications in October. Met with Bond Counsel on how to fix LID issues. Built a digital tracker for LID 2 as required. Will be making a large principal payment to LID 1 at the end of November. Work with the City of Couer d' Alene in regard to a commercial parcel potentially annexing into CdA resulting in a potentially large LID payment to the City.

7. CONSIDERATION OF MUNICIPAL CONSENT TO ANNEXATION:

RWuest made a motion to pass resolution of the City of Dalton Gardens, Kootenai County, ID consenting to annexation and direct the Clerk to assign the appropriate number to the resolution. RCraft seconded.

RCraft: yes **AO'Brien:** yes **CChase:** yes **RWuest:** yes Motion carries

8. CONSIDERATION OF POLICY FOR ADOPTING CITY POLICIES

CChase made motion reject current draft of policy to adopt policies. Motion died.

RWuest made a motion to table this policy to make policies for a workshop. RCraft seconded

RCraft: yes **CChase:** yes **AO'Brien:** yes **RWuest:** yes Motion carries

9. CONSIDERATION OF CROSSWALK AT DALTON AVE AND MT CARROL

CChase made a motion to table the item. AO'Brien seconded

RCraft: yes **AO'Brien:** yes **RWuest:** yes **CChase:** yes Motion carries

10. CONSIDERATION OF TRANSPORATION PLAN UPDATE 2021

AO'Brien made a motion to table the item and schedule a workshop. RCraft seconded

CChase: yes **AO'Brien:** yes **RCraft:** yes **RWuest:** yes Motion carries

11. CONSIDERATION OF TENTATIVE MEETING SCHEDULES FOR 2022

AO'Brien asked to move 2/3/22, 6/2/22, and 10/6/22 meetings for work conflicts.

RWuest made a motion to adopt meeting schedules for 2022 as presented. RCraft seconded.

CChase: yes **AO'Brien:** no **RCraft:** yes **RWuest:** yes Motion carries

12. DISCUSSION FOR AGENDA ITEMS FOR DECEMBER 2, 2021 MEETING

- 4 way Stop Sign at intersections on 4th Street, Deerhaven, Wilbur, and Canfield
- Fee schedule draft with code amendment recommendation.

13. AO'Brien made a motion to Adjourn. RCraft seconded. All in favor. Motion carries.

Dan Edwards, Mayor

ATTEST:

Teresa Janzen, City Clerk/ Treasurer

To: Mayor Edwards, City of Dalton Gardens

From: HMH Engineering

Date: December 2, 2021

Re: Engineering Update

1. HMH has provided a report regarding school zone signage and speed limits.
2. Two AVISTA permits have failed final inspections. These permits are highlighted in red on the attached table. The notice emailed to AVISTA, and inspection diaries are attached to this report for reference.
3. Utility Right-of-Way Encroachment Permits – All active permits are shown on the attached table.

Christine Baker

From: Christine Baker
Sent: Monday, November 15, 2021 1:35 PM
To: beth.fink@avistacorp.com; brent.ghigleri@avistacorp.com; BRIAN.MANGIS@AVISTACORP.COM
Cc: clerk@daltongardens.com; Matt Hall
Subject: Failed Inspections - ROW 21-042321 & ROW-2021-1
Attachments: AVA CdA Gas - 7400 North Colfax Street Dalton Gardens ID - Approved Permit.pdf; 5776 N Davenport St Application Pkt.pdf; 7400 Colfax_StraightEdge.JPG; 5776 Davenport_StraightEdge.JPG; Dalton Gardens Pavement Cut Specifications Approved 2021.01.07.pdf

Good Afternoon,

An initial inspection for Right-of-Way encroachment Permit ROW 2021-1 (5776 Davenport) in Dalton Gardens was completed last week. The patch is uneven, with a ¼" gap between the existing pavement and the patch.

A second inspection was completed last week for Permit ROW 21-042321 (7400 N Colfax). This patch is also uneven. A previous email regarding this patch can be found below.

These pavement cut repairs are non-compliant with the Dalton Gardens Pavement Cut Policy and we are requesting that they be replaced. Please send us your plan for correction. Once corrected, we will sign the Final Permit.

I have attached these permits, inspection photos, and pavement cut policy for your reference.

Feel free to call me if you have any questions.

Thanks,

Christine Baker, PE

Project Engineer | HMM Engineering

3882 N. Schreiber Way, Suite 104 | Coeur d'Alene | Idaho 83815

Office: 208.635.5825 | Cell: 916.337.2000 | www.hmh-llc.com

From: Matt Hall

Sent: Wednesday, May 26, 2021 3:32 PM

To: 'Fink, Beth' <Beth.Fink@avistacorp.com>; Brent.Ghigleri@avistacorp.com

Cc: deputyclerk@daltongardens.com

Subject: RE: Permit# Avista 21-042321- 7400 N Colfax St

Brent- I took a look at the patch at 7400 N Colfax and it will need to be replaced. Maybe your crew just put in a temporary patch until the paving company is available?



Matthew Hall, PE

Project Manager | HMM Engineering

3882 N. Schreiber Way, Suite 104 | Coeur d'Alene | Idaho 83815

Office: 208.635.5825 | Cell: 208.762.2389 | www.hmh-llc.com

From: deputyclerk@daltongardens.com <deputyclerk@daltongardens.com>

Sent: Wednesday, April 28, 2021 10:01 AM

To: 'Fink, Beth' <Beth.Fink@avistacorp.com>

Cc: Matt Hall <MHall@hmm-llc.com>

Subject: Permit# Avista 21-042321- 7400 N Colfax St

Good Morning Beth,

Attached is the approved permit for 7400 N Colfax St. Please let me know if you have questions.

Teresa Janzen

Deputy Clerk/Permit Tech


City of Dalton Gardens

6360 N 4th St.

Dalton Gardens, ID 83815

(208) 772-3698 ext 100


www.daltongardens.com

 DAILY LOG OF CONSTRUCTION			HMH PROJECT#: M20004		
			PROJECT NAME <p style="text-align: center;">ROW 2021-1</p>		
LOCATION: <p style="text-align: center;">5776 N. Davenport St.</p>			CONTRACT NO. <p style="text-align: center;">N/A</p>	DATE <p style="text-align: center;">11/5/2021</p>	
CONTRACTOR: <p style="text-align: center;">Avista</p>			CONTRACTOR SUPERVISOR ON JOBSITE <p style="text-align: center;">N/A</p>		
WEATHER (RAIN, SNOW, CLOUDY, WINDY, ETC.) <p style="text-align: center;">Overcast</p>	TEMP. (F)		WIND	GROUND CONDITIONS (Dry, Damp, Frozen) <p style="text-align: center;">Dry</p>	
	Morning <p style="text-align: center;">65</p>	Afternoon			
CONTRACTOR/ SUBCONTRACTOR			NAME		CLASSIFICATION
EQUIPMENT ON SITE (Brief Description)		NO. UNITS	WORKING		MATERIALS DELIVERED
			YES	NO	

STATUS OF WORK
<p>The asphalt patch located at 5776 N. Davenport St. was inspected 11/5/2021 and was deemed insufficient as the subbase below the patch and/or asphalt was not thoroughly compacted. A 10-ft straightedge was also placed on top of the patch to ensure smoothness. The patch does not match the existing roadway pavement and the pothole is approx. ½ inch deep (picture attached). It is recommended that the patch be replaced and smoothed out to match the standards set forth in the <i>City of Dalton Gardens Pavement Cut Policy (dated 1/7/2021)</i>.</p>
CRITICAL POINT/MILE STONE INSPECTION (Describe item inspected, observations, problems, action items)
N/A
STATUS of Owner Furnished Services and/ or supplies
N/A
SAFETY COMMENTS
N/A

DIFFICULTES WITH CONTRACTOR OR REPRESENTATIVE	
N/A	
UNFORSEEN DEVELOPMENTS (Describe conditions, actions taken; persons contacted, recommended actions)	
N/A	
OTHER COMMENTS OR PERTINENT FACTS REGARDING THE JOB	
N/A	
SIGNATURE: <i>Logan Ledgerwood</i>	TITLE: Field Engineer



 DAILY LOG OF CONSTRUCTION				HMH PROJECT#: M20004	
				PROJECT NAME ROW 21-042321	
LOCATION: 7400 Colfax			CONTRACT NO. N/A		DATE 11/5/2021
CONTRACTOR: Avista			CONTRACTOR SUPERVISOR ON JOBSITE N/A		
WEATHER (RAIN, SNOW, CLOUDY, WINDY, ETC.) Overcast	TEMP. (F)		WIND		GROUND CONDITIONS (Dry, Damp, Frozen) Dry
	Morning 65	Afternoon			
CONTRACTOR/ SUBCONTRACTOR			NAME		CLASSIFICATION
EQUIPMENT ON SITE (Brief Description)		NO. UNITS	WORKING		MATERIALS DELIVERED
			YES	NO	

STATUS OF WORK	
<p>The asphalt patch located at 7400 Colfax was inspected 11/5/2021 and was deemed insufficient as the patch was not thoroughly compacted. There also seemed to be a footprint left in the patch. A 10-ft straightedge was also placed on top of the patch to ensure smoothness. The patch has a mound with approx. a ¼ - ½ inch gap located on both ends of the mound (picture attached). It is recommended that the patch be replaced and smoothed out to match the standards set forth in the <i>City of Dalton Gardens Pavement Cut Policy (dated 1/7/2021)</i>.</p>	
CRITICAL POINT/MILE STONE INSPECTION (Describe item inspected, observations, problems, action items)	
N/A	
STATUS of Owner Furnished Services and/ or supplies	
N/A	
SAFETY COMMENTS	
N/A	

DIFFICULTES WITH CONTRACTOR OR REPRESENTATIVE
N/A
UNFORSEEN DEVELOPMENTS (Describe conditions, actions taken; persons contacted, recommended actions)
N/A
OTHER COMMENTS OR PERTINENT FACTS REGARDING THE JOB
N/A
SIGNATURE: <i>Logan Ledgerwood</i>
TITLE: Field Engineer



To: Mayor Edwards, City of Dalton Gardens

From: HMH Engineering

Date: December 2, 2021

Re: School Zone & Signage

On November 4, the clerk emailed HMH regarding the possible installation of a flashing beacon school zone sign to be located eastbound Hanley – mid block between 4th and Davenport, and westbound Hanley – mid block between 15th and Mt. Carrol, near Dalton Elementary School.

The existing signage is shown in Figure 1.

In evaluating the existing signage, we first looked at the appropriate location for the designation of the school zone. According to the *Manual on Uniform Traffic Control Devices (MUTCD)*, “If a school zone has been designated under State or local statute, a School (S1-1) sign shall be installed to identify the beginning point(s) of the designated school zone. If a school zone is located on a cross street in close proximity to the intersection, a School Zone (S1-1) sign with a supplemental arrow plaque may be installed on each approach of the street or highway to warn road users making a turn on to the cross street that they will encounter a school zone soon after making the turn”.



According to the MUTCD, this existing School Speed Limit Assembly (S5-1) “shall be used to indicate the speed limit where a reduced school speed limit zone has been established based upon an engineering study or where a reduced school speed limit is specified for such areas by statute.”

The City of Dalton Gardens does not have any statute specifying a lower speed limit in school zones. The City also does not have any code related to the definition of a school zone, including the required distance of school zones.



As an example, the City of Hagerman, Idaho has the following code related to school zone speed limits and locations:

6-1-2-1: SPEED LIMITS; SCHOOL ZONES:

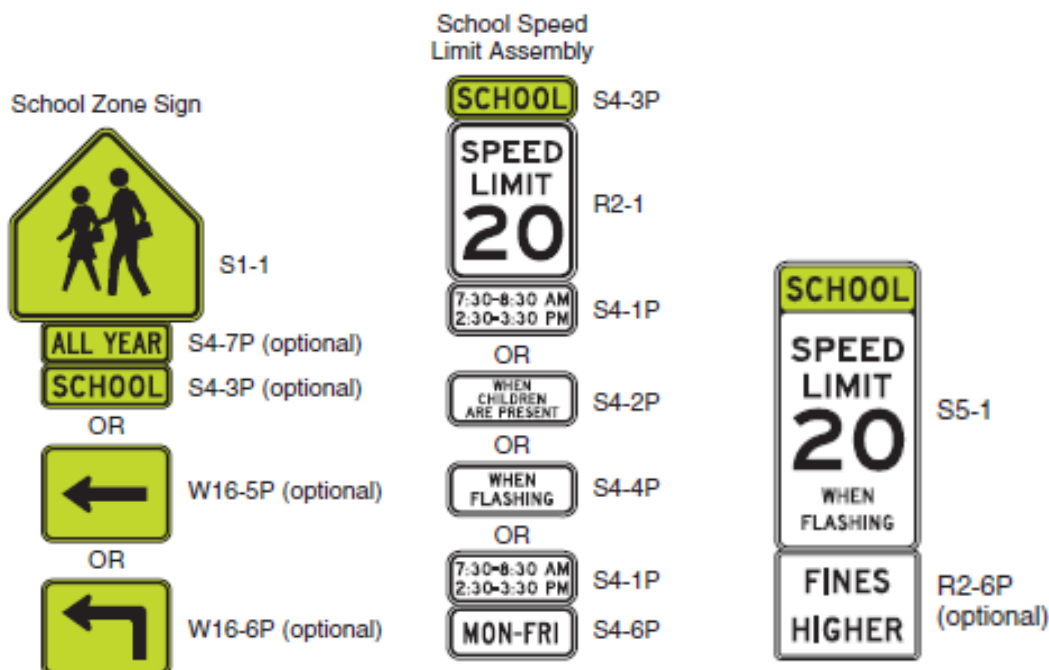
A. Speed Limit: Speed limit for all residential school zones shall be twenty (20) miles per hour. Speed limits for the U.S. Highway 30 school zones shall be twenty five (25) miles per hour. The time of enforcement for all school zone speed limits shall be between seven thirty o'clock (7:30) A.M. and four o'clock (4:00) P.M. Monday through Friday when school is in session. School zones speed limit is also in effect during school activities when students are present.

B. School Zones, Residential: Residential school zones shall be the streets as follows: Second Avenue from the Main Street to Spring Street; Lake Street from Second Avenue to State Street; Spring Street from Second Avenue to State Street and Main Street from Second Avenue to State Street.

C. School Zones, U.S. Highway 30: School zones located on U.S. Highway 30 in the city of Hagerman shall be between Spring Street and Salmon Street.

D. Violation: Any person violating any provision of this section shall be subject to an infraction citation under Idaho Code 49-658. (Ord. 1052, 10-20-2010)

If the City places a speed reduction from 25 mph to 20 mph within school zones, the MUTCD recommends the *“beginning point of a reduced school speed limit zone should be at least 200 feet in advance of the school grounds, a school crossing, or other school related activities;”*. The existing speed reduction begins approximately 10 feet from a school crossing.



TITLE 49
MOTOR VEHICLES
CHAPTER 6
RULES OF THE ROAD

49-658. SCHOOL ZONE SPEED LIMIT – PENALTY. (1) No person shall operate a vehicle in excess of the posted maximum speed limit established for a posted school zone. If a posted school zone speed limit sign includes the words "when children are present," the term shall mean one (1) or more children. The definition applies to children present on the same side of the street as the school building or across the street from the school building in any direction within the marked school zone.

(2) Violation of the provisions of this section shall be an infraction punishable by a minimum penalty of not less than seventy-five dollars (\$75.00).

History:

[49-658, added 2008, ch. 372, sec. 1, p. 1017.]

City of Dalton Gardens - Fee Schedule

REVISED ~~April 14~~ December 2, 2021

Building Permit Fees Based on Valuation – Table 1

Total Valuation	Fee
\$1.00 to \$2,000.00	\$99.00
\$2,001.00 to \$25,000.00	\$99.00 for 1 st \$2,000 + \$14.00/ea. add'l \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$421.00 for 1 st \$25,000 + \$10.00/ea. add'l \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$671.00 for first \$50,000 + \$7.00/ea. add'l \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1021.00 for 1 st \$100,000.00 + \$5.60/ea. add'l \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,261.00 for 1 st \$500,000.00 + \$4.75/ea. add'l \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,636.00 for 1 st \$1,000,000.00 + \$3.65/ea. add'l \$1,000.00 or fraction thereof.

Building Valuation – Unless a per square foot or per unit price is specified in the “building valuation data based on local information” below, building and structural valuations, for fee purposes, shall be set by the Building Official based on the most current building valuation data sheet published by the International Code Council. This data sheet is updated regularly.

Building Valuation Data based on local information

Single Family Residential – values per square foot	
Addition	\$80.39
Finished Basement	\$80.39
Unfinished Basement	\$53.59
Complete Unfinished Basement	\$27.00
Interior Remodel	\$20.00
Residential Garage – Attached/Detached	\$36.55
Carport / Lean to	\$18.00
Enclose Existing Carport	\$8.00

Pole Building	\$24.00
Deck	\$12.00
Deck with Cover	\$20.00
Patio/Deck Cover Only	\$18.00
Enclosed Deck/Patio w/Cover	\$30.00
Commercial and other Non-Residential	
Interior Remodel	20% of Sq. Ft. Construction Cost
Miscellaneous Fees – residential and non-residential	
Change out windows, install egress windows	Use Table 1 with Contract Price, or based on number of inspections required (whichever is greater)
Swimming Pools	Use Table 1 at \$9.00 Per Cubic Ft. or Contract Price (whichever is less) (greater of the two)
Siding	\$99.00 per inspection
Moving	\$99.00
Re-roof (overlay or tear-off)	\$200.00 plus \$99.00 per inspection if more than 2 inspections are required
Re-roof (with new rafters or trusses)	Use Table 1 at \$8.40 per sq. ft. plus plan check fee
Foundation (if done separate from permit for upper structure)	10% of Building Permit
All other building permits	Use Table 1 and building valuation data sheet
Fence permit (fence up to 6 ft in height)	\$60.00
Fence over 6' in height (requires building permit)	Minimum \$99.00, Use Table 1 with Contract Price
Sign Permit	\$300.00 (includes permit and zoning review)
Re-inspection or special inspection	\$99.00 per inspection
Inspections for which no fee is specifically indicated (Building or Mechanical)	\$99.00 per inspection
Plan Review Fee	\$180.00 (to be paid at time of permit application)
Additional building plan review required by changes, additions or revisions to plan	\$180.00
For use of outside consultants for plan checking and inspections or both (other than KCFR)	Actual Cost plus 20% for admin.
Permit fee when work is started prior to obtaining permit	Double the permit fee (not including plan check and admin fees)

Building Code Appeals – Uniform Codes

IBC, IRC, ICC Codes, etc.	\$225.00
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NOTE: This does not apply to appeals involving construction of low and moderate income housing as the same is defined by the State of Idaho and the U.S. Dept. of Housing and Urban Development.

Demolition Permits

Demolition	\$99.00
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Manufactured Home/Setting Permit

Permit Fee	\$200.00/Section + Plan Check Fee
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Mechanical Permits

Permit fee based on number of mechanical inspections required	\$99.00 per inspection
HVAC System Plan Review, New Construction - Residential	\$200.00
HVAC System Plan Review, New Construction – Commercial	\$300.00

Code Enforcement

First compliance inspection	\$0.00
Second or subsequent inspections	\$150.00
Rescind notice to title	\$250.00

Engineering

All engineering expenses	Actual cost plus 20% for Administration
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Streets / Encroachments

Encroachment within right of way – installation of utilities or other improvement (traffic obstructions, landscaping, utilities, etc.)	\$100.00 plus cost of city engineer
Encroachment with pavement cut	\$200.00 plus cost of city engineer
Special load limit permit (overweight vehicle)	\$50.00 per vehicle per round trip plus cost of city engineer, if required

Municipal Services

Photocopies – over 100 pages	\$.05/page
Labor Costs	Actual labor costs associated with locating and copying documents (over 2 hours)
Copy of records onto a flash drive	\$10.00 or actual cost whichever is lower
Non-sufficient fund returned check fee	\$30.00
Outsourced copying – documents that cannot be copied at City Hall	Actual cost from vendor plus staff time at \$40/hour

Business Licenses

<u>Commercial business license</u> - Initial Application	\$50.00
<u>Commercial business license</u> - Annual Renewal	\$50.00
Door To Door Solicitation License	\$100.00
Pawnbroker license	\$100.00 plus the cost of criminal history check (in addition to standard business license)
<u>New hH</u> ome-based business <u>license permit - New</u>	\$25.00
<u>Annual for renewal of hH</u> ome –based business <u>license permit – Annual renewal</u>	\$25.00
License or renewal for retail sale of alcohol (all types)	In accordance with State law
Assignment/transfer of license to sell alcohol	In accordance with State law

City Facility reservations ¹

City Hall – reservation fee (resident of Dalton Gardens)	\$ 25.00 <u>\$5.00</u> per <u>day/evening ½ day</u>
City Hall – reservation fee (non-resident of Dalton Gardens)	\$200.00 per <u>day/evening ½ day</u>
City Hall – Cleaning / damage deposit (to be refunded in full if no damage occurs and no cleanup is required) <u>(non-resident of Dalton Gardens)</u>	\$250.00
City Hall – Staff time (if required to monitor event or open/close building, required for non-resident use)	\$45.00 per hour
Ward Newcomb Park – gazebo reservation fee (resident of Dalton Gardens)	\$25.00 per <u>day/evening ½ day</u>
Ward Newcomb Park – gazebo reservation fee (non-resident)	\$200.00 per <u>day/evening ½ day</u>

¹ All facility rental reservations require a signed statement of responsibility for any damaged or lost items, cleanup, or door key non-returned (by 9 a.m. the following day).

Ward Newcomb Park – Cleaning / damage deposit (to be refunded in full if no damage occurs and no cleanup is required)	\$350.00
Horse Complex – reservation fee (resident of Dalton Gardens)	\$25.00 per day
Horse Complex – reservation fee (non-resident)	\$200.00 per day
Horse Complex – cleaning / damage deposit (to be refunded in full if no damage occurs and no cleanup is required)	\$350.00

Public assembly

Public assembly permit (for groups of 50 or larger)	\$200.00 (plus applicable reservation fee and cleaning/damage deposit as listed above)
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Planning & Zoning Design Review Fees

Site Disturbance permit review (stand-alone permit)	\$80.00 plus the cost of the city engineer if required
Site Disturbance plan re-review (of revised submittal)	\$55.00
Residential building permits – zoning and design standard review	\$55.00
Commercial building permit - zoning, site disturbance, landscaping, parking	\$400.00
Commercial building permit - review of revised site, landscaping, parking	\$100.00 for each additional review
Commercial building permit – no new landscaping or site dist. improvements	\$80.00
Commercial project review meeting	\$300.00
Special inspection by city planner	\$100.00

Zoning & Annexation Administration Fees

Administrative Appeal/ request for reconsideration	\$300.00
Comprehensive Plan Amendment	\$1000.00
Special Use Permit Request	\$600.00
Variance Request	\$600.00
Zone Change	\$1000.00
Annexation Request with initial zoning	\$500.00 plus the cost of city attorney, engineer, planner or other consultants (\$1,500)

	deposit required at time of application in addition to application fee)
Substantial amendments to applications and/or resubmittals	½ of original fee
Plat or right of way vacation	\$600.00
De-annexation Request	\$600.00
Municipal Code text amendment	\$500.00 plus the cost of city attorney, engineer, planner or other consultants (\$1,500 deposit required at time of application in addition to application fee)
Subdivision Request (preliminary approval)	\$1200.00
Subdivision Time Extension	\$300.00
Subdivision (final plat approval)	\$600.00
Short Subdivision (1 - 4 lots)	\$1,000.00
Condominium Plat	\$1200.00

Mailing & Publication Fees

Public Notice Mailings	\$10.00/mailing per parcel requiring notice
Published Notices in local newspaper	Actual cost of notice plus 20% for administration

Proposed change to DGCC 3-1-4

3-1-4: LICENSE FEE:

The ~~license fee shall be the sum of fifty dollars (\$50.00) per~~ for each business license shall be in accordance with the schedule of fees adopted by Council resolution. (Ord. 207, 4-1-2010)



Kootenai County Elections

Jim Brannon • Clerk

1808 N 3rd St · P.O. Box 9000 · Coeur d'Alene, ID 83816-9000

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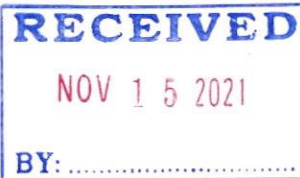
STATE OF IDAHO

COUNTY OF Kootenai

} ss.

I, Jim Brannon, Clerk of said county and state, do hereby certify that the attached is a full, true and complete copy of the abstract of votes for the Candidates therein named as they appeared on the election ballot for the **Consolidated Election** on **November 2, 2021** for the **City of Dalton Gardens** as shown by the record of the Board of Canvassers filed in my office this **9th** day of **November, 2021**.


Clerk



Kootenai County
November 2, 2021 Consolidated Election

Precinct	Voting Statistics				
	Total Number of Registered Voters at Cutoff	Number Election Day Registrants	Total Number of Registered Voters	Number of Ballots Cast	% of Registered Voters That Voted
1	1,418	35	1,453	449	30.9%
2	1,121	12	1,133	243	21.4%
3	1,816	24	1,840	429	23.3%
4	1,303	7	1,310	308	23.5%
5	1,808	28	1,836	673	36.7%
6	2,440	38	2,478	789	31.8%
7	2,347	45	2,392	762	31.9%
8	3,513	70	3,583	1,219	34.0%
9	2,449	47	2,496	906	36.3%
10	1,396	29	1,425	421	29.5%
11	1,505	36	1,541	529	34.3%
12	897	14	911	318	34.9%
13	706	12	718	347	48.3%
14	1,754	36	1,790	604	33.7%
15	1,909	35	1,944	782	40.2%
16	1,965	34	1,999	779	39.0%
17	1,045	20	1,065	392	36.8%
18	2,454	51	2,505	872	34.8%
19	1,486	14	1,500	539	35.9%
20	2,144	31	2,175	669	30.8%
21	1,141	17	1,158	463	40.0%
22	1,651	36	1,687	844	50.0%
23	1,617	32	1,649	412	25.0%
24	965	17	982	274	27.9%
25	2,141	32	2,173	579	26.6%
26	895	2	897	264	29.4%
27	1,752	33	1,785	499	28.0%
28	3,360	72	3,432	946	27.6%
29	939	11	950	275	28.9%
30	1,833	21	1,854	448	24.2%
31	635	12	647	174	26.9%
32	1,321	25	1,346	404	30.0%
33	802	31	833	305	36.6%
34	1,560	29	1,589	641	40.3%
35	878	23	901	329	36.5%
36	940	7	947	346	36.5%
37	2,028	60	2,088	694	33.2%
38	1,493	33	1,526	568	37.2%
39	3,001	69	3,070	1,049	34.2%
40	2,388	75	2,463	710	28.8%
41	1,343	22	1,365	711	52.1%
42	1,553	26	1,579	524	33.2%
43	1,572	43	1,615	583	36.1%
44	1,598	35	1,633	688	42.1%
45	1,569	16	1,585	510	32.2%
46	1,609	31	1,640	606	37.0%
47	1,896	21	1,917	877	45.7%
48	833	17	850	258	30.4%

**Kootenai County
November 2, 2021 Consolidated Election**

Precinct	Voting Statistics				
	Total Number of Registered Voters at Cutoff	Number Election Day Registrants	Total Number of Registered Voters	Number of Ballots Cast	% of Registered Voters That Voted
49	1,080	28	1,108	383	34.6%
50	873	17	890	369	41.5%
51	1,722	44	1,766	429	24.3%
52	849	20	869	312	35.9%
53	1,147	33	1,180	362	30.7%
54	1,059	27	1,086	404	37.2%
55	845	25	870	354	40.7%
56	809	20	829	332	40.0%
57	954	17	971	407	41.9%
58	1,102	31	1,133	532	47.0%
59	680	21	701	275	39.2%
60	627	12	639	267	41.8%
61	1,974	40	2,014	861	42.8%
62	755	15	770	336	43.6%
63	1,536	23	1,559	579	37.1%
64	818	6	824	289	35.1%
65	1,103	13	1,116	487	43.6%
66	1,126	23	1,149	540	47.0%
67	229	0	229	76	33.2%
68	85	2	87	30	34.5%
69	314	0	314	87	27.7%
70	661	15	676	228	33.7%
Total	99,137	1,898	101,035	34,950	34.6%

Kootenai County
November 2, 2021 Consolidated Election

		Candidates			
		City of Dalton Gardens			
		Council Member (2 Seats)			
Precinct	Tyler Drechsel	Curt Jernigan	Scott (Scooter) Jordan	Justin Rupinski	Susan J. Supp
21	61	36	37	14	33
22	140	37	128	21	45
41	418	244	337	77	245
Total	619	317	502	112	323



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STATE OF IDAHO

} ss.

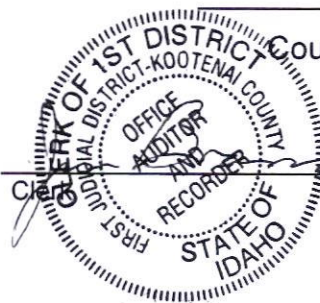
COUNTY OF Kootenai

We, the commissioners of the county and state aforesaid, acting as the **Board of Canvassers of Election**, convened on November 9th, 2021, do hereby state that the attached is a true and complete abstract of all votes cast within this county for the Candidates as they appeared at the **Consolidated Election** held on **November 2, 2021** as shown by the records now on file in the County Clerk's office.





Attest: _____ County Board of Canvassers



(County Seal)

