

**MINUTES OF THE REGULAR MEETING OF THE
CITY OF DALTON GARDENS AUGUST 6, 2020
VIA TELECONFERENCE @ 6:00 PM**

Meeting was called to order by Mayor Edwards at 6:00 PM.

ROLL CALL:

Present were: Councilmembers Chase, O'Brien, Wuest and Craft. Also present were Attorney Caitlin Kling, Rand Wichman – City Planner and Valerie Anderson, City Clerk.

The pledge was recited and led by Councilmember Chase.

PUBLIC COMMENT PERIOD

Mike Chase – 7512 N 4th Street – He stated that the 4th Street striping on the agenda needs to be addressed by the engineers and find out if the road diet will slow the traffic and address the speeding issues in Dalton Gardens.

Lila Tatum – 7080 N. Valley Street – She stated that traffic is an issue in Dalton Gardens and that we need to do something about the Wilbur Ave. and Highway 95 traffic which is about to enter into the city.

Sue Supp – 7024 N. 16th Street – She stated that the construction work on 4th Street looks great and that the narrowing of lane would slow traffic on 4th Street.

Lori Meredith – 315 E. Canfield – She stated that the closing of Wilbur Ave from Highway 95 will only force the traffic to Canfield and other streets in the city. We need to do traffic counts and see what affect the numbers have on the traffic once the road is opened.

Close Public Comment

CONSENT CALENDAR APPROVAL

Councilmember Wuest made a motion to approve minutes of the Regular Meeting July 8th, 2020, Special Meeting June 30th, 2020, July 14th, 2020 and Workshop Meeting July 15th, 2020. Councilmember Craft seconded the motion. Roll call vote: Councilmember Chase – yes, Councilmember O'Brien – yes, Councilmember Wuest – yes, Councilmember Craft – yes. Motion carried.

Councilmember Wuest made a motion to approve the financial Statement from July 1, 2020 to July 31, 2020 and the claims so listed and the Quarterly Financial Report ending June 30, 2020. Councilmember Chase seconded the motion. Roll call vote: Councilmember Chase – yes, Councilmember O'Brien – yes, Councilmember Wuest – yes, Councilmember Craft – yes. Motion carried.

APPROVAL OF ENGINEERING CONTRACT WITH HMH ENGINEERING SERVICES

Councilmember Wuest made a motion to approve the contract with HMH Engineering Services. Councilmember O'Brien seconded the motion. Roll call vote: Councilmember Chase – yes, Councilmember O'Brien – yes, Councilmember Wuest – yes, Councilmember Craft – yes. Motion carried.

DISCUSSION/APPROVAL TO CHANGE 4TH STREET LANE WIDTH FOR STRIPING

The council discussed the restriping of 4th Street and will be talking to the new engineers on the options to change the bike path and walk path to a 61/2 foot path on the West side of the street. The council tabled the issue until the August 20th, 2020 Special Council Meeting.

ADMINISTRATIVE APPEAL PURSUANT TO 1-11-1A BROUGHT BY BOBBI PLUMLEE FOR APPEAL OF A NOTICE OF VIOLATION ISSUED BY THE PLANNING ADMINISTRATOR. THE ALLEGED VIOLATION IS RELATED TO BUILDING SETBACKS ON AN ACCESSORY BUILDING AT 6872 N. 15TH STREET

Rand Wichman – City Planner explained the Administrative Appeal presented by Bobbi Plumlee at 6872 N. 15th Street. He stated that the appeal is with a setback issue on a 1976 lean to on the garage. He stated that the council would have two options which would be to file a Notice of Violation or to remove the structure which is in violation of the City Code. He stated that in order to issue a permit we need to follow the ordinances and uphold the codes of the city.

Attorney Susan Weeks – 1626 Lincoln Way, Coeur d’Alene, ID - attorney for the Plumlee’s addressed the issue. She stated that Mr. Plumlee inherited the property and no idea that the structure was not a legal structure. She stated that the codes for the city should be enforced and that a fair conclusion would be to file a Notice to Title. A Notice to Title would provide a new buyer notice that the lean to on the property is in violation of the code. A Notice to Title would allow the City Council to enforce the code and would not penalize Mr. Plumlee and would allow the Plumlee’s to do some improvements to the property. Attorney stated that she would draft the Notice to Title along with the City Attorney. Mr. Plumlee stated that he has had the property surveyed and the fence is on the property line and the lean to is on the fence line. He stated that all of the property lines are off in the area.

Councilmember Chase made a motion to go forward with the issuing of a Notice to Title which state the next owner would not be able to apply for additional building permits on the property until the lean-to is removed and Mr. Plumlee could apply for permits as the owner. Councilmember Wuest seconded the motion. Roll call vote: Councilmember Chase – yes, Councilmember O’Brien – yes, Councilmember Wuest – yes, Councilmember Craft – yes. Motion carried.

EXECUTIVE SESSION 74-206(b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.

Councilmember Chase made a motion to go into Executive Session @7:50PM pursuant to Idaho Code 74-206(b). Councilmember Wuest seconded the motion. Roll call vote: Councilmember Chase – yes, Councilmember O’Brien – yes, Councilmember Wuest – yes, Councilmember Craft – yes. Motion carried.

Council came out of Executive Session @ 9:04 with no discussion.

APPROVAL OF AMENDING TITLE 9, CHAPTER 1, SECTION 1 OF DALTON GARDENS MUNICIPAL CODE TO CLARIFY REQUIREMENTS FOR APPROACHES TO PRIVATE PROPERTY

The council discussed additional changes which needed to be made in the ordinance and will be presented at the next council meeting.

PUBLIC HEARING ON BUDGET AMENDMENT TO THE 2019-2020 FISCAL BUDGET

Mayor Edwards opened the public hearing:

Sue Supp – 7024 N. 16th Street – She asked what the appropriation of \$240,000 dollars was going to be used for in the City. Councilmember Craft explained that the appropriated money is being used for the repair and chip seal of 4th Street which has not been in several years.

Public comment period on the hearing was closed.

APPROVAL OF APPROPRIATION ORDINANCE AMENDMENT FOR FISCAL YEAR 2019-2020

Councilmember Chase made a motion to place the proposed Appropriation Ordinance Amendment on its first and only reading by title only while under suspension of the rules. Councilmember Craft seconded the motion. Roll call vote: Councilmember Chase – yes, Councilmember O’Brien – yes, Councilmember Wuest – yes, Councilmember Craft – yes. Motion carried.

Mayor Edwards read the title of the Appropriation Ordinance Amendment for the record.

Councilmember Chase made a motion to pass the Appropriation Ordinance Amendment and direct the city clerk to assign the appropriate ordinance number, and publish in summary only incorporating the title as to body of the summary. Councilmember Craft seconded the motion. Roll call vote: Councilmember Chase – yes, Councilmember O’Brien – yes, Councilmember Wuest – yes, Councilmember Craft – yes. Motion carried.


DISCUSSION REGARDING CITY’S INSURANCE PLAN AND PREMIUMS FOR 2020-2021

The Council discussed the insurance plan and elected to table the item until the Mayor could talk to the insurance company.

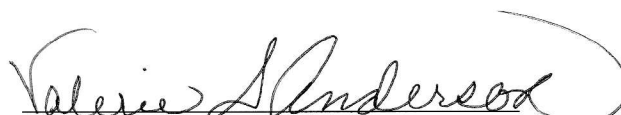
TENTATIVE APPROVAL OF THE 2020-2021 FISCAL YEAR BUDGET

Councilmember Wuest made a motion to approve the tentative 2020-2021 Fiscal Year Budget in the amount of \$1,165,467.50. Councilmember O’Brien seconded the motion. Roll call vote: Councilmember Chase – yes, Councilmember O’Brien – yes, Councilmember Wuest – yes, Councilmember Craft – yes. Motion carried.

Councilmember Wuest made a motion to adjourn the meeting at 9:38. Councilmember Chase seconded the motion. Motion carried.



Dan Edwards, Mayor



Valerie S. Anderson, City Clerk

FINANCIAL STATEMENT
August 1, 2020 thru August 31, 2020

Balance as of		\$ 2,685,933.52
Receipts:		
Current Real Property Tax		717.85
Penalty & Interest		55.01
Transfer Highway District Levy		284.20
Court Traffic Fines		280.80
Charter Communications & TDS – Franchise Fees April – June 2020		6,463.69
State Liquor Allocation – Final Pymt.		25,585.00
Building Permit Fees		6,406.48
Business License 2020		400.00
Special Permit Fee – Subdivision		250.00
Rent DWA \$260, Irrigation \$260		520.00
LID #2 - Assessments		21,655.38
Reimbursement from Health Insurance		7,583.00
Interest State Investment Pool		1,858.42
State Investment Pool 18 th St.		40.70
Checking acct		3.18
Total Receipts		72,103.71
Balance plus Receipts		2,758,037.23

Claims:

U.S. Treasury FICA tax due for August	1,698.80
U.S. Treasury - Federal withholding due for August	584.00
State Tax Commission, Idaho – State withholding tax due for August	218.00
Public Employee Retirement System- Employer & Employee Contributions for August	1,639.82
Idaho Independent Intergovernmental Auth – Health Insurance	1,975.00
Avista-Gas & Elect. City Hall \$141.63, arena \$32.15, Shop \$60.95, round about \$29.39	264.12
Cash – Replenish Petty Cash	31.74
CDA Press – Legal Ad – Budget	247.02
Consolidated Supply Co. – Parts for Kitchen sink & Sewer cap for street	398.86
Cooperative Supply, Inc. – Fuel for White Truck	54.29
Dan Edwards – Reimburse for Tierra Net Charge	239.40
Frontier Communications – Repair of Fiber line damaged at Wilbur & Rude	896.93
Gill, Leroy – Labor to repair Kitchen Sink leak	280.00
Gov Office – Website contract – last year of contract	2,660.00
Ink Drop Signs – Business Cards for Code Enforcement	23.32
Kelley Connect – Final bill for copy machine	118.04
Kootenai County Fire & Rescue – Building Inspector for June	3,780.00
Kootenai County Reprographics – Two copies of Survey	129.64
Kootenai County Sheriff's Office – Enhanced Patrol for July 2020	1,576.06
Lake City Law – Attorney Fees for July 2020	6,000.00
Mr. Mom's Carpet & Floors – Cleaning of Carpets in City Hall	628.00
North Idaho Trophy Co. – Nameplate for Planning & Zoning	17.95
Sacco de Campos Landscape Maintenance – Park & Arena contract	1,919.65

The Sweep – Bike Path & Parking Lot Sweep for July & August	480.00	
Time Warner – Telephone	229.96	
US Bank Credit Card – Street & Office Supplies	1,187.01	
US Bank Service Charges	12.00	
US Postal Service – Stamps for Office	550.00	
Vanguard Cleaning Systems – Office Cleaning	220.00	
Verlin Van Zee – Oversight of Road Chip Seal Project 2020	1,950.00	
Verizon Wireless – Cell Phone for Code Enforcement	106.20	
Rand Wichman Planning – Contract for August	4,213.00	
Valerie Anderson – Salary for August	3,286.37	
Carrie Chase – Council August	340.76	
Ray Craft – Council August	340.76	
Dan Edwards – Mayor August	724.12	
Teresa Janzen – Wages for August	558.73	
Eric Killen – August hours – Code Enforcement	600.93	
Aaron O’Brien – Council August	334.16	
Robert Wuest – Council August	369.40	
Jim Wuest – Wages hours August	1,776.54	
	Total Claims	42,660.58
	Balance	2,715,376.65

Balance by Depository:

U.S. Bank – Checking	353,869.87
State Investment Pool	2,055,030.30
State Investment Pool # 2	45,007.97
U.S. Bank–Checking LID	29,623.21
Banner Bank-Guaranteed fund	34,746.46
Petty Cash	50.00
US Bank - LID #2 – Checking	197,048.84
	2,715,376.65

Road Projects	\$458,742
Parks	\$ 14,325
Equip Replacement	\$ 20,000
Art Fund	\$3,300
Total	\$496,367.