

City of Dalton Gardens
Regular City Council Meeting Minutes
Thursday September 14, 2023
6:00 PM City Council Meeting M0101E01.MP3
Meeting conducted via teleconference and in person.

1. **CALL TO ORDER REGULAR CITY COUNCIL MEETING:** Opened 6:06 PM
2. **ROLL CALL:** Councilmembers Robert Wuest, Tyler Drechsel, Scott Jordan, and Mayor Edwards were physically present; Also present: Teresa Janzen-City Clerk/Treasurer, Candi Baker-Deputy Clerk, Ryan Hughes-City Planner. Councilmember Aaron O'Brien attended via Zoom. Absent: Chris Gabbert- City Attorney
3. **PLEDGE OF ALLEGIANCE:** Lead by Ryan Hughes- City Planner
4. **APPROVAL OF CONSENT CALENDAR:**
 - a. Minutes from the Regular Meeting August 17, 2023
 - b. Ratification of Bills from August 1-31, 2023
 - c. Monthly Financial Statement August 1-31, 2023

TDrechsel made a motion to approve the consent calendar items a through c. SJordan seconded.

SJordan: yes RWuest: yes TDrechsel: yes AO'Brien: yes

Motion carries.

5. **CITY REPORTS**

- a. **City Engineer:** Christine Baker gave an update that chip seal, crack seal, and fog seal, and pavement markings have been completed. Requested the list of FY24 roads to be chip sealed to receive the best pricing.
 - b. **City Planner:** Ryan Hughes reviewed the building permit graph created to demonstrate active and completed permits and updated the council on the efforts that the Planning & Zoning commission have made in initiating the adopted comprehensive plan in the commercial district.
 - c. **City Attorney:** City attorney Chris Gabbert was absent. No report.
 - d. **KCSO:** Paper report given to the council. The Clerk reported 29 stops and 21 citations were issued in August. She also updated the council on the new KCSO Deputy designated to the City of Dalton Gardens, Matt Creighton.
 - e. **Picnic Update:** The City Clerk gave an update of commercial district involvement and sponsorship for the upcoming picnic and requested that the council attend the picnic to serve the community.
6. **PUBLIC COMMENT:** Opened 6:25 PM - Closed 6:34 PM

Karen Kimball 6975 N 16th St- Communicated concern that residents are using the arena as an archery facility and discovered that the City Code is silent on archery in public spaces and would like it addressed. Warned the council that firearms would be next if not addressed.

SJordan suggested that 7-1-2A be addressed at the next City Council meeting.

7. CITY BUSINESS:

- a. Consideration of Speed Study by HMH Engineering:** The City Engineer explained a speed study would determine which streets would require adjusted speed limits and cautioned the council that it may reflect increased speeds once completed. RWuest suggested increasing patrol prior to speed study to decrease speeds during the study. The City Engineer explained that 85% of traffic speeds will determine the suggested speed from the study.

TDrechsel made a motion to approve the speed study. SJordan seconded.

SJordan: yes RWuest: yes TDrechsel: yes AO'Brien: yes

Motion carries.

- b. Review of BP 23-18 for 'lawn art' windmill:** SJordan reviewed Eileen Wilson's communication to him for fees to be refunded on her permit for a 24.5' lawn art windmill, BP 23-18. RWuest made a motion to return the fee of \$635.00 to Eileen Wilson. TDrechsel in favor of refunding fees but reminded the council that it must go through the appeals process. Failure to follow protocol would open the city to litigation. The City Planner highlighted the appeal process and suggested consulting with the City Attorney before moving forward with a decision. The City Planner explained that the code supported the fee. The City Code defines windmill height as an accessory structure. An appeal would be required to follow the adopted protocol outlined in City Code and would include a public hearing. The City Clerk reminded the council of the fees associated include staff time, inspections, and was issued following protocol. Tabled to convene with the City Attorney before the October 12, 2023, meeting.
- c. Consideration of Draft Fee Schedule Amendment and direction to staff:** SJordan requested that the council allow more time to review the fees. RWuest requested a workshop to precede the next council meeting. The Clerk/Treasurer presented the upcoming cost increases for FY24 not reflected in the current fee schedule.
- d. Consideration of upgrades to City Hall and Parking Lot:** The City Engineer agreed to provide the council with a detailed description of the engineered work that would be performed to construct a new City Hall parking lot and explained the benefit of involving engineering experts is longevity and safety of the project, in addition to the contracted guarantee of work performed. Per Matt Hall HMH Engineering, mayor Edwards reminded the council that all work over \$10,000.00 requires engineering by Idaho Code 54-12-2.

The council discussed the upgrades proposed to City Hall. Upgrades included a new roof, fire alarm, and updated security system with wireless capabilities.

RWuest made a motion to approve the bid from Evergreen Security for a new security alarm system for \$8,702.79 and fire alarm system for \$20,431.85. SJordan seconded.

SJordan: yes RWuest: yes TDrechsel: yes AO'Brien: yes

Motion carries.

Council President TDrechsel presented 3 bids for re-roofing City Hall. Galen Barnett Roofing Tear Off \$12,405.00, New Roof \$44,100.00 (no Public Works license). Granite Enterprise Inc 63,000. Jimbo's Roofing \$68,450.00.

RWuest made a motion to approve the re-roofing bid from Granite Enterprise Inc. for \$63,000.00. SJordan Seconded.

SJordan: yes RWuest: yes TDrechsel: yes AO'Brien: yes

Motion carries.

- e. **Discussion of Arena Water Line Fix:** The council discussed a water leak at the arena restroom resulting in over a 1.3 gallon per hour leak. RWuest presented two estimates for repair from North Fork Land Development for \$8,505.00 and Jade \$12,500.00. Jade's estimate included running line through to water meter on 16th Street. The upgrades will be designated from the park funds.

TDrechsel made a motion to approve the North Fork Land Development bid for \$8,505.00 to repair and upgrade the arena irrigation, and arena filtration system for \$3,625.00.

SJordan seconded.

SJordan: yes RWuest: yes TDrechsel: yes AO'Brien: yes

Motion carries.

- f. **Consideration of ARPA Expenditures:** The City Clerk/Treasurer reviewed that the upgrade to the City Hall security system and fire alarm system would be ARPA expenditures.

g. Discussion of October Agenda Items:

- BP 23-18 Windmill 'Lawn Art'
- Fee Schedule Workshop 5:00 PM
- Resolutions for Internally designated funds for roll over.
- Increased Deputy Patrol Estimate from KCSO (two-week period)
- City Hall Parking Lot Proposal from HMH Engineering

8. EXECUTIVE SESSION (if needed) Idaho Statute 74-206: Opened 8:16 PM Closed 9:35 PM

TDrechsel made a motion enter Executive Session under Idaho Statute 74-206 1A.

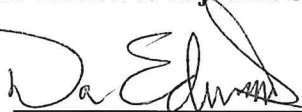
SJordan seconded.

SJordan: yes RWuest: yes TDrechsel: yes AO'Brien: yes

Motion carries.

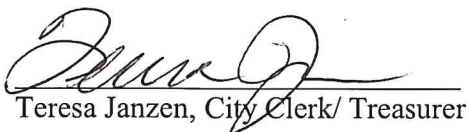
9. ADJOURNMENT: TDrechsel made motion to adjourn. SJordan seconded.

All in favor. Adjourned 9:35 PM



Dan Edwards, Mayor

ATTEST:



Teresa Janzen, City Clerk/ Treasurer