

**City of Dalton Gardens FY24 Budget Workshop &
Regular City Council Meeting Minutes**

Thursday July 13, 2023

5:00 PM FY24 Budget Workshop

6:00 PM City Council Meeting

Meeting conducted via teleconference and in person.

1. **CALL TO ORDER FY24 BUDGET WORKSHOP:** Mayor Dan Edwards called workshop to order
5:01 PM Closed 5:53 PM

2. **ROLL CALL:** Councilmembers Robert Wuest, Scott Jordan, and Tyler Drechsel, and Mayor Dan Edwards were physically present. Councilmember Aaron O'Brien attended via Zoom. Also present:

Teresa Janzen-City Clerk/Treasurer

The City Clerk reminded the council that ARPA funds need to be added to the budget for allocation of upcoming projects. She also reminded the council that funds must be assigned by December 2024, but not required to spend until 2026. The City Clerk explained the current vs upcoming amount that staff pays for dependent health care. The council discussed employee health insurance proposal to increase the city's contribution and agreed to not adjust at this time. RWuest proposed an additional workshop prior to the budget hearing on August 10, 2023. The City Clerk clarified which contracts have expired and which are reflective of the price increases implemented on current hosting, software, and emails. Councilmember RWuest suggested no further implementation of new accounting software.

1. **CALL TO ORDER REGULAR CITY COUNCIL MEETING:** Opened 6:02 PM
2. **ROLL CALL:** Councilmembers Robert Wuest, Tyler Drechsel, Scott Jordan, and Mayor Edwards were physically present; Also present: Teresa Janzen-City Clerk/Treasurer, Ryan Hughes-City Planner, and Chris Gabbert- City Attorney. Absent: Councilmember Aaron O'Brien
3. **PLEDGE OF ALLEGIANCE:** Lead by Mayor Edwards
4. **VOTE TO ACCEPT AMENDED AGENDA:**

TDrechsel made a motion to accept the amended agenda. SJordan seconded.

SJordan: yes TDrechsel: yes RWuest: yes AO'Brien: yes Motion Carries

5. **APPROVAL OF CONSENT CALENDAR:**
 - a. Minutes from the Regular Meeting June 8, 2023
 - b. Ratification of Bills from June 1-30, 2023
 - c. Monthly Financial Statement June 1-30, 2023
 - d. Quarterly Treasurer's Report June 30, 2023

TDrechsel made a motion to approve the consent calendar items a through d. SJordan seconded.

AO'Brien: yes SJordan: yes RWuest: yes TDrechsel: yes Motion carries.

6. **CITY REPORTS**

- a. **City Engineer:** Christine Baker gave an update on the pre-construction meetings on chip seal and child pedestrian safety projects, both scheduled to tentatively begin July 31, 2023. Any schedule changes will be updated immediately, and all work completion has been guaranteed to be finished by August 31, 2023. Pavement markings bids from RPI and Stripe-Rite have been returned with lowest bid by Stripe-Rite for \$23,365.00.

SJordan made a motion to approve the Pavement Marking bid from Stripe-Rite in the amount of \$23,365.00. RWuest seconded.

AO'Brien: yes SJordan: yes RWuest: yes TDrechsel: yes Motion carries.

- b. **City Planner:** Ryan Hughes was absent but provided a report to the council. No discussion.
- c. **City Attorney:** City attorney Chris Gabbert explained the additional charges on the May bill reflected the time working on a bill of restitution with the Kootenai County Prosecutor, in addition to a subpoena.
- d. **KCSO:** Paper report given to the council

7. PUBLIC COMMENT: Opened 6:29 PM - Closed 6:36 PM

Sue Supp 7024 N 16th Street: Addressed the budget items of employee health coverage and static income and great concern of the future spending of the city with rising costs depleting the LGIP fund. Suggested contracting a professional specializing in determining allocation and disbursement of ARPA funds.

Gary Sonnen 7447 N Valley St- Suggested ARPA consider focusing funds on maintenance rather than a wish list of new items and projects.

Karen Kimball 6975 N 16th St- Proposed work to bring the arena into full working order rather than spending funds on a new sign for the arena.

8. CITY BUSINESS:

- a. **Consideration of Dalton Horse Arena Sign:** The council discussed finding more cost-effective sign options less susceptible to vandalism or theft.

TDrechsel made a motion to table the consideration of the Dalton Arena sign and seek additional quotes for landscape rock signage. SJordan seconded.

TDrechsel: yes SJordan: yes RWuest: yes AO'Brien: no Motion carries.

- b. **Chip Seal Project Review:** The council explored the option of potentially applying a portion of ARPA funds towards necessary additions.

SJordan made a motion to complete the crack seal and chip seal on Valley St to Dalton Ave.

TDrechsel seconded.

TDrechsel: yes SJordan: yes RWuest: yes Motion carries.

- c. **Discussion of ARPA Expenditures:** The council discussed incorporating a project manager experienced in working with ARPA funds to assist in the best practices of applying funds to the city's needs. TDrechsel suggested that the roof be assigned as a priority and asked for support from the council. The council also discussed re-keying City Hall to an updated system. RWuest suggested that the arena waterline be repaired to fix a leak and replace the windows with plexi-glass. Additionally, the council discussed adding a second gazebo, parking, security cameras, and a new water bottle refill station. SJordan proposed fixing the existing plow truck rather than purchasing a new truck. TDrechsel suggested identifying the City's greatest needs to apply the ARPA funds on the highest priority items.

- d. **Consideration of adoption of tentative FY2024 Budget: The council discussed having a budget workshop followed by a special meeting July 26, 2023, at 9:00 AM**

e. Discussion of August Agenda Items:

- Dalton Horse Arena Sign
- ARPA Funds Expenditures
- Budget Workshop 9:00 AM
- Fee Schedule
- FY23 Budget Amendment
- Lot Line Adjustment Public Hearing

8. EXECUTIVE SESSION (if needed) Idaho Statute 74-206:

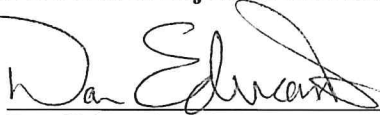
TDrechsel made a motion to enter executive session. SJordan seconded.

TDrechsel: yes SJordan: yes RWuest: yes AO'Brien: yes Motion carries.

a. Consideration of direction to staff:

9. ADJOURNMENT: TDrechsel made motion to adjourn. SJordan seconded.

All in favor. Adjourned 7:12 PM



Dan Edwards, Mayor

ATTEST:



Teresa Janzen, City Clerk/ Treasurer