

**MINUTES FOR THE REGULAR MEETING OF THE  
PLANNING AND ZONING COMMISSION  
DECEMBER 10, 2019 DALTON CITY HALL @ 6:00 PM  
6360 N. Fourth St, Dalton Gardens, ID 83815**

Meeting was held at City Hall, 6360 N 4<sup>th</sup> St. on Tuesday, December 10, 2019 at 6:00p.m.  
Chairperson, Alan Wasserman called the meeting to order.

**ROLL CALL:**

Those present were: Alan Wasserman, Kelley Gleixner, Dan Edwards, and Mike Becker. Absent was Caitlin O'Brien. Also present: Rand Wichman, City Planner and Teresa Janzen, Deputy Clerk.

**APPROVAL OF MINUTES: ACTION ITEM**

**KGleixner** made a motion to approve the November 20, 2019 minutes; seconded by **DEdwards**; all in favor; motion carried.

**PUBLIC HEARING on AMENDMENTS TO MUNICIPAL CODE:**

**RWichman:** 2<sup>ND</sup> hearing on this issue. Had workshop November 20, 2019 with City Attorney and came back with the following amendments to the September proposed amendments;

- Ordinance Section 1.  
A new subsection (J) is added to Section 1-7-7 to ensure that notices are posted on the city website, as required by Idaho Code.
- Ordinance Section 2.  
Subsection 1-11-1 D was amended to clarify that a written decision gets issued, not a "notice of decision" as stated in the previous draft.
- Ordinance Section 3.  
The building code board of appeals was re-established in modified form, after input from legal counsel indicated it could not be eliminated.
- Ordinance Section 6.  
Section 4-1-5 was re-inserted with minor changes after discussion with legal counsel.
- Ordinance Section 7.  
Section 4-1-10 was re-inserted with minor changes in light of the earlier change to the building code board of appeals.
- The other ordinance sections are unchanged from the September draft. Those changes were explained in staff's memo to the Planning Commission dated October 2, 2019.

**AWasserman:** Led commission discussion if other items needed to be added to the declared website postings.

**KGleixner** found a spelling error on page 2; Section 2: 1-11-1-b-v 'effected' should be 'affected'.

**DEdwards** motioned to close public input. **MBecker** seconded; all in favor; motion carried.

**RWichman** page 2 J. all notices of public hearings and agendas be posted on the website

**DEdwards** felt posting of additional items to the website could be handled with City Staff internal Administrative Policies and Procedures and did not need to be adopted as code. Consensus was to leave the code as is and not add anything additional to the code at this time.

**KGleixner** motioned to move Appeals Amendments to City Council for Adoption with changes to page 2.2.IV. **MBecker** seconded; all in favor; motion carried.

**MBecker** made a motion to adjourn; **KGleixner** seconded; meeting adjourned.

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Alan Wasserman, Chairperson

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Teresa Janzen, Deputy Clerk