

City of Dalton Gardens

Planning & Zoning Meeting Minutes

Thursday, November 17, 2022 @ 6:00 PM

Meeting was conducted in person and via Zoom.

1. **CALL TO ORDER:** Chairman Becker called the meeting to order at 6:01 PM
2. **ROLL CALL OF COMMISSION MEMBERS:** Present were commissioners Chad Haunschild, Ron Sampert, and Chairman Mike Becker. Also present were Ryan Hughes- City Planner, and Candi Baker- Deputy Clerk. Absent were Commissioners Melissa Cleveland and Caitlin O'Brien.
3. **APPROVAL OF MINUTES:** MBecker made a motion to approve the regular meeting minutes from October 27, 2022. CHaunschild seconded.
CHaunschild: yes RSampert: yes MBecker: yes **Motion Carries.**
4. **CITY PLANNER REPORT:** City Planner updated the commission of the code changes and enforcement edits and clarifications to come. City Planner also introduced the idea of adding hyperlinks and attachments to the planner report to assist residents and council in efforts to improve communication.
5. **DISCUSSION OF 2023 P&Z CALENDAR:**
The Commission discussed availability for the scheduled meeting dates for the P&Z upcoming 2023 year and submitted suggested changes that conflict with holidays and schedules.
6. **POST P&Z/COUNCIL JOINT WORKSHOP DISCUSSION:**
The Commission discussed potential communication remedies to keep the residents and Council informed while maintaining the city's needs in a timely manner. Commissioner Sampert suggested that the Clerk's office utilize free social media to post information and compile a resident email list for mass distribution of relevant current information and events.
7. **REVIEW SEPTEMBER 2022 EXECUTED COUNCIL MINUTES:**
Discussion and review of the September EXECUTED City Council meeting minutes to review P&Z related items addressed at City Council meeting on business that might affect the Planning and Zoning Commission.
8. **PUBLIC COMMENT:** Opened 6:28 PM Closed 6:56 PM
Each speaker will be allowed a maximum of three (3) minutes to address the Planning & Zoning Commission on matters relating to City government business. Comments related to future public hearings should be held for that public hearing. Please be advised that the Planning & Zoning Commission can only take official action this evening for those items already listed on the agenda.

- Sue Supp- 7024 16th Street- Praised the Commission for their level of communication and transparency. Suggested city meeting agendas, minutes, and packets to be on the banner of the website for easy access for other residents unable to attend.

Chairman Becker educated the public that the correct path for residents to obtain help with finding information is through the Clerk's Office. Deputy Clerk Baker clarified that the agendas, minutes and packets are available on the website both under the specific group meeting and a general link on the homepage. Chairman Becker further advised that any website/posting/transparency suggestions should be given to the City Council and Mayor.

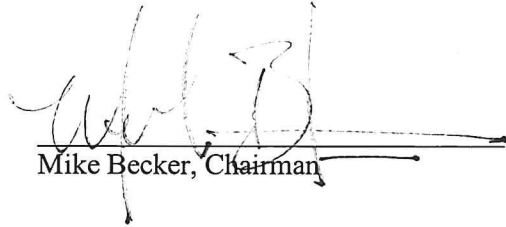
Chairman Becker encouraged residents to bring suggestions and recommendations to City Council meetings and reminds attendees that staff direction must come from council and should be addressed at the appropriate meeting venue.

9. DISCUSS AGENDA ITEMS 12/15/2022 MEETING:

- Short plat revisions finalization for January publication
- Lot line adjustments in subdivisions
- Calendar confirmation

Chairman Becker reminds attendees of the Christmas Run by KCFR at City Hall on December 10, 2022, from 4:00-6:00 PM. Commissioner CHaunschild added the remaining giving tree ornaments as a reminder for those seeking to donate gifts.

10. ADJOURN: CHaunschild made a motion to adjourn the meeting. RSampert seconded. All in favor. Meeting adjourned at 7:04 PM.



Mike Becker, Chairman

ATTEST:



Candi Baker, Deputy Clerk