



# Agenda for Regular Planning & Zoning Meeting

Thursday, May 23, 2024 @ 6:00 PM

Location: DALTON GARDENS CITY HALL,  
6360 N 4<sup>th</sup> St., Dalton Gardens, ID

The meeting will be conducted in person and with online access using ZOOM:

<https://us02web.zoom.us/j/87985007879?pwd=c2VOUDdsQ3pxdE9Dd25EV0NHOUtkdz09>

Number: 1-669-900-6833 or 1-346-248-7799 or 1-253-215-8782  
Webinar ID 814 9306 0598; Passcode: 974277

1. CALL TO ORDER
2. ROLL CALL
3. MINUTES OF THE APRIL 25, 2024 MEETING TO BE FORTHCOMING FOR APPROVAL
4. CITY PLANNER REPORT
5. **PUBLIC COMMENT:** Each speaker will be allowed a maximum of three (3) minutes to address the Planning & Zoning Commission on matters relating to City government business. Comments related to future public hearings should be held for that public hearing. Please be advised that the Planning & Zoning Commission can only take official action this evening for those items already listed on the agenda.
6. DISCUSSION ON LIGHTING AND SIGN DESIGN STANDARDS
7. SHORT TERM RENTAL APPROVAL TO TAKE BEFORE PUBLIC HEARING - **ACTION**
8. DISCUSSION OF JOINT WORKSHOP WITH COUNCIL
9. DISCUSSION OF AGENDA ITEMS FOR JUNE 27, 2024 MEETING
10. ADJOURN- **ACTION ITEM**

Original Posting: 5/20/2024

The purpose of the Agenda is to assist the Commission and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of Public Hearings. Any individual who wishes to address the Commission on any other subject should plan to speak when Item: Public Comments is identified by the Chairman. The Chairman and Commission will not normally allow audience participation at any other time. Please no repetitive or abusive comments. Workshops are for Commission Members discussion only on a topic, no action or decisions occur at this time. No Public Comment is taken during Workshops. Assistance for persons with disabilities will be provided upon 24-hour notice prior to the meeting by calling, City Clerk at (208) 772-3698 x102.



## City of Dalton Gardens

6360 N Fourth Street, Dalton Gardens,  
ID 83815 Phone: (208) 772-3698 Fax:  
(208) 772-3698

### Monthly Planner Activity Report

**April 1, 2024 – May 10, 2024**

#### Code amendments

The Planning and Zoning (P&Z) Commission continues to take steps in establishing a commercial district vision. At their April meeting, the Commission reviewed signage and lighting options, and directed staff to review design guidelines from example communities. A design guideline approach was suggested to provide a non-regulatory approach. In addition, staff was directed to prepare a draft short-term rental code for the Commission's consideration. The Commission would like to finalize a STR code amendment for Public Hearing at their June meeting.

#### Variances / Special Use Permits

A Public Hearing was conducted for special use permit SU-24-2 at the P&Z's April 2024 meeting. The Special Use was unanimously approved.

#### Subdivisions

No new subdivision requests have been submitted.

#### Building Permits

The City continues to receive and manage a variety permit requests. Building permits are received weekly and are reviewed on a rolling basis. Other permit types include commercial business licenses, lot line adjustments, home based business permits, and others. The City consistently receives permit applications for both accessory structures and new home construction. A new City Engineer was hired during the period, and staff has been supporting the Engineer's orientation to working with Dalton Gardens.

#### Code enforcement

The City has an extensive backlog of code compliance cases logged in OpenGov. Staff has been supporting the orientation of a new City Code Enforcement Officer in their efforts to address the backlog and current cases. During the period, staff followed up with properties in violation of the water overage requirements in DGCC 7-4-2. Staff also discussed with City Leadership the need to establish an ADU decommissioning policy.

Respectfully submitted,

Ryan Hughes,  
City Planner