

City of Dalton Gardens
Planning & Zoning Meeting Minutes

Thursday, May19, 2022 @ 6:00 PM

Meeting was conducted via teleconference and in person.

1. **CALL TO ORDER:** Chairman Becker called the meeting to order at 6:03 PM
2. **ROLL CALL OF COMMISSION MEMBERS:** Physically present were Commissioner Ron Sampert, Caitlin O'Brien, and Chairman Mike Becker. Commissioner MCleveland was absent. Also present were Ryan Hughes- City Planner, Chris Gabbert- City Attorney, Teresa Janzen- City Clerk/Treasurer, and Candace Baker- Deputy Clerk.
3. **APPROVAL OF MINUTES:** CO'Brien made a motion to approve the regular meeting minutes from March 21, 2022. RSampert seconded.
RSampert: aye CO'Brien: aye MBecker: aye Motion Carries.
4. **CITY PLANNER REPORT:** City Planner, Ryan Hughes advised Commission that council passed the recommended update for Accessory Dwelling Unit definition. Code compliance policy and procedure manual has been adopted by City Council as proposed. Fee schedule was adopted by City Council from the April meeting. Progress and revenue update regarding building permits reflected in Open Gov. Completion of the Annexation of E. Dalton Ave, E of 18th Street.
5. **PUBLIC HEARING REGARDING TELECOM ORDINANCE:**
Opened at 6:22PM; Closed at 6:36 PM
 - Carrie Chase- 7512 N 4th St would like to see this recommendation pass to City Council. Passed remainder of speaking time to Sue Supp.
 - Daniel Chew- 6591 N 4th St observed that the definition of wireless facility was not defined in the proposed telecom ordinance and would like to see a correction made to read "independent consultant".
 - Sue Supp- 7024 N 16th St referenced pages in the proposed ordinance requesting specific language and/or clarification of language provided. Norm Samanko, obliged with clarification to language in question.
 - Cheryl Junkin- 1423 E Deerhaven feels strongly that any towers permitted within Dalton Gardens would have an adverse impact on the residents and urges the commission to reconsider allowing this to move forward to the City Council for action.

Contract attorney, Norm Samanko addressed the referenced pages of concern with the need for minor changes to be made. Gave a thorough explanation and clarification of language concerns, including definition of "material change", and verbiage "town" changed to "city".

6. **CONSIDERATION OF RECOMMENDATION OF TELECOM ORDINANCE TO CITY COUNCIL:** CO'Brien made a motion to recommend the proposed Telecom Ordinance to City Council. RSampert Seconded.
CO'Brien: aye RSampert: aye MBecker: aye Motion Carries.
7. **AGENDA ITEMS FOR 06/2022 AGENDA ITEMS:**
a. Short/Long Plat Ordinance change
b. Sign Code
8. **PUBLIC COMMENT:** None submitted
9. **ADJOURN:** Chairman Becker adjourned the meeting at 7:11 PM.



Mike Becker, Chairman

ATTEST:



Candi Baker, Deputy Clerk