

**City of Dalton Gardens**  
**Regular City Council Meeting Minutes**  
**Thursday January 11, 2024**

Meeting conducted via teleconference and in person.

1. **CALL TO ORDER REGULAR CITY COUNCIL MEETING:** Opened 6:01 PM
2. **ROLL CALL:** Councilmembers Robert Wuest, Tyler Drechsel, Scott Jordan, Aaron O'Brien and Mayor Edwards were physically present; Also present: Teresa Janzen-City Clerk/Treasurer, Candi Baker-Deputy Clerk, Mark Lyons- City Attorney and Ryan Hughes-City Planner.
3. **PLEDGE OF ALLEGIANCE:** Lead by Mayor Edwards
4. **APPROVAL OF CONSENT CALENDAR:**
  - a. Minutes from the Regular Meeting December 14, 2023
  - b. REVISED Ratification of Bills from November 1-30, 2023
  - c. REVISED Monthly Financial Statement November 1-30, 2023
  - d. ARPA November 30,2023
  - e. Ratification of Bills from December 1-31, 2023
  - f. Unpaid Bills December 1-31, 2023
  - g. Monthly Financial Statement December 1-31, 2023
  - h. ARPA 1st Quarter FY24
  - i. 1st Quarter FY24 Treasurer's Report

The council reviewed the minutes from the previous meeting. No significant issues were raised regarding the contents of the minutes.

**TDrechsel made a motion to approve the minutes from the regular meeting December 14, 2023. SJordan seconded.**

**SJordan: yes RWuest: yes TDrechsel: yes AO'Brien: yes Motion carries.**

The council discussed the various financial statements, ratifications of bills for November and December, and unpaid bills for December 2023. Council member RWuest raised concerns regarding ARPA expenditures for City Hall furniture on the financial records and disagreed with the purchase of a laptop for Code Enforcement.

**RWuest made a motion to approve bills 4b, 4e and 4f of the consent calendar items. SJordan seconded.**

**SJordan: yes RWuest: yes TDrechsel: yes AO'Brien: yes Motion carries.**

**RWuest made a motion to suspend the approval of items 4c, 4d, 4h, 4g, 4i, pending a reclassification of City Hall furniture to general office funds to be presented at the February meeting. SJordan seconded.**

**SJordan: yes RWuest: yes TDrechsel: yes AO'Brien: yes Motion carries.**

5. **INSTALLATION OF NEW COUNCILORS FOLLOWED BY SHORT RECESS:**  
Mayor Edwards installed incoming Mayor Jernigan. Mayor Jernigan installed councilors Sue Supp and Gary Sonnen.
6. **CITY REPORTS**

- a. **City Engineer:** Not present. The written report and speed study results were given to the council included in the meeting packet.
- b. **City Planner:** Ryan Hughes reviewed his written report and discussed current focuses, including the commercial district consultation with property owners.
- c. **City Attorney:** No Report
- d. **KCSO:** Deputy Creighton talked about road traffic and neighborhood safety, and updated the council of the 5 citations issued.

7. **PUBLIC COMMENT:** Opened 7:36 PM - Closed 7:48 PM

**Carrie Chase:** 7512 4<sup>th</sup> St- Concerns about the speed study affecting 4th Street.

**Dave Trojan:** 7640 15<sup>th</sup> St- Concerns about the speed study affecting 15th Street.

8. **CITY BUSINESS:**

- a. Mayor's appointment of Council President:  
**SJordan made a motion to approve TDrechsel as council president. SSupp seconded.**  
**SJordan: yes SSupp: yes TDrechsel: yes GSonnen: yes Motion carries.**
- b. Consideration of Resolution 24-01 to establish authorized signors for City Financial Accounts:  
**SJordan made a motion to approve council president TDrechsel as an authorized signer on city accounts. SSupp seconded.**  
**SJordan: yes SSupp: yes TDrechsel: yes GSonnen: yes Motion carries.**
- c. Consideration of Evergreen Security Bid for access control on exterior doors: The council discussed and approved the bid for Evergreen Security to enhance access control and security of city hall doors.  
**SJordan made a motion to approve the Evergreen Security bid in the amount of \$8,969.92 to be funded with ARPA funds. Seconded by GSonnen.**  
**SJordan: yes SSupp: yes TDrechsel: yes GSonnen: yes Motion carries.**
- d. Consideration of Nexus Planning Contract for FY24: The council tabled the Nexus Planning Contract for the next meeting to allow more time for review.
- e. Discussion of City Council meeting dates and direction to staff: There was a discussion to change regular meeting dates to the fourth Wednesday of every month. The action to bring revised ordinance in the next meeting was discussed to change meeting dates officially.
- f. Consideration of bonus payment to Deputy Clerk for Christmas Event: Item removed by SJordan.
- g. Discussion of February Agenda Items:
  - Nexus City Planner contract for FY24
  - City Council meeting dates Ordinance
  - Speed Study Workshop
  - Parking Lot and ARPA funds for chipseal sweeping.
  - Zylstra Appeal
  - Code Enforcement Officer

9. **EXECUTIVE SESSION (if needed) Idaho Statute 74-206: Opened 8:21 PM Closed 9:58 PM**  
Idaho Statute 74-206-1b to consider the evaluation, dismissal or discipling of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent and 74-206-1i To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. The mere presence of a representative of the public agency's risk manager or insurance provider at an executive session does not satisfy this requirement.

**TDrechsel made a motion to enter Executive Session under Idaho Statute 74-206-1b. SJordan seconded.**

**SJordan: yes SSupp: yes TDrechsel: yes GSonnen: yes Motion carries.**

10. **CONSIDERATION OF FORENSIC AUDIT OF CITY FINANCES:**

Mayor Jernigan explained that the purpose of the forensic financial audit is to ensure that the city's finances are in order and rebuild trust with the residents regarding the budget and finances due to rumors and concerns. TDrechsel added that the former mayor requested a forensic financial audit two months prior to end his term with the financial concerns being addressed.

**TDrechsel made motion to proceed with a forensic audit of city finances. SJordan seconded.**

**SJordan: yes SSupp: yes TDrechsel: yes GSonnen: yes Motion carries.**

11. **CONSIDERATION OF FORENSIC AUDIT OF CITY COMPUTER SYSTEMS, INFRASTRUCTURE DEVICES AND APPLICATIONS:**

**TDrechsel made motion to proceed with an audit of the city computer system, infrastructure devices and applications. SJordan seconded.**

**SJordan: yes SSupp: yes TDrechsel: yes GSonnen: yes Motion carries.**

12. **CONSIDERATION OF MAYOR INTERVIEWING AND SEARCHING FOR CITY ATTORNEY:**

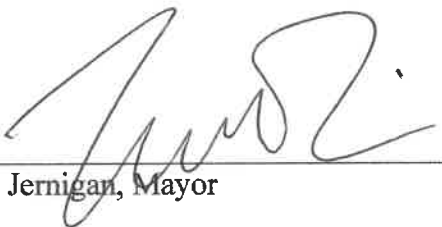
**TDrechsel made motion to approve the mayor's search for a city attorney and involve no more than two council members in the interview and selection process. SJordan seconded.**

**SJordan: yes SSupp: yes TDrechsel: yes GSonnen: yes Motion carries.**

13. **ADJOURNMENT:**

**TDrechsel made motion to adjourn. SJordan seconded.**

**All in favor. Adjourned 10:03 PM**

  
Curt Jernigan, Mayor

ATTEST:

  
Teresa Janzen, City Clerk/ Treasurer