

**MINUTES OF THE REGULAR MEETING OF THE
CITY OF DALTON GARDENS SEPTEMBER 3, 2020
VIA TELECONFERENCE @ 6:00 PM**

Meeting was called to order by Mayor Edwards at 6:00 PM.

ROLL CALL:

Present were: Councilmembers Chase, O'Brien - absent, Wuest and Craft. Also present were Attorney Caitlin Kling, Rand Wichman – City Planner and Valerie Anderson, City Clerk.

The pledge was recited and led by Rand Wichman.

PUBLIC COMMENT PERIOD

Lila Tatum – 7080 N. Valley – She thanked Councilmember Craft for his hard work on the construction of 4th Street and stated that it really looks great. She also thanked Councilmember Chase for following through on her efforts to reduce traffic in Dalton Gardens.

Vicki Rutherford – 7168 N. Rude Street – She asked why the City Office was closed last Thursday and Friday afternoon of the last week of August. She stated that the hours of operation are posted on the door and that they are to be open for the public. She stated that residents who wanted to do permits were unable to get service and that this is not acceptable.

CONSENT CALENDAR APPROVAL

Councilmember Wuest made a motion to approve the minutes of the Regular Meeting August 6, 2020 and Special Meeting of August 20, 2020. Councilmember Chase seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember Wuest - yes, Councilmember Craft - yes. Motion carried.

Councilmember Wuest made a motion to approve the financial statement from August 1, 2020 thru August 31, 2020 and the claims so listed. Councilmember Craft seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember Wuest - yes, Councilmember Craft – yes. Motion carried.

APPROVAL OF LEASE FOR DALTON WATER

Councilmember Craft made a motion to approve the lease with Dalton Water for the period of October 1, 2020 thru September 30, 2021. Councilmember Chase seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember Wuest - abstained, Councilmember Craft - yes. Motion carried.

APPROVAL OF LEASE FOR DALTON IRRIGATION

Councilmember Chase made a motion to approve the lease with Dalton Irrigation for the period of October 1, 2020 thru September 30, 2021. Councilmember Craft seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember Wuest - abstained, Councilmember Craft - yes. Motion carried.

APPROVAL OF BUILDING MAINTENANCE CONTRACT WITH KUBIK BUILDING MAINTENANCE

Councilmember Chase made a motion to approve the building maintenance contract with Kubik Building Maintenance for the period of October 1, 2020 thru September 30, 2021. Councilmember Wuest

seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember Wuest - yes, Councilmember Craft - yes. Motion carried.

ADMINISTRATIVE APPEAL PURSUANT TO 1-11-1A BROUGHT BY BOBBI PLUMLEE FOR APPEAL OF A NOTICE OF VIOLATION ISSUED BY THE PLANNING ADMINISTRATOR. THE ALLEGED VIOLATION IS RELATED TO BUILDING SETBACKS ON AN ACCESSORY BUILDING AT 6872 N. 15TH STREET

The following Administrative Appeal was tabled until the next regular meeting on October 1, 2020 due to the documentation not completed for the Notice to Title.

APPROVAL OF AMENDING TITLE 9, CHAPTER 1, SECTION 1 OF DALTON GARDENS MUNICIPAL CODE TO CLARIFY REQUIREMENTS FOR APPROACHES TO PRIVATE PROPERTY

The council discussed several other changes to the ordinance which will be done by the City Attorney and it will be put on the October 1st, 2020 agenda for approval.

DISCUSSION OF LOAD LIMITS ON CITY STREETS

Councilmember Chase explained her reason for putting this on the agenda is to reduce the heavy loaded trucks going through Dalton Gardens. The other councilmember suggested that this be done in a workshop with the engineer and the council.

Councilmember made a motion to direct the City Engineer to do a load limit study based on the potential road life of road conditions. The motion died due to no seconded.

DISCUSSION OF REDUCTION OF THRU TRAFFIC IN DALTON


Councilmember Chase explained her reason for putting this on the agenda is to direct our engineer to come up with a plan to reduce the traffic going through the City. The council stated that they would like to discuss this in a workshop at a later date.


Councilmember Chase made a motion to direct the city engineer to submit plans for reduction of through traffic on our highest volume streets and that these plans are implemented on a one year bases to determine the effectiveness and to develop mitigation plan for any increase accruing on our residential streets. Motion died due to no second.

DISCUSSION OF SPECIAL MEETING DATE IN SEPTEMBER

The council discussed the dates for a Special Meeting in September and came to the consciences to not have a Special Meeting and just meet on October 1, 2020 for a workshop at 5:00 PM followed by their Regular Meeting at 6:00 PM.

Councilmember Wuest made a motion to adjourn the meeting at 7:35. Councilmember Craft seconded the motion. Motion carried.


Dan Edwards, Mayor


Valerie S. Anderson, City Clerk

FINANCIAL STATEMENT
September 1, 2020 thru September 30, 2020

Balance as of
Receipts:

\$ 2,715,376.65

Current Real Property Tax	73.85
Delinquent Property Taxes	17.21
Penalty & Interest	9.56
Transfer Highway District Levy	36.02
Court Traffic Fines	811.80
State Revenue Sharing	23,548.29
Building Permit Fees	12,176.52
Business License Fees	250.00
Home Base License 2020	25.00
Reimbursement of 4 th Street Funding – Final Closeout	88,569.68
Special Permit Fee – Subdivision & Appeal Fee	1,340.00
LID #2 Assessment	2,012.91
Rent DWA \$260, Irrigation \$260	520.00
Interest State Investment Pool	1,497.46
State Investment Pool 18 th St.	32.80
Checking acct	3.74
Total Receipts	130,924.84
Balance plus Receipts	2,846,301.49

Claims:

U.S. Treasury FICA tax due for September	1,705.94
U.S. Treasury - Federal withholding due for September	594.00
State Tax Commission, Idaho – State withholding tax due for September	229.00
Public Employee Retirement System- Employer & Employee Contributions for Sept.	1,638.53
Idaho Independent Intergovernmental Auth – Health Insurance	1,360.00
Association of Idaho Cities – Clerk’s Virtual Conference - Teresa	125.00
Avista-Gas & Elect. City Hall \$135.24, arena \$37.17, Shop \$63.21, round about \$34.79	270.41
CDA Press – Legal Ad	123.13
Cenex Co-op Supply – Fuel for White Truck	55.73
HMH Engineering – General Services for August	1,788.13
Intuit – Checks for Office – Finance (ACH Payment)	393.98
Kootenai County Fire & Rescue – Building Inspector for August	3,104.00
Kootenai County Sheriff’s Office – Enhanced Patrol for August 2020	2,194.88
Kootenai County Solid Waste – Hauling to Dump	23.85
Lake City Law – Attorney Fees for August 2020	12,000.00
Mark Simon – Repair of Stair Well in City Hall	475.00
On-Call Computer & Network – Replacement of Meraki	245.00
Prestis Enterprises, Inc. – new handrail & labor for install	605.63
PSP Enterprises, Inc. – Crack Sealing of City Streets	3,000.00
Road Products, Inc. – Chip Seal on City Streets	295,617.50
Road Products, Inc. – Asphalt patching Agreement	49,981.75
Rodda Paint – Paint for Crosswalks	252.21

Sacco de Campos Landscape Maintenance – Park & Arena contract	1,797.80
Stripe Rite – Striping of City Streets	2,980.80
Time Warner – Telephone	229.96
US Bank Credit Card – Street & Office Supplies	409.19
US Bank Service Charges	10.00
Vanguard Cleaning Systems – Office Cleaning	220.00
Verizon Wireless – Cell Phone for Code Enforcement	87.45
Rand Wichman Planning – Contract for September	3,733.10
Valerie Anderson – Salary for September	3,335.75
Carrie Chase – Council September	340.76
Ray Craft – Council September	340.76
Dan Edwards – Mayor September	724.11
Teresa Janzen – Wages for September	779.21
Eric Killen – September hours – Code Enforcement	268.35
Aaron O’Brien – Council September	334.16
Robert Wuest – Council September	369.40
Robert Wuest – Payroll for Council for 5 month	1,847.00
Jim Wuest – Wages hours September	1,816.47
	Total Claims
	395,407.94
	Balance
	2,450,893.55

Balance by Depository:

U.S. Bank – Checking	325,853.60
State Investment Pool	1,816,527.76
State Investment Pool # 2	45,040.77
U.S. Bank–Checking LID	29,618.21
Banner Bank-Guaranteed fund	34,746.46
Petty Cash	50.00
US Bank - LID #2 – Checking	199,056.75
	2,450,893.55

Road Projects	\$218,742.
Parks	\$ 14,325
Equip Replacement	\$ 20,000
Art Fund	\$3,300
Total	\$256,367.