

**MINUTES OF THE REGULAR MEETING OF THE
CITY OF DALTON GARDENS DECEMBER 1, 2020
VIA TELECONFERENCE @ 6:00 PM**

Meeting was called to order by Mayor Edwards at 6:00 PM.

ROLL CALL:

Present were: Councilmembers Chase, O'Brien – via zoom, Wuest and Craft. Also present were Attorney Caitlin Kling, Rand Wichman – City Planner and Valerie Anderson, City Clerk.

The pledge was recited and led by Councilmember Wuest.

PUBLIC COMMENT PERIOD

Marsha Becker – 2179 Totten Lane – She Stated that closure of lane on 4th & 15th Street is not a good idea. She would be in favor of narrow lane and roundabouts to calm traffic. She stated that if you close lanes on streets you will have more traffic on Hanley and she is concerned about the safety of the kids.

Mike Chase – 7512 N. 4th Street – He stated that the statement by the Mayor at the last workshop was a waste of time. He also stated that traffic is the problem in Dalton and the council must reduce the traffic through the City.

Jeff Fletcher – 2372 Hanley Ave. – He stated that in the resent survey traffic was not the top issue in the City and we need to address the problems which the residents are concerned about. The Comprehensive Plan is a goal and rerouting traffic to other streets which cannot handle traffic is not the solution. We need to increase law enforcement.

Art Collins – He stated that the Comprehensive Plan is a legal document for the City Ordinances. He addressed several different sections of the plan which need to be worked on if it is going to be addressed in the plan. He also stated that the Transportation Plan should be updated and some of the traffic issues which are being discussed by the council should be addressed.

Gary & Sandra Sonnen – 7447 Valley Street – They both stated that the residents are not in favor of closure of streets and they are against the closure of any streets in the City.

Jamie Smith – 6871 Mt. Carrol – She stated that she is against the closure the streets and that it will only divert traffic to other streets. She stated that speeding traffic is a problem and is a safety issues.

Drew Dittman – 5869 18th Street – He stated that he is against any closure of streets and that the city should address three things: study of the streets, Transportation Plan and a Traffic Committee with professional people.

Ken & Sharon Egbert – 7232 Rude Street – They stated that the city must look at more than just 4th and 15th Street. The Survey which was completed by the residents came out with some very good results and that the council should look at the percentages of what the residents want to see done in the city like law enforcement.

Simona Moueken – 1290 E. Wilbur – She stated that she in support of the closure of Wilbur as the traffic increase and speeding is a problem.

Jon Hoffman – 1271 E. Wilbur – He stated that the traffic increase on Wilbur and from up on the hill have become a large problem and that he in favor of closure of traffic on Wilbur.

Randy Gregerson – 7288 N. 4h Street – He stated that he is in support of street closure in Dalton.

Dick Epstein – 7224 Valley Street – He stated that Wilbur is not a problem with traffic and that traffic counts should be done to see if there is any change. He stated that he is not in favor of street closures.

Joe Myers – 7424 Mt. Carrol – He stated that there is a process for making changes and that the steps should be done in the proper ways. He also addressed the closure on Wilbur and stated that federal fund were used on that project and that before anything is done should be looked into.

Public comment period was closed.

CONSENT CALENDAR APPROVAL

Councilmember Chase made a motion to approve the minutes of the Regular Meeting November 5, 2020. Councilmember Craft seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember O'Brien – yes, Councilmember Wuest - yes, Councilmember Craft - yes. Motion carried.

Councilmember Wuest made a motion to approve the financial statement from November 1, 2020 thru November 30, 2020 and the claims so listed. Councilmember Chase seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember O'Brien – yes, Councilmember Wuest - yes, Councilmember Craft – yes. Motion carried.

APPROVAL OF THE MEETING SCHEDULE FOR YEAR 2021 – COUNCIL & PLANNING & ZONING

Councilmember Wuest made a motion to approve the meeting schedule for year 2021 for City Council & Planning & Zoning as presented. Councilmember seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember O'Brien – yes, Councilmember Wuest - yes, Councilmember Craft – yes. Motion carried.

TERMINATION OF LOCAL EMERGENCY DECLARATION FOR COVID-19

Councilmember Chase made a motion to rescind the Local Emergency Declaration. Councilmember Wuest seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember O'Brien – no, Councilmember Wuest - yes, Councilmember Craft – yes. Motion carried.

Councilmember O'Brien stated that he was one-hundred percent against the motion.

APPROVAL OF CONFLICT ATTORNEY

Councilmember O'Brien made a motion to approve Mike Schmidt as the conflict attorney for any cases for the City. Councilmember Craft seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember O'Brien – no, Councilmember Wuest - yes, Councilmember Craft – yes. Motion carried.

APPROVAL OF ADDITIONAL HOLIDAY CLOSURES – DECEMBER 24TH & DECEMBER 31ST

The council discussed the holiday closures and agreed to not add any more holidays to the City schedule.

Councilmember Wuest made a motion to close City Hall on Christmas Eve & New Year's Eve

and employees would have the option to use vacation time accrued if they chose to take the time off. Councilmember Chase seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember O'Brien – no, Councilmember Wuest - yes, Councilmember Craft – yes. Motion carried.

APPROVAL OF GENERAL LEGAL REPRESENTATION FOR CITY OF DALTON GARDENS

Councilmember Chase made a motion to approve the reduction of legal fees paid to Attorney Kling by the City in the amount of \$4,500.00 starting January 2021. Councilmember Wuest seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember O'Brien – no, Councilmember Wuest - yes, Councilmember Craft – yes. Motion carried.

REVIEW OF TRAFFIC WORKSHOP

Councilmember Chase stated that the workshop on the traffic reduction was not her plan it was all put together by HMM Engineering. She stated that the engineers stated that street closures were an option for the City. Councilmembers Craft and Councilmember Wuest had no comments on the workshop. Councilmember O'Brien stated that he is not in favor of street closures. Matt Hall, engineer for HMM stated that he stand by his memo to the Mayor and Council that he is not in favor of street closures on north and south street and that it was only an option to address in a traffic study which should be done by the City. Mayor Edwards stated that it was very unfair for a councilmember to meet with engineer with other individual residents. Councilmember O'Brien asked why this item was added to the agenda. Attorney Kling stated that the city does not have a policy for items to be added to the agenda and that one needs to be formed for approval of the council.

DISCUSSION AND RESOLUTION DEMONSTRATING COUNCILS COMMITMENT TO REDUCE THROUGH TRAFFIC IN DALTON GARDENS

Councilmember Chase asked the council if it was the will of the council in committing to reduce through traffic in Dalton Gardens. The council all agreed that traffic reduction is important but we need to use the engineers to find safe and legal ways of doing so.

DISCUSSION OF PARTIAL CLOSURES ON NORTHBOUND 4TH STREET @ DALTON AVE, SOUTHBOUND 4TH STREET @ PRAIRIE AVE, AND NORTHBOUND 15TH STREET @ DALTON AVE.

Councilmember Chase stated that the partial closure of northbound 4th Street @ Dalton Ave and southbound 4th Street @ Prairie Ave and northbound 15th Street @ Dalton Ave. would not impact the other streets and that the traffic from the top of the hill would be reduced.

Councilmember Chase made a motion to direct HMM Engineering to present a design for partial closure of the streets. Motion died due to no second.

Councilmember O'Brien stated that in the workshop the residents voiced the concern for law enforcement and no closure of streets. Councilmember Wuest also stated no closure of streets and to look into law enforcement after the first of the year and to talk to the engineers. Councilmember Craft stated that he was not in favor of street closures and that the city needs to get the Transportation Plan updated. Mayor Edwards also in not in favor of street closures.

DIRECT HMH TO PLAN FOR PREVENTION OF THROUGH TRAFFIC ON WILBUR AVE. AT GOVERNMENT WAY, WITH KCFR APPROVED METHOD FOR EMERGENCY ACCESS

Councilmember Chase made a motion to direct HMH Engineering to development a plan for prevention of through traffic on Wilbur Ave at Government Way with Kootenai County Fire & Rescue approved method of emergency access. Motion died due to no second.

The council asked the Attorney to research the statement of Federal Fund used on the Wilbur Ave. Government Way project. The council agreed that the residents do not want street closures. The Mayor stated that this is a personal agenda and that we do not have a traffic issue and we need law enforcement in the city and that he will be taking over the duties of traffic.

COUNCIL REPORTS

Councilmember Wuest addressed the police report which was in the council packet and also stated that he ordered a fogger to disinfect restrooms in the city building.

Councilmember O'Brien stated that he is working on the new park contract for next season and that bids will be coming and will be approved by council in February.

Councilmember Craft stated that he is meeting with the engineers on December 2, 2020 to discuss the snowplow plan and the pavement cut policy which will be on the next agenda. He is also working on the purchase of a new snow plow truck for the city.

The council also asked the City Planner about the approaches on Dalton Ave. he stated that blocks will be placed in these areas next week. They also asked about the ALU for the White residence which will be put on the agenda for next month.

Public Comment Period was reopened by the Mayor.

Marsha Becker – 2179 Totten Lane – She stated that the city should have a policy for the agenda items and that workshop are very useful. She also stated that speeding is a problem in the city.

Art Collins – He stated that he writes Comprehensive Plans and that he would like to form a friendly relationship with the city on their Plan.

Mike Chase – 7512 4th Street – He stated that Dalton Gardens did not allow the connection of Wilbur Ave. to Government Way and that no Federal Funds were used in the project. He suggested that the city do another survey to residents.

Jamie Smith – 6871 Mt. Carrol – She stated that the Mayor is the one who puts items on the agenda for approval. She suggested that committees be formed to address issues on traffic and deer. The Wilbur Ave. project was addressed by the City of Coeur d'Alene and the citizens were able to attend those meetings.

Ken Egbert - 7232 Rude – He stated that North Idaho is growing and is not in favor of the closure of Wilbur Ave. and that he lives on the corner of Rude and Wilbur and has not seen a growth of traffic on the street. HE advised the council to listen to the residents.

Rose Backs – 1271 E. Dalton Ave. – She stated that she is not in favor of road closures; she stated that speeding is a greater issue in the city.

Sue Supp – 7024 N. 16th Street – She stated that agenda items can be a good thing as it brings people out to comment on the issues.


Ben Weymouth – 6712 Davenport – He stated that he has been an engineer for 24 years and that he is always looking a safety and cost to the residents. He suggested that the Transportation Plan be updated, workshops be held for the involvement of the people, a traffic study be performed and a traffic committee be put together to address the issues with the engineer. He also suggested looking at the funds which the city receives from the state for highway dollars. He agreed that the city needs to manage the agenda in a better way. He stated that he would volunteer to sit on a traffic committee for the city.

Drew Dittman – 5869 18th Street - He stated that he has also been an engineer for 23 years and has worked on many road and street projects. He also is in favor of a traffic study to see if we do have a problem, updating the Transportation Plan and forming a traffic committee to discuss the traffic issues in the city and that he would like to be a part of the committee.


Mike Chase – 7512 N. 4th Street – He stated that we the citizens are unqualified. He asked about the development of 18th Street to Dalton Ave.

Public comment period was closed.

Councilmember Wuest made a motion to adjourn the meeting. Councilmember Chase seconded the motion. Motion carried.



Dan Edwards, Mayor



Valerie S. Anderson, City Clerk

FINANCIAL STATEMENT
January 1, 2021 thru January 31, 2021

Balance as of
Receipts:

\$ 2,413,105.96

Current Real Property Tax	88,540.25
Delinquent Property Taxes	420.10
Penalty & Interest	100.94
Transfer Highway District Levy	31,815.86
Court Traffic Fines	1,290.15
State Liquor Allocation for 4 th Quarter	20,508.00
State Highway Revenue for 1 st Quarter	29,074.60
State Revenue Sharing for 1 st Quarter	56,165.32
Franchise Fees – TDS	89.20
Franchise Fees - Avista	6,566.11
Special Use Permit	1,030.00
LID #2 Assessment	17,950.42
Building Permit Fees	8,842.48
Home Base Business License	125.00
Rent DWA \$260, Irrigation \$260	520.00
Interest State Investment Pool	830.80
State Investment Pool 18 th St.	20.60
Banner Bank Interest	122.70
Checking acct	2.84
Total Receipts	264,015.37
Balance plus Receipts	2,677,121.33

Claims:

U.S. Treasury FICA tax due for January	1,464.74
U.S. Treasury - Federal withholding due for January	428.00
State Tax Commission, Idaho – State withholding tax due for January	170.00
Public Employee Retirement System- Empl & Employee Contributions for January	1,580.04
Idaho Independent Intergovernmental Auth – Health Insurance	1,675.00
Avista-Gas & Elect. City Hall \$273.55, arena \$15.92, Shop \$155.42, round about \$45.71	490.60
City of Coeur d'Alene – Brine for Streets for December	478.50
CDA Press – Legal Notice for Road Report	143.05
Coop Supply – Cenex – Fuel for grader & P-18	235.90
Dalton Water Association – Quarter Water	472.00
HMH Engineering – General Services for December	1,363.71
Idaho Department of Labor – 4 th Quarter Unemployment	36.29
Inland De-Ice – De-ice for Streets	424.20
Intuit Quickbook Payroll Annual Subscription	670.00
Janzen, Teresa – Reimbursement for Permit Testing	219.00
Kootenai County Fire & Rescue – Building Inspector for December	2,720.00
Kootenai County Reprographics – Printing of Septic Cards	39.41
Lake City Law – Attorney Fees for January 2021	4,500.00
Matthew Bender – Law supplement	53.44

Nolan's Family Tree Service – Remove tree on Hanley & 16 th Street	2,800.00
Panhandle Area Council, Inc. – Membership Dues 10/01/2020 – 09-30-2021	291.00
Sears Fire Extinguisher Service – Service of fire extinguishers	180.00
State Insurance Fund – Worker's Comp. Insurance	446.00
Stump & Grind – Remove stump at Hanley & 16 th St.	350.00
Time Warner – Telephone	240.35
US Bank Credit Card – Zoom monthly charge, Scanner	538.53
US Bank Service Charges	10.00
US Postal Service – Postcard Stamps for septic cards	63.00
Valerie Anderson – Mileage for city business	49.28
Vanguard Cleaning Systems – Office Cleaning	220.00
Verizon Wireless – Cell Phone for Code Enforcement	95.93
Rand Wichman Planning – Contract for January	3,260.10
Valerie Anderson – Salary for January	3,338.75
Carrie Chase – Council December	340.76
Ray Craft – Council January	340.76
Dan Edwards – Mayor January	724.12
Teresa Janzen – Wages for January	615.94
Eric Killen – January hours – Code Enforcement	191.68
Aaron O'Brien – Council January	334.16
Robert Wuest – Council January	369.40
Jim Wuest – Wages hours January	844.63
Uncategorized Expenses – CARES Funding	16,671.66
	Total Claims 49,479.93
	Balance 2,627,641.40

Balance by Depository:

U.S. Bank – Checking	469,273.30
State Investment Pool	1,820,370.39
State Investment Pool # 2	45,129.84
U.S. Bank–Checking LID	15,933.76
Banner Bank-Guaranteed fund	34,991.44
Petty Cash	50.00
US Bank - LID #2 – Checking	241,892.67
	2,627,641.40

Road Projects	\$218,742.
Parks	\$ 14,325
Equip Replacement	\$ 20,000
Art Fund	\$3,300
Total	\$256,367.

CARES FUNDING – Uncategorized Expenses

GrowIT Media – Phone System –	2,974.20	
Best Buy – Laptop Computers -	3,313.59	
Absolute Technology – Computers –	4,400.00	
Dan Edwards – Security Cameras -	529.99	
Media Controlled – Sound System -	5,453.88	TOTAL = 16,671.66