

**Regular Council Meeting
Dalton Gardens City Hall @ 6:00 pm
Thursday, March 4, 2021**

Meeting will be conducted via teleconference

Please click this link to join the webinar via computer/smartphone:

<https://us02web.zoom.us/j/86806021699?pwd=ellrRmp6T2JtYW5lZzJNSExFdjl1QT09>

Password: 135077

PHONE NUMBER: 1 669 900 6833 OR 1 346 248 7799

WEBINAR ID: 864 5156 3783, PASSWORD: 135077

CALL THE MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLIGENCE

PUBLIC COMMENT PERIOD

Each speaker will be allowed a maximum of three minutes to address the City Council on matters that relate to City government business. Comments related to future public hearings should be held for that public hearing. Please be advised that the City Council can only take official action this evening for those items already listed on the agenda.

1. ACTION ITEM - CONSENT CALENDAR APPROVAL

- A. Minutes of the Regular Council Meeting of February 4, 2021.
- B. Financial Statement from February 1, 2021 to February 28, 2021 and the claims so listed.

2. ACTION ITEM – PUBLIC HEARING IN ACCORDANCE WITH IDAHO CODE 50-1306A REGARDING VACATING A PLATTED 60 FT. EASEMENT FOR A PLATTED 60 FT. TURNAROUND LOCATED AT: LOT 1, BLOCK 1, AND LOT 1, BLOCK 2, CANFIELD MEADOWS FIRST ADDITION, RECORDED AT BOOK G OF PLATS, PAGE 157, RECORDS OF KOOTENAI COUNTY, IDAHO

3. ACTION ITEM – PUBLIC HEARING - REQUEST FOR RECONSIDERATION OF MIKE WHITE ALU – 6263 N. 17TH STREET

4. ACTION ITEM – APPROVAL OF THE SWEEP CONTRACT

5. ACTION ITEM – REAPPROVAL OF PARK CONTRACT FOR THE FISCAL YEAR 2021-2022

6. ACTION ITEM – SET BUDGET HEARING FOR THE FISCAL YEAR 2021-2022

7. ACTION ITEM – APPROVAL OF BEER & WINE LICENSE

P & N Corporation – dba Dalton Market – Pre-packaged only wine and beer and packaged bottles only licenses presented for renewal: no consumption on premises.

Smokes & Suds Inc. Pre-packaged only wine and beer & packaged bottles only licenses presented for renewal: no consumption on premises. They have completed applications and copies of State & County licenses.

8. ACTION ITEM – APPOINTMENT OF DREW DITTMAN TO PLANNING & ZONING COMMISSION

9. ACTION ITEM – DIRECT HMH TO CREATE A PLAN TO LESSON TRAFFIC IN DALTON GARDENS FOR THE SAFETY OF LIFE FOR THE RESIDENTS. PLAN TO BE PRESENTED AT APRIL COUNCIL MEETING.

10. ACTION ITEM – EXECUTIVE SESSION – Idaho Code 74-206(1)(b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.

11. ACTION ITEM – DISCUSSION/APPROVAL OF OPEN GOV SOFTWARE PROJECT MANAGER

12. ACTION ITEM – DISCUSSION OF PROCESS AND PROCEDURE FOR NOMINATION AND CONFIRMATION OF CITY CLERK/TREASURER

13. ACTION ITEM – DISCUSSION/APPROVAL OF ACTION RELATED TO BUDGETED EMPLOYEE WAGES

COUNCIL REPORTS

14. ACTION ITEM – ADJOURN

City Hall is ADA accessible. If special accommodations are needed for the disabled, please notify the City Clerk 6360 N. 4th Street, Dalton Gardens, ID 208-772-3698 forty-eight hours in advance of the public hearing.

FINANCIAL STATEMENT
February 1, 2021 thru February 28, 2021

Balance as of

\$ 2,627,641.40

Receipts:

Current Real Property Tax	4,089.61
Delinquent Property Taxes	28.32
Penalty & Interest	10.60
Transfer Highway District Levy	1,609.40
Court Traffic Fines	465.75
Time Warner Franchise Fees	6,255.36
Building Permit Fees	10,543.28
Liquor Licenses & Public Hearing Fees	450.00
Rent DWA \$260, Irrigation \$260	520.00
Interest State Investment Pool	694.61
State Investment Pool 18 th St.	17.22
Checking acct	2.93
Total Receipts	24,687.08
Balance plus Receipts	2,652,328.48

Claims:

U.S. Treasury FICA tax due for February	1,788.24
U.S. Treasury - Federal withholding due for February	635.00
State Tax Commission, Idaho – State withholding tax due for February	230.00
Public Employee Retirement System- Empl & Employee Contributions for February	1,738.80
Idaho Independent Intergovernmental Auth – Health Insurance	1,675.00
Absolute Technology – Set up of New Computers	915.00
Avista-Gas & Elect. City Hall \$288.22, arena \$16.04, Shop \$154.64, round about \$45.09	503.99
City of Coeur d’Alene – Brine for Streets for January	198.00
CDA Press – Legal Notice	175.46
Coop Supply – Cenex – Fuel for grader & P-18	361.89
HMH Engineering – General Services for January	793.09
Kootenai County Fire & Rescue – Building Inspector for January	4,924.00
Lake City Law – Attorney Fees for February	4,500.00
Magnuson, McHugh & Company – Final Audit for 2019-2020	5,250.00
State Insurance Fund – 01/01/21 thru 01/01/22	1,113.00
Teresa Janzen – Reimbursement for Flowers	60.06
Time Warner – Telephone	252.18
Us Bank – Service Charges	15.00
US Bank Credit Card – Zoom monthly, Microsoft Updates & Street, Park & shop	607.57
Vanguard Cleaning Systems – Office Cleaning	220.00
Verizon Wireless – Cell Phone for Code Enforcement	90.93
Jim Wuest – Shop shelving	127.18
Rand Wichman Planning – Contract for February	4,591.10
Valerie Anderson – Salary for February	3,338.75
Carrie Chase – Council February	340.76
Ray Craft – Council February	340.76

Dan Edwards – Mayor February	724.11
Teresa Janzen – Wages for February	735.02
Eric Killen – February hours – Code Enforcement	715.71
Aaron O’Brien – Council February	334.16
Robert Wuest – Council February	369.40
Jim Wuest – Wages hours February	1,827.48
Uncategorized Expenses – CARES Funding	5,760.00
Total Claims	45,251.64
Balance	2,607,076.84

Balance by Depository:

U.S. Bank – Checking	448,008.91
State Investment Pool	1,821,065.00
State Investment Pool # 2	45,147.06
U.S. Bank–Checking LID	15,926.76
Banner Bank-Guaranteed fund	34,991.44
Petty Cash	50.00
US Bank - LID #2 – Checking	241,887.67
	2,607,076.84

Road Projects	\$218,742.
Parks	\$ 14,325
Equip Replacement	\$ 20,000
Art Fund	\$3,300
Total	\$256,367.

CARES FUNDING – Uncategorized Expenses

GrowIT Media – Phone System –	2,974.20
Best Buy – Laptop Computers -	3,313.59
Absolute Technology – Computers –	4,400.00
Dan Edwards – Security Cameras -	529.99
Media Controlled – Sound System -	5,453.88
Henriksen Butler Design Group -	5,760.00 Chairs

TOTAL - 22,431.66

Profit & Loss Budget vs. Actual

Accrual Basis

	Oct '20 - Sep 21	Budget	\$ Over Budget
Income			
311.1 · CURRENT REAL PROPERTY TAX	100,440.80	160,589.00	-60,148.20
312.1 · DELINQUENT REAL PROPERTY TAX	460.02	1,411.00	-950.98
316.0 · FRANCHISE TAX TIME WARNER/TDS	12,666.31	22,000.00	-9,333.69
316.5 · FRANCHISE TAX AVISTA	11,808.72	25,000.00	-13,191.28
319.0 · PENALTY & INTEREST	132.29	500.00	-367.71
321.0 · BUSINESS LICENSE REVENUE	1,200.00	7,500.00	-6,300.00
321.1 · HOME BASED BUS LICENSE	175.00	300.00	-125.00
322.1 · BUILDING PERMIT REVENUE	50,531.40	65,000.00	-14,468.60
322.2 · SIGN PERMIT FEES	0.00	0.00	0.00
322.3 · SPECIAL USE FEES	1,330.00	1,000.00	330.00
335.1 · STATE LIQUOR ALLOCATION	41,016.00	88,000.00	-46,984.00
335.2 · HIGHWAY USERS REVENUE	45,319.25	71,497.00	-26,177.75
335.3 · NEW HIGHWAY USER REVENUE	14,407.99	22,144.00	-7,736.01
335.4 · COURT REVENUE-TRAFFIC FINES	4,403.84	5,000.00	-596.16
335.5 · STATE SALES TAX	0.00	44,000.00	-44,000.00
335.6 · STATE REVENUE SHARING	116,950.39	169,872.00	-52,921.61
338.1 · TRANSFER HWY DISTRICT LEVY	36,483.77	40,000.00	-3,516.23
355.1 · LID Assessments	19,806.55	35,000.00	-15,193.45
355.10 · LID Assessments Interest	0.00	0.00	0.00
355.2 · LID #2 - GOVERNMENT WAY	29,289.00	65,213.00	-35,924.00
355.20 · LID #2 Assessment Interest	23,462.87		
371.0 · INTEREST INCOME	3,487.57	5,000.00	-1,512.43
371.2 · RENT	2,600.00	6,240.00	-3,640.00
376-000 · CONTRIBUTIONS & DONATIONS	0.00	1,000.00	-1,000.00
378 · Unencumbered Bank Funds	0.00	329,201.50	-329,201.50
Total Income	515,971.77	1,165,467.50	-649,495.73
Gross Profit	515,971.77	1,165,467.50	-649,495.73
Expense			
411-010 · CITY COUNCIL SALARIES	9,600.00	19,200.00	-9,600.00
411-021 · CITY COUNCIL PAYROLL TAXES	612.00	1,500.00	-888.00
411-022 · CITY COUNCIL STATE RETIREMENT	723.20	2,200.00	-1,476.80
411-047 · CITY COUNCIL TRAVEL/MEETINGS	0.00	1,000.00	-1,000.00
413-010 · MAYOR SALARIES	5,100.00	10,200.00	-5,100.00
413-021 · MAYOR PAYROLL TAXES	325.13	780.00	-454.87
413-022 · MAYOR STATE RETIREMENT	507.45	1,325.00	-817.55
413-047 · MAYOR TRAVEL & MEETINGS	0.00	500.00	-500.00
415-010 · CLERK SALARIES	26,931.00	53,862.00	-26,931.00
415-021 · CLERK PAYROLL TAXES	1,716.86	4,120.85	-2,403.99
415-022 · CLERK-STATE RETIREMENT	2,679.65	6,431.15	-3,751.50
415-028 · CLERK UNEMPLOYMENT TAXES	24.65	138.00	-113.35
415-031 · OFFICE SUPPLIES & POSTAGE	2,851.61	8,000.00	-5,148.39
415-042 · AUDIT AND ACCOUNTING	8,250.00	12,000.00	-3,750.00
415-044 · LEGAL PUBLISHING	485.93	4,000.00	-3,514.07
415-046 · EMP HEALTH INSURANCE	8,375.00	24,000.00	-15,625.00
415-047 · CLERK TRAVEL @ MEETINGS	49.28	1,500.00	-1,450.72
415-051 · TELEPHONE	1,321.03	2,800.00	-1,478.97
415-058 · OFFICE MAINTENANCE	218.19	600.00	-381.81
415-074 · SOFTWARE PURCHASE & IT SERVICE	915.00	20,000.00	-19,085.00
415-110 · DEPUTY CLERK-SALARIES	7,920.20	18,540.00	-10,619.80
415-121 · DEPUTY CLERK-PAYROLL TAXES	605.90	1,418.31	-812.41
415-122 · DEPUTY CLERK-STATE RETIREMENT	945.67	2,213.69	-1,268.02
415-128 · DEPT CLERK-UNEMPLOYMENT TAXES	18.62	60.00	-41.38
417-043 · P & Z TRAVEL & MEETING EXP	0.00	500.00	-500.00
417-045 · PLANNING CONSULTANT	20,288.42	50,000.00	-29,711.58
419-042 · PROFESSIONAL SERVICES	27,000.00	80,000.00	-53,000.00
419-046 · INSURANCE	6,574.00	7,500.00	-926.00
419-048 · DUES & SUBSCRIPTIONS	1,876.40	2,500.00	-623.60
419-852 · BLDG & GROUNDS UTILITIES	4,472.30	8,000.00	-3,527.70
419-860 · BLDG & GROUNDS MAINTENANCE	1,703.47	5,000.00	-3,296.53
419-861 · BLDG MAINT CONTRACTED	219.00	3,000.00	-2,781.00
419-869 · MISCELLANEOUS SERVICE & CHARGES	63.06	1,800.00	-1,736.94
419-874 · CAPITAL OUTLAY-EQUIPMENT	0.00	50,000.00	-50,000.00
421-001 · Special Law Enforcement Exp	0.00	0.00	0.00

	<u>Oct '20 - Sep 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
421-010 · CODE ENFORCE-SALARY	2,272.50	15,000.00	-12,727.50
421-021 · CODE ENFORCE-PAYROLL TAXES	225.87	1,147.50	-921.63
421-022 · Code Enforcement-State Retirement	352.54	1,791.00	-1,438.46
421-028 · CODE ENFORCE-UNEMPLOYMENT TAX	6.93	40.00	-33.07
421-042 · PROSECUTING ATTORNEY	1,740.00	1,740.00	0.00
423-032 · FIRE HYDRANTS	0.00	0.00	0.00
424-010 · BUILDING INSPECTOR SERVICES	26,383.77	40,000.00	-13,616.23
425-000 · GENERAL CONTINGENCY FUND	0.00	30,000.00	-30,000.00
431-003 · ROADS-ENG PLANS & SERVICES	5,110.43	50,000.00	-44,889.57
431-004 · SNOW & ICE CONTROL-REMOVAL	1,298.70	30,000.00	-28,701.30
431-006 · Gov't Way Sewer Project/LID #1	33,493.00	34,000.00	-507.00
431-008 · LID PHASE 2	20.00	65,500.00	-65,480.00
431-035 · STREET SIGNAL LIGHTS	213.17	500.00	-286.83
431-310 · STREET SIGN MAINT - SALARY	7,741.75	25,000.00	-17,258.25
431-321 · STREET SIGN MAINT-PAYROLL TAXES	543.49	2,000.00	-1,456.51
431-328 · STREET SIGN MAINT-UNEMPL TAXES	19.94	55.00	-35.06
431-332 · STREET SIGN MAINT-SUPPLIES	78.77		
431-335 · FUEL AND LUBRICANTS	762.77	2,000.00	-1,237.23
431-361 · STREET EQUIPMENT MAINTENANCE	289.68	7,000.00	-6,710.32
431-363 · STREET MAINTENANCE PURCHASED	21,873.50	399,000.00	-377,126.50
432.300 · GARBAGE COLLECTION & DISPOSAL	206.20	500.00	-293.80
438-004 · HORSE ARENA & PARK CONSTRUCTION	19.92	9,000.00	-8,980.08
438-010 · PARK MAINTENANCE LABOR	1,346.50	6,000.00	-4,653.50
438-021 · PARK PAYROLL TAX	99.84	475.00	-375.16
438-028 · PARK MAINTENANCE UNEMPLOYMENT	0.00	30.00	-30.00
438-032 · PARK MAINTENANCE SUPPLIES	125.77	1,500.00	-1,374.23
438-042 · PARK MAINT-Contracted	4,573.81	35,000.00	-30,426.19
438-056 · ANNUAL PICNIC	0.00	3,500.00	-3,500.00
6560 · Company Payroll Expenses	6,745.82		
6999 · Uncategorized Expenses	22,431.66		
Total Expense	280,349.35	1,165,467.50	-885,118.15
Net Income	235,622.42	0.00	235,622.42

CITY OF DALTON GARDENS Unpaid Bills Detail

Type	Date	Num	Due Date	Aging	Open Balance
Absolute Technology					
Bill	02/19/2021		02/26/2021		915.00
Total Absolute Technology					915.00
Avista Utilities					
Bill	02/19/2021		02/26/2021		503.99
Total Avista Utilities					503.99
City of Coeur d'Alene					
Bill	02/19/2021		02/26/2021		198.00
Total City of Coeur d'Alene					198.00
Coeur d'Alene Press					
Bill	02/19/2021		02/26/2021		175.46
Total Coeur d'Alene Press					175.46
Cooperative Supply, INC. Cenex					
Bill	02/23/2021		02/26/2021		361.89
Total Cooperative Supply, INC. Cenex					361.89
HMH Engineering					
Bill	02/23/2021		02/26/2021		793.09
Total HMH Engineering					793.09
III-A					
Bill	02/25/2021		02/26/2021		1,675.00
Total III-A					1,675.00
Janzen, Teresa					
Bill	02/19/2021		02/26/2021		60.06
Total Janzen, Teresa					60.06
Kootenai County Fire & Rescue					
Bill	02/19/2021		02/26/2021		4,924.00
Total Kootenai County Fire & Rescue					4,924.00
Lake City Law					
Bill	02/25/2021		02/26/2021		4,500.00
Total Lake City Law					4,500.00
Magnuson, McHugh & Company, P.A.					
Bill	02/19/2021		02/26/2021		5,250.00
Total Magnuson, McHugh & Company, P.A.					5,250.00
Rand Wichman Planning LLC					
Bill	02/25/2021		02/26/2021		4,591.10
Total Rand Wichman Planning LLC					4,591.10
State Insurance Fund					
Bill	02/23/2021		02/26/2021		1,113.00
Total State Insurance Fund					1,113.00
Time Warner Cable					
Bill	02/19/2021		02/26/2021		252.18
Total Time Warner Cable					252.18

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
US Bank, Credit Card					
Bill	02/26/2021		02/26/2021		607.57
Total US Bank, Credit Card					607.57
Vanguard Cleaning Systems of the Inland N					
Bill	02/19/2021		02/26/2021		220.00
Total Vanguard Cleaning Systems of the Inland N					220.00
Verizon Wireless					
Bill	02/19/2021		02/26/2021		90.93
Total Verizon Wireless					90.93
Wuest, Jim					
Bill	02/23/2021		02/26/2021		127.18
Total Wuest, Jim					127.18
TOTAL					26,358.45

**MINUTES OF THE REGULAR MEETING OF THE
CITY OF DALTON GARDENS FEBRUARY 4, 2021
VIA TELECONFERENCE @ 6:00 PM**

Meeting was called to order by Mayor Edwards at 6:00 PM.

ROLL CALL:

Present were: Councilmembers Chase, O'Brien – via zoom, Wuest and Craft. Also present were Attorney Caitlin Kling, Rand Wichman – City Planner and Valerie Anderson, City Clerk.

The pledge was recited and led by Rand Wichman.

PUBLIC COMMENT PERIOD

Linda Bathey – 2177 E. Totten Lane – She stated that she received a letter from the City on the annexation of their property. She stated that the property is not surrounded by the city except on one side and that the property has a private drive. They are opposed to the annexation of the property.

Phil Boyd – 1409 N. Nora Street, CDA – He opposed the annexation and stated that we need to be fair to all of the property owners on Canfield Mountain east of 18th Street.

Vernon Church – 7351 Mt. Carrol – He requested the council stop the annexation of the properties on Totten Lane as it goes against the Comprehensive Plan.

Public comment period was closed.

CONSENT CALENDAR APPROVAL

Councilmember Wuest made a motion to approve the minutes of the Special Council Meeting of December 30, 2020. Councilmember Chase seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember O'Brien – yes, Councilmember Wuest - yes, Councilmember Craft - yes. Motion carried.

Councilmember Chase made a motion to approve the minutes of the Regular Meeting January 7, 2021. Councilmember Craft seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember O'Brien – yes, Councilmember Wuest - yes, Councilmember Craft - yes. Motion carried.

Councilmember Wuest made a motion to approve the financial statement from January 1, 2021 thru January 31, 2021 and the claims so listed. Councilmember Chase seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember O'Brien – yes, Councilmember Wuest - yes, Councilmember Craft – yes. Motion carried.

Councilmember Wuest made a motion to approve the Quarterly Financial report from October 1, 2020 thru December 31, 2020. Councilmember Craft seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember O'Brien – yes, Councilmember Wuest - yes, Councilmember Craft – yes. Motion carried.

**APPROVAL OF FISCAL YEAR 2019-2020 ANNUAL AUDIT PRESENTED BY
MAGNUSON, MCHUGH & ASSOCIATES**

Michelle Schini Haneline – Magnuson, McHugh & Associates explained the Audit Report to the council and stated that the City has received an unmodified opinion which is the highest option

given. She thanked City Treasurer Valerie Anderson for all of her hard work in putting the materials together for the audit and stated that she did an excellent job.

Councilmember Wuest made a motion to approve the 2019-2020 Annual Audit, Councilmember Chase seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember O'Brien – yes, Councilmember Wuest - yes, Councilmember Craft – yes. Motion carried.

DISCUSSION/APPROVAL OF THE TOTTEN LANE ANNEXATION & DALTON AVENUE

City Planner Rand Wichman stated that he had sent letters to the Bathey's and the Boyd's and comments were heard tonight on their opinions. He also presented to the council a memo which showed the tax revenues which the city would receive if the properties were annexed.

Councilmember Wuest made a motion to table the Totten Lane Annexation in order to do our diligence and to proceed with the annexation of the Dalton Avenue ROW. Councilmember Craft seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember O'Brien – yes, Councilmember Wuest - yes, Councilmember Craft – yes. Motion carried.

DISCUSSION OF AMENDING TITLE 3, CHAPTER 7 OF DALTON GARDENS MUNICIPAL CODE TO REPEAL AND REPLACE THE EXISTING PROVISIONS FOR PARADES, PUBLIC EVENTS AND ASSEMBLY

Rand Wichman stated that the following draft was put together by the attorney and himself to address large events in the park, arena and parades in the city. He suggested that the council hold a workshop to discuss the draft ordinance and make any changes.

APPROVAL TO RESCHEDULE THE MARCH CITY COUNCIL MEETING TO MARCH 2ND

Councilmember Chase made a motion to leave the March meeting as scheduled on the 4th of March. Councilmember Craft seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember O'Brien – no, Councilmember Wuest - yes, Councilmember Craft – yes. Motion carried.

APPROVAL OF PARK CONTRACT FOR THE FISCAL YEAR 2021 & 2022

Councilmember O'Brien explained that he had reached out to several landscaping companies in the area and has received two bids for the work. One bid was from Bryistol's Hospitality LLC in the amount of \$20,630.00 and the other from Sacco de Campos Landscape Maintenance, LLC in the amount of \$25,778.16. Councilmember O'Brien recommended to the council to go with Sacco de Campos Landscape Maintenance as he has done the contract for the City for the past three years and the park and arena both have looked really great. The other councilmembers questioned why we would spend additional dollars for the same scope of work. The council asked the two bidders to come and explain their proposals and their experience in landscaping.

Gary Hayes – Bryistol's Hospitality LLC – 6479 Mt. Carrol – He stated that he currently works for the Kootenai County Building & Grounds and has been doing landscaping work for twelve years. He stated that he would be able to do the work on Thursday's as it has been done in the

past. The Mayor asked him several questions about insurance, bonding and licensing, fertilizing, time to be spent on the contract for the city.

Sergio Campos – Sacco DeCampos Landscape Maintenance – 826 N. 2nd Street, CDA – He stated that he has been doing the park and arena for the past three years and also does several other landscaping jobs in the area. He stated that he is fully licensed, bonded and insured. He does all of his work with a crew of employees which includes fertilizing, mowing, trimming, sprinkler start up and blow out, spring and fall clean up.

Councilmember O’Brian made a motion to approve the contract for Sacco DeCampos Landscaping. Councilmember Chase seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember O’Brien – yes, Councilmember Wuest - abstained, Councilmember Craft – no. Motion carried.

DISCUSSION/APPROVAL OF ADDING A 3-WAY STOP TO 15TH & DEERHAVEN AND 4-WAY AT 15TH & WILBUR FOR A TRIAL PERIOD OF THREE MONTHS

The council discussed the placement of stop signs on 15th for a trial period of three months. Matt Hall with HMH Engineering stated that a traffic study should be done before stop signs are placed in the city. He stated that they are working on the Transportation Plan with traffic counts and he would not say yes or no to placement of stop sign at this time until a traffic study was completed.

Councilmember Chase made a motion to install stop signs at 15th & Deer haven and 15th & Wilbur for a trial period of three months and to do traffic counts at both locations in the next week. Councilmember Craft seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember O’Brien – no, Councilmember Wuest - yes, Councilmember Craft – yes. Motion carried.

DISCUSSION/APPROVAL OF OPEN GOV SOFTWARE PROJECT MANAGER

The council discussed the Open Gov Software project manager status and suggested that the item be tabled until the next council meeting to get more information on all of the unknown factors involved in the contract.

Councilmember Chase made a motion to table this item until the next council meeting. Councilmember Craft seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember O’Brien – no, Councilmember Wuest - yes, Councilmember Craft – yes. Motion carried.

COUNCIL REPORTS

Mayor Edwards went through the City Planner report and also the Sheriff’s report for December 2020. He also read the retirement/resignation letter presented by Clerk/Treasurer Valerie Anderson effective February 26, 2021.

Public comment period was reopened by the Mayor.

Gary Sonnen – 7447 Valley Street – He stated that he thought the city should go forward with the

software program and that the stop sign placement should be turned over to the engineers to do a study.

Linda Bathey – 2177 Totten Lane – She presented a copy of the research which she had done on the annexation to the City Clerk.

Susan Supp – 7024 16th Street – She thanked Clerk Anderson for her years of service to the City and stated that she will be missed. She stated that we are stuck in the middle of the contract with OpenGov Software and that we need to be aware of the new budget cycle.

EXECUTIVE SESSION – Idaho Code 74-206(1)(b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charge brought against, a public officer, employee, staff member or individual agent.

Councilmember Chase made a motion to go into Executive Session @ 8:35. Councilmember Wuest seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember O'Brien – yes, Councilmember Wuest - yes, Councilmember Craft – yes. Motion carried.

The council returned from Executive Session at 9:30 PM.

DISCUSSION/APPROVAL OF ACTION RELATED TO BUDGETED EMPLOYEE WAGES

Attorney Kling explained that in executive session the council discussed a cost of living raise for the Deputy Clerk and a clerk's bonus to train the new City Clerk/Treasurer.

Councilmember Wuest made a motion to approve a 3% cost of living increase to Teresa Janzen starting February 1, 2021 and a \$2000 bonus to the City Clerk to stay and train for 60 days. Councilmember O'Brien seconded the motion. Roll call vote: Councilmember Chase - yes, Councilmember O'Brien – yes, Councilmember Wuest - yes, Councilmember Craft – yes. Motion carried.

Councilmember Chase made a motion to adjourn the meeting. Councilmember Wuest seconded the motion. Motion carried.

Dan Edwards, Mayor

Valerie S. Anderson, City Clerk

NOTICE OF PUBLIC HEARING
CITY OF DALTON GARDENS
MARCH 4, 2021 6:00 p.m.

VACATION OF A PLATTED EASEMENT FOR PLATTED 60' TURNAROUND

The Dalton Gardens City Council will conduct a hearing in accordance with Idaho Code 50-1036A and take public testimony regarding vacating a platted 60 ft. easement for a platted 60 ft. turnaround located at the following:

That portion of the “temporary 60 ft. radius cul-de-sac” lying within Lot 1, Block 1, and Lot 1, Block 2, Canfield Meadows First Addition, recorded at Book G of Plats, Page 157, records of Kootenai County, Idaho. The area subject to the vacation does not include the 60 ft. wide road right of way that is outside of the boundaries of the aforementioned lots.

The public hearing will be held at Dalton Gardens City Hall, 6360 N 4th St, Dalton Gardens, Idaho at 6:00pm on March 4, 2021. All interested persons are invited to appear and provide testimony on the proposed amendments. Testimony may also be submitted in writing by providing a copy to the Clerk’s office prior to close of business on the day of the hearing. Copies of the proposed amendments are available online at <http://www.daltongardens.govoffice.com/> or at City Hall during regular office hours (9am to 5pm, Monday - Thursday, 9am to 4 pm on Friday). City Hall is accessible to persons with disabilities. Anyone desiring accommodations for disabilities related to these documents or to the hearings can contact the City Clerk, 772-3698, at least 48 hours prior to the public hearing.

Publish: CDA Press, February 20 & 25, 2021
Attest: Valerie Anderson, City Clerk

CHAPMAN LAW OFFICE, PLLC

402 W. CANFIELD, SUITE 2

PO BOX 1600

COEUR D'ALENE, ID 83816

Phone: 208-667-7621 Facsimile: 208-667-7625

Michael R. Chapman
Admitted in Idaho

January 22, 2021

City of Dalton Gardens
c/o City Clerk
6360 North Fourth Street
Dalton Gardens, ID 83815

Re: Isaac & Kyeli Reinert
6039 N. 18th Street, Dalton Gardens, ID

Dear Madam Clerk:

I represent Isaac & Kyeli Reinert and, pursuant to my conversations with Rand Wichman and Caitlin Kling, I am requesting to put a matter on the agenda for the City Council meeting on **February 4, 2021**.

The Reinerts request that the City vacate a ½ cul-de-sac which encroaches upon their property in exchange for a temporary emergency vehicle turnaround easement in a second driveway they recently constructed on their property.

The Reinerts own the real property located at 6039 N. 18th Street, Dalton Gardens, Idaho 83815, which is more particularly described as follows:

Lot 1, Block 1, CANFIELD MEADOWS FIRST ADDITION, according to the plat filed in Book "G" of Plats, at Pages 157 and 157A, records of Kootenai County, Idaho.

(CANFIELD MEADOWS FIRST ADDITION shall hereinafter be referred to as the "Plat").

The Plat was recorded on July 21, 1994. At that time, 18th Street "dead ended" and the subdivision owner provided a "Temporary 60 Ft. Radius Cul-de-Sac" (which encroaches upon the Reinerts' parcel) in order to provide a turnaround point for emergency vehicles. The Plat dedicated the road right of ways, including the temporary cul-de-sac, to the City.

During subsequent construction and build out of the subdivision, only the half of the cul-de-sac in front of the Reinerts' parcel was constructed. The half on the opposite side of the road was never constructed and contains permanent landscaping improvements. 18th Street was also subsequently extended further south past the Reinerts' parcel via a public/private access road. However, 18th Street does not provide full public access from Hanley Avenue to Dalton Avenue and the City still desires a turnaround for emergency vehicles.

The Reinerts recently built a second driveway encroachment onto 18th Street for their shop. This second driveway contains the necessary "hammerhead" approach from 18th Street which would give emergency vehicles sufficient space to turnaround.

The temporary cul-de-sac is unsightly and encroaches only upon the Reinerts property. As such, the Reinerts are requesting the City vacates the ½ cul-de-sac. Provided, the Reinerts acknowledge that this vacation would not affect the dedication or road right of way to the City which is 30 feet from the centerline of 18th Street.

In exchange for the City's vacation of the temporary cul-de-sac, the Reinerts will grant to the city a temporary easement for emergency vehicle access to turnaround. This easement would be temporary until public access on 18th Street is extended from Hanley Ave to Dalton Ave. At that point, the Reinerts, or their successors, would be able to terminate the easement.

I have attached the plat map, GIS photo of the property, and the site plans for the Reinerts' shop and second driveway for your review. I am also enclosing a check for \$300.00 for the filing fee.

Please advise if you have any questions or request any additional information.

Very Truly Yours,

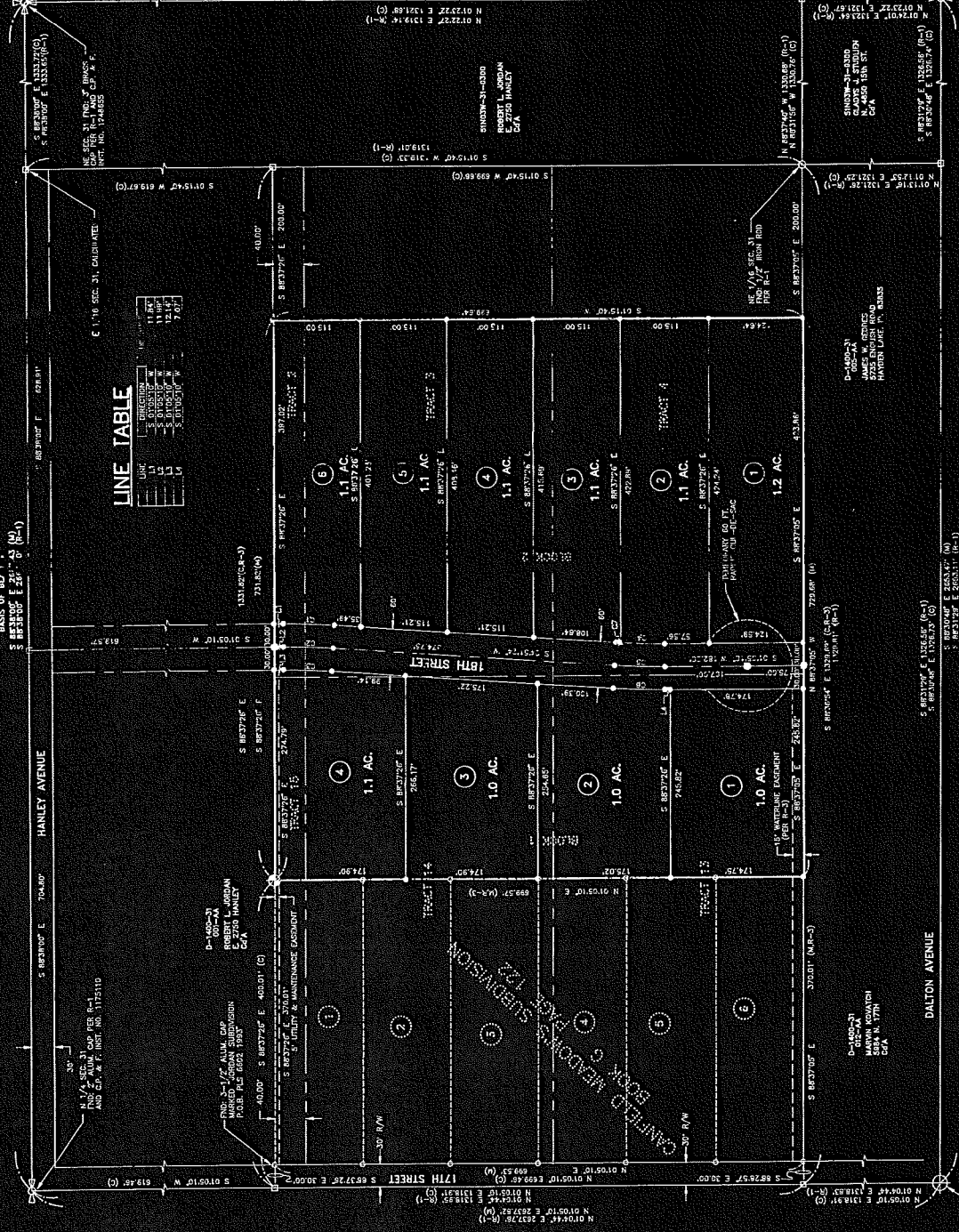

Michael R. Chapman

Enclosures

cc: Isaac Reinert
Rand Wichman
Caitlin Kling

PLAT OF **BOOK G PAGE 157**
CANFIELD MEADOWS FIRST ADDITION
 TRACTS 3, 4, 13 & 14 AND A PORTION OF TRACTS 2 & 15 OF DALTON GARDENS ADDITION
 TO HAYDEN LAKE IRRIGATED LANDS, SECTION 31, T. 51 N., R. 3 W., B.M.

DALTON GARDENS, KOOTENAI COUNTY, IDAHO



VICINITY MAP
 NO SCALE



GRAPHIC SCALE
 1 Inch = 100 Ft.

REFERENCES

- R-1 RECORD OF SURVEY FOR EIGHTY-NINE (89) LOTS ON PAGE 33 AS INSTRUMENT NUMBER 1255646.
- R-2 PLAT OF DALTON GARDENS ADDITION, KOOTENAI COUNTY, IDAHO, FILED IN BOOK 6, ON PAGE 151, AS INSTRUMENT NUMBER 31863, KOOTENAI COUNTY RECORDS.
- R-3 PLAT OF CANFIELD MEADOWS SUBDIVISION BY W. BRAD MORRIS, FILED 6692, FILED IN BOOK 6, ON PAGE 122, KOOTENAI COUNTY RECORDS.

NOTES

1. THERE WAS NO ATTEMPT MADE TO SHOW PHYSICAL FEATURES OF THE PROPERTY, OR SHOW ANY RECORDED OR NON-RECORDED EASEMENTS, EXCEPT FOR THOSE THAT ARE SHOWN HEREON.
2. THERE IS A ONE-FOOT FENCE, UTILITY, DRAINAGE AND AN EASEMENT, AS SHOWN ON THE PLAT, CROSSING THE NORTHWEST CORNER OF SECTION 31, T. 51 N., R. 3 W., B.M., TO THE NORTHEAST QUARTER CORNER OF SAID SECTION 31 PER A-1.

BASIS OF BEARING

BASES OF BEARINGS ARE SET BY THE NORTH SIDE OF THE CORNER OF SECTION 31, T. 51 N., R. 3 W., B.M., TO THE NORTHEAST QUARTER CORNER OF SAID SECTION 31 PER A-1.

LEGEND

- (R) RECORDED
- (M) MEASURED
- (C) COMPUTED
- (A) ADJUSTED
- (P) PLAT
- (S) SECTION
- (Q) QUARTER CORNER
- (D) DISTANCE
- (E) EASEMENT
- (F) FENCE
- (G) GROUND
- (H) HAYDEN LAKE IRRIGATED LANDS
- (I) IRRIGATION
- (J) JUNCTION
- (K) KOOTENAI COUNTY RECORDS
- (L) LOTS
- (M) MEASUREMENT
- (N) NORTH
- (O) OAK
- (P) PINE
- (Q) QUARTER CORNER
- (R) RECORD
- (S) SECTION
- (T) TOWN
- (U) UTILITY
- (V) VARIATION
- (W) WEST
- (X) X-BEARING WITH PLASTIC CAP
- (Y) Y-BEARING WITH PLASTIC CAP
- (Z) Z-BEARING WITH PLASTIC CAP

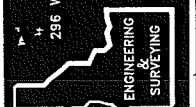
INITIAL POINT OF BEGINNING, SET 2-1/2" X 3" ALUMINUM PIPER WITH PLASTIC CAP BY JED ALUMINUM PIPE WORKS, 1000 W. 10TH ST., P.O. BOX 8802 - 1984.

CENTER SECTION

DATE: 7/1/74
 DRAWN BY: [Name]
 CHECKED BY: [Name]
 REVISION: [Number]
 DATE: 7/12/74

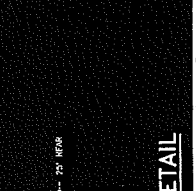
SCALE: 1" = 100'

DWG. NO. 05



GEM STATE
 ENGINEERING SURVEYING
 296 W. SUNSET AVE. • SUNSET MALL • COEUR D'ALENE, ID. 83814
 PLAT OF CANFIELD MEADOWS FIRST ADDITION
 KOOTENAI COUNTY, IDAHO

STATE OF IDAHO
 COUNTY OF KOOTENAI
 AT THE REQUEST OF _____
 AT _____ MINUTES PAST _____ O'CLOCK _____ M.
 BY _____ DEPUTY
 FEE \$ _____
 RETURN TO _____



TYPICAL BUILDING SETBACK DETAIL

OWNER/DEVELOPER
 SCOTT JORDAN
 296 W. SUNSET AVE.
 COEUR D'ALENE, IDAHO

CURVE TABLE

STATION	CHORD BEARING	CHORD DISTANCE	ARC BEARING	ARC DISTANCE
1+00.00	S 89° 57' 26" E	100.00	100° 02' 34" W	100.00
1+10.00	S 89° 57' 26" E	100.00	100° 02' 34" W	100.00
1+20.00	S 89° 57' 26" E	100.00	100° 02' 34" W	100.00
1+30.00	S 89° 57' 26" E	100.00	100° 02' 34" W	100.00
1+40.00	S 89° 57' 26" E	100.00	100° 02' 34" W	100.00
1+50.00	S 89° 57' 26" E	100.00	100° 02' 34" W	100.00
1+60.00	S 89° 57' 26" E	100.00	100° 02' 34" W	100.00
1+70.00	S 89° 57' 26" E	100.00	100° 02' 34" W	100.00
1+80.00	S 89° 57' 26" E	100.00	100° 02' 34" W	100.00
1+90.00	S 89° 57' 26" E	100.00	100° 02' 34" W	100.00
2+00.00	S 89° 57' 26" E	100.00	100° 02' 34" W	100.00

PLAT OF DALTON GARDENS ADDITION
 TRACTS 2 & 15, SECTION 31, T. 51 N., R. 3 W., B.M.
 DALTON GARDENS, KOOTENAI COUNTY, IDAHO

CANFIELD MEADOWS FIRST ADDITION

TRACTS 3, 4, 13 & 14 AND A PORTION OF TRACTS 2 & 15 OF DALTON GARDENS ADDITION TO HAYDEN LAKE IRRIGATED LANDS, SECTION 31, T. 51 N., R. 3 W., B.M., DALTON GARDENS, KOOTENAI COUNTY, IDAHO 1994.

CITY COUNCIL CERTIFICATE

THIS PLAT APPROVED AND ACCEPTED BY THE CITY COUNCIL OF DALTON GARDENS, IDAHO DATED THIS 23 DAY OF June, 1994

 CITY OF DALTON GARDENS MAYOR

 ATTEST: CLERK

CITY ENGINEER'S CERTIFICATE

THIS PLAT IS HEREBY APPROVED BY THE CITY ENGINEER OF DALTON GARDENS, IDAHO DATED THIS 7 DAY OF July, 1994

 CITY ENGINEER

COUNTY TREASURER'S CERTIFICATE

I HEREBY CERTIFY THAT THE TAXES DUE FOR THE PROPERTY DESCRIBED IN THE OWNERS CERTIFICATE HAVE BEEN PAID: Dec. 31, 1993
 DATED THIS 13th DAY OF July, 1994

 COUNTY TREASURER

SURVEYOR'S CERTIFICATE

I, W. BRANT MORRIS, P.L.S., #6602, A PROFESSIONAL LAND SURVEYOR IN THE STATE OF IDAHO, DO HEREBY CERTIFY THAT THIS IS A TRUE SURVEY OF THE PLATTED LAND MADE BY ME OR UNDER MY DIRECT SUPERVISION IN COMPLIANCE WITH THE LAWS OF THE STATE OF IDAHO.

 W. BRANT MORRIS
 P.L.S. # 6602
 DATE 7/14/94

COUNTY SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT I HAVE EXAMINED THE HEREIN PLAT AND CHECKED THE PLAT COMPUTATIONS THEREON AND HAVE DETERMINED THAT THE REQUIREMENTS OF THE STATE CODE PERTAINING TO PLATS AND SURVEYS HAVE BEEN MET.
 DATED THIS 23rd DAY OF June, 1994.

 COUNTY SURVEYOR

KOOTENAI COUNTY RECORDER

THIS PLAT WAS FILED FOR RECORD IN THE OFFICE OF THE RECORDER # 1563438 OF KOOTENAI COUNTY, IDAHO, THIS 21 DAY OF July, 1994, AT 2:56 P.M. IN BOOK 6 OF PLATS, PAGE 157-157A

 KOOTENAI COUNTY RECORDER

HEALTH DISTRICT APPROVAL

A SANITARY RESTRICTION, ACCORDING TO IDAHO CODE 50-1248 TO 50-1259 IS IMPOSED ON THIS PLAT. NO BUILDINGS, DWELLINGS, OR SIGNS SHALL BE ERECTED UNTIL SANITARY RESTRICTION REQUIREMENTS ARE SATISFIED AND LIFTED.
 THIS PLAT APPROVED, DATED THIS 14 DAY OF July, 1994

 HEALTH DISTRICT

NOTARY PUBLIC CERTIFICATE

ACCOMMODATION STATE OF IDAHO COUNTY OF Kootenai S.S. ON THIS 13th DAY OF July, 1994, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED, SCOTT W. JORDAN, MARILYN J. JORDAN, PRESIDENT AND TREASURER

OWNERS CERTIFICATE

BE IT KNOWN THAT CANFIELD MEADOWS DEVELOPMENT INC. AN IDAHO LIMITED LIABILITY COMPANY HEREBY CERTIFIES THAT IT OWNS AND HAS LAD OUT THE LAND EMBRACED IN THE WITHIN PLAT TO BE KNOWN AS CANFIELD MEADOWS FIRST ADDITION, A PARCEL OF LAND LOCATED IN PORTION OF THE SOUTHWEST QUARTER OF DALTON GARDENS, KOOTENAI COUNTY, IDAHO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:
 COMMENCING AT A 2" ALUMINUM CAP MARKING THE NORTH QUARTER CORNER OF SAID SECTION 31 FROM WHICH THE NORTHEAST CORNER OF SAID SECTION 31 BEING THE CORNER OF SAID SECTION 31 BEARS S 01°02'10" W. AT A DISTANCE OF 2837.92 FEET; A WESTERN BOUNDARY OF SAID TRACT 3 BEING 5 01°02'10" W. LONGITUDE OF 819.46 FEET TO A POINT; THENCE LEAVING SAID WESTERN BOUNDARY, S 85°27'26" E, PARALLEL TO AND 40 FEET NORTHERLY OF THE NORTHERN BOUNDARY OF TRACT 4, A DISTANCE OF 400.01 FEET; TO A 2 1/2" ALUMINUM PIPE WITH A 3 1/2" ALUMINUM CAP MARKED "CANFIELD MEADOWS 1ST ADD. P.O.B. #862" OF SAID CANFIELD MEADOWS FIRST ADDITION; THENCE BEING THE POINT OF BEGINNING OF TRACTS 3, 4, 13 AND 14, CONTAINING 30 AND 40 FEET THEREIN, S 85°27'26" E, BEARING AND 721.82 FEET TO A 5/8" REBAR MONUMENT; THENCE LEAVING SAID REBAR MONUMENT, S 11°14'48" W. FOR A DISTANCE OF 157.14 FEET; TO THE SOUTHERN BOUNDARY OF TRACT 4, OF SAID DALTON GARDENS ADDITION; A WESTING W. ALONG SAID SOUTHERN BOUNDARY OF TRACT 4 AND THE SOUTHERN BOUNDARY OF TRACT 13, FOR A DISTANCE OF 720.88 FEET; TO A 5/8" REBAR MONUMENT, SAID MONUMENT BEING THE SOUTHWEST CORNER OF SAID SECTION 31; THENCE LEAVING SAID SOUTHERN BOUNDARY, N 01°02'10" E, ALONG THE EASTERN BOUNDARY OF SAID CANFIELD MEADOWS ADDITION, FOR A DISTANCE OF 893.57 FEET, TO THE POINT OF BEGINNING.
 THIS PLAT CONTAINS 117 ACRES, MORE OR LESS, OF WHICH 1.0 ACRES IS ROAD RIGHT OF WAY, THE ROAD RIGHT OF WAY HEREIN IS DEDICATED TO THE CITY OF DALTON GARDENS, IDAHO.
 BE IT FURTHER KNOWN THAT WATER FOR THIS PLAT TO BE PROVIDED BY THE DALTON WATER ASSOCIATION.

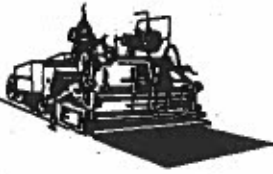
SCOTT W. JORDAN, PRESIDENT
 MARILYN J. JORDAN, TREASURER

STATE OF IDAHO
 ENGINEERING
 SURVEYING
 W. BRANT MORRIS
 P.L.S. # 6602
 DATE: 7/14/94
 SHEET #
 SCALE: N/A



Coeur d'Alene PAVING INC.

Commercial & Residential
Grading and Paving



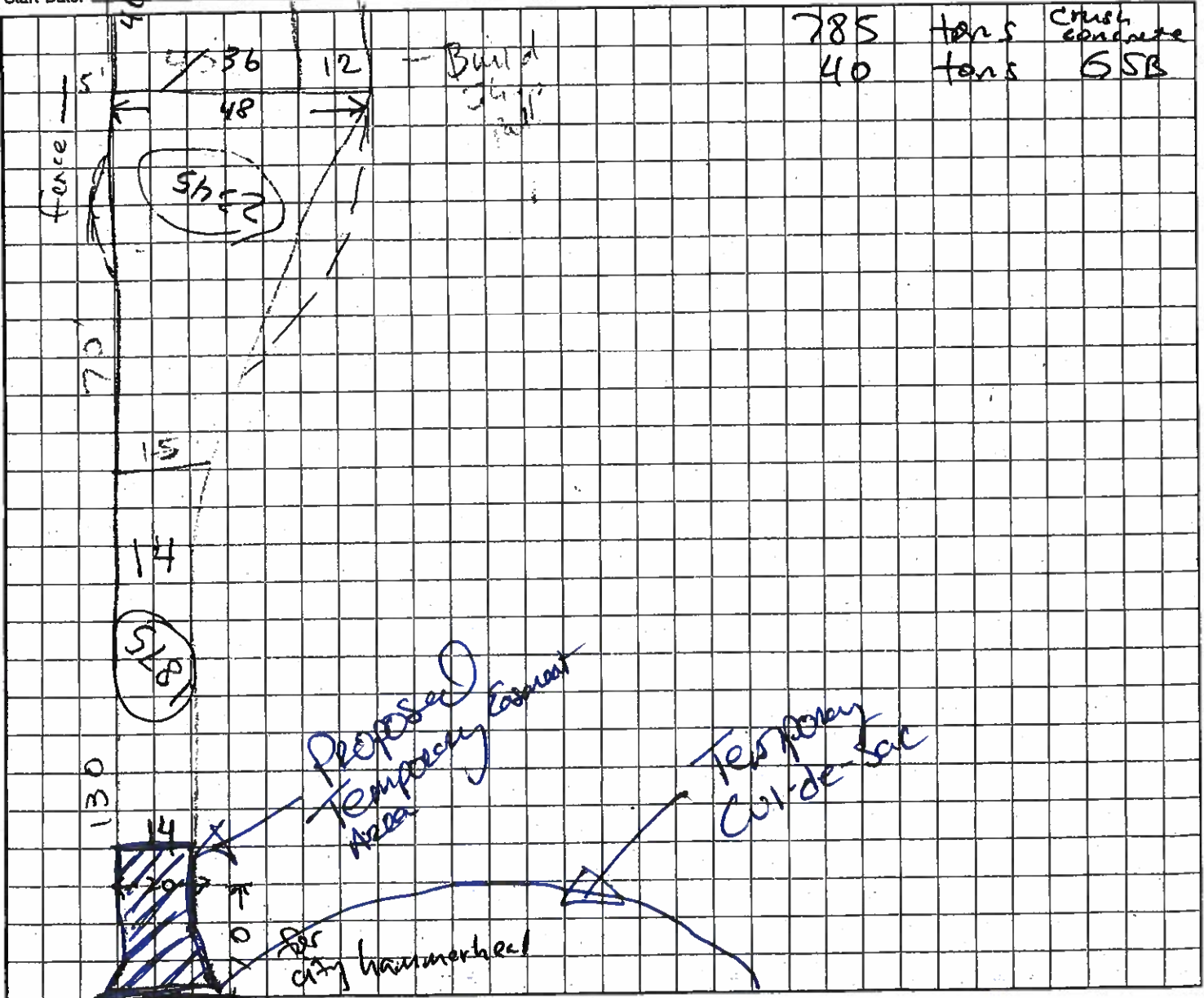
JOB DESCRIPTION

120 E. Anton Ave. • Coeur d'Alene, ID 83815
(208) 762-0235 • Fax (208) 665-9236

Name: Isaac Reinert Date: _____
 Phone: _____ Cell: _____ Fax: _____ Email: ireinert@pavco.com
 Job Address: 6039 N. 18th St. Billing/Mailing Address: _____
 City: Patton Gardens State: ID Zip: 83815 City: _____ State: _____ Zip: _____

Job Directions _____

Start Date: _____ Estimated Finish Date: _____



Job # 20-048

Estimated By:	Estimated	Actual
Sq. Ft.	<u>4220</u>	_____
TonsAsph. . .	<u>53</u>	_____
Tons Rock . .	<u>100</u>	_____

Notes: _____



City of Dalton Gardens

6360 N Fourth Street, Dalton Gardens, ID 83815

Phone: (208) 772-3698 Fax: (208) 762-5156

MEMORANDUM

TO: Mayor and City Council

FROM: Rand Wichman, City Planner

DATE: March 1, 2021

RE: REQUEST TO VACATE CULDESAC 18TH STREET

Background

In June of 2019, the City Council reviewed a request from the adjacent property owner to abandon the temporary culdesac at the end of the publicly-maintained section of 18th Street. After receiving input from the Fire District on the need to maintain the turnaround, the Council decided not to abandon the easement.

The property was subsequently sold, and in June of 2020, the new property approached the City with an informal request to replace the culdesac with a hammer-head style turnaround that would use his newly constructed driveway approach at the south end of his property. The Council decided not to pursue the alternative turnaround at that time.

In January of this year, Michael Chapman applied for a formal easement vacation on behalf of his client, Isaac Reinert. Mr. Reinert owns the property where a portion of the current turnaround exists, specifically Lot 1, Block 1, Canfield Meadows First Addition.

Request

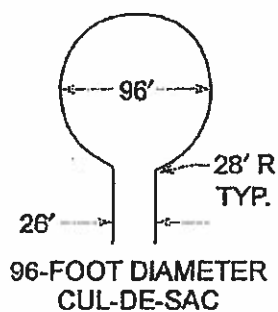
A copy of the formal vacation request is attached as Exhibit A to this memo. Similar to the June, 2020 request, it proposes to replace the existing sub-standard turnaround with a hammer-head style turnaround.

Turnaround Requirements

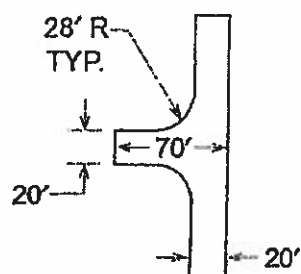
A temporary culdesac was required as part of the platting of Canfield Meadows First Addition subdivision in 1994. It was considered "temporary" at the time because the City intended to extend 18th Street down to Dalton Avenue, thereby eliminating the need for a culdesac on this street.

The portion of the culdesac that is on what is now Mr. Reinert's property was constructed by the developer, but the portion of the culdesac on the east side of 18th was never constructed. As a result, the current configuration has a driving surface with a maximum diameter of

approximately 60 feet. As depicted on the diagram below, a typical fire-code standard culdesac has a diameter of 96 feet.



Mr. Reinert proposes to replace the existing sub-standard culdesac with an alternative hammer-head type turnaround. This turnaround would look like the following diagram, with the north-south axis being 18th Street and the 70' dimension being his new approach to his accessory building.



ACCEPTABLE ALTERNATIVE TO 120-FOOT HAMMERHEAD

The south edge of the turnaround would be located south of the existing culdesac, approximately 5 feet north of Mr. Reinert's property line, as roughly depicted in light blue in the aerial below.



The driveway to Mr. Reinert's shop was constructed in this location last summer. It is currently approximately 14 feet wide.

Fire District Review

Comments on this request were solicited from the fire district by email. Jeryl Archer replied by email dated February 16, 2021 (copy attached as Exhibit B). He indicated that the district was supportive of the vacation request once the new turnaround has been constructed and properly signed.

Review and Recommendations

In order to have a hammer-head turnaround at this location that meets the fire code standards, the existing driveway will need to be widened to have a 20' wide driving surface that is at least 70' in length from the edge of the pavement on 18th Steet. This will also need to include an appropriate turning radius at the approach.

After construction, a new easement would be required to allow for the turnaround that would encroach on Mr. Reinert's property. That easement could be temporary, similar to the easement for the existing culdesac.

Once the turnaround is fully constructed, properly signed, approved by the fire district and City, and the easement is recorded, the City would then record the required ordinance vacating the temporary easement.

Staff is supportive of this vacation request if the above steps are followed. Staff believes that a hammer-head turnaround that fully meets the fire district standards and is properly signed is a better circumstance than the current culdesac which does not meet the standards.

Staff recommends that the Council place conditions on any approval to require the applicant bear all the costs for construction of the new turnaround and completion of the necessary easement.

From: Jeryl Archer [mailto:jeryla@kootenaifire.com]
Sent: Tuesday, February 16, 2021 9:12 AM
To: Rand Wichman <randwplan@gmail.com>
Cc: Mike Bass <mikeb@kootenaifire.com>
Subject: RE: 18th St turnaround

Rand,

I have reviewed the provided material as it pertains to the North 18th street cul-de-sac. The proposed hammerhead appears to meet fire district standards for "emergency turn arounds". This being the case, Kootenai County Fire & Rescue would support the vacations of the temporary cul-de-sac once the hammerhead has been constructed and properly signed. "No Parking Emergency Turn Around Only"

Any questions regarding this email should be directed to the Fire Marshal's Office at Kootenai County Fire & Rescue.

Respectfully,



Jeryl Archer

Division Chief of Prevention, Fire Marshal
Code Official
Kootenai County Fire & Rescue
1590 E Seltice Way
ph: (208) 777-8500
fax: (208) 777-1569
jeryla@kootenaifire.com



THE SWEEP, LLC
Professional Parking Lot Maintenance
P.O. Box 2018, Hayden Idaho 83835
772-4369 Fax 772-6150

February 4, 2021

City of Dalton
6360 N. 4th Street
Dalton Gardens, ID 83815

Roundabout Cleaning:

We hereby agree to clean roundabout at the intersection of 4th Street and Hanley Avenue one time for \$160. Our services would include blowing the debris from the roundabout and adjacent road dividers and sweeping up and disposing of the debris. In addition, we flush the roadways in and around the roundabout.

If after the initial cleaning, you wanted an additional cleaning during the season, we would do this for \$90 per cleaning.

These prices are good for the 2021 cleaning season. We understand that any additional sweeping would require approval from the City Council.

All work is guaranteed to be performed and completed in a substantial workmanlike manner with the payment due upon receipt of invoice.

THE SWEEP, LLC will provide certificates of Liability Insurance and Workman's Compensation upon request.


Bruce Waddell
Manager/Member

AGREEMENT ACCEPTED BY:

Print Name

Signature

Date

Primary Contact

Email Address

Phone Number



THE SWEEP, LLC
Professional Parking Lot Maintenance
P.O. Box 2018, Hayden Idaho 83835
772-4369 Fax 772-6150

February 4, 2021

City of Dalton
6360 N. 4th Street
Dalton Gardens, ID 83815

Here is the cleaning agreements for the 2021 season.

Bike Path and Parking Lot Cleaning:

We hereby agree to clean the City Hall parking lot and the following bike paths once per month for \$200 per cleaning.

1. Both bike paths on 4th Street, 15th Street and Hanley Avenue
2. North side bike path on Dalton Avenue

Dalton Horse Arena Parking Lot Cleaning:

We hereby agree to parking lot at the Dalton Horse arena once per month for \$40 per cleaning.

These prices are good for the 2021 cleaning season. We understand that any additional sweeping would require approval from the City Council.

All work is guaranteed to be performed and completed in a substantial workmanlike manner with the payment due upon receipt of invoice.

THE SWEEP, LLC will provide certificates of Liability Insurance and Workman's Compensation upon request.

Bruce Waddell
Manager/Member

AGREEMENT ACCEPTED BY:

Print Name

Signature

Date

Primary Contact

Email Address

Phone Number

Sacco de Campos Landscape Maintenance, LLC.

For the 2021 and 2022 mow season

Park	\$6,232.43	mowing
Roundabout	\$424.50	mowing
Riding Arena	\$3,641.01	mowing
Right away/4th/Baille	\$634.42	mowing
Right away on Dalton	\$1,181.29	line trimming
Broad Leaf all turf	\$1,683.30	
Fertilize 3 times	\$4,137.51	
Aerate Grass	\$1,166.99	
Pre- emergent beds	\$370.33	
Bed Weed Control	\$424.57	
Irrigation start up/blowouts	\$1,867	
Irrigation checks	\$2,333.98	
Fall clean	\$1,052.40	
Spring Clean Up	\$628.04	
	\$25,778.16	Total per year



Kootenai County Auditor

Jim Brannon · Clerk

451 Government Way · P.O. Box 9000 · Coeur d'Alene, ID 83816-9000

Phone (208)446-1650 · Fax (208)446-1662

<http://www.kcgov.us/departments/auditor> · Email kcauditor@kcgov.us

FY2021 BUDGET HEARING NOTIFICATION

January 29, 2021

Taxing District Name :

City of Dalton Gardens

Date of FY2021 Budget Hearing :

August 19, 2021

Time :

6:00pm

Location of Hearing :

City Hall - Dalton Gardens

(Street Address)

6360 N. 4th Street

(City)

Dalton Gardens, ID 83815

(Zip Code)

83815

Contact Phone Number :

208-772-3648

Contact Name :

Valerie Anderson

Contact E-mail Address :

clerk@daltongardens.com

Return this form no later than April 30, 2021 to :

Kootenai County Clerk
Attn : Jeanette Bradley
P.O. Box 9000
Coeur d'Alene, ID 83816-9000

E-mail to : jbradley@kcgov.us
Phone : (208) 446-1664
Fax : (208) 446-1661

I.C.63-802A. NOTICE OF BUDGET HEARING. (1) Not later than April 30 of each year, each taxing district shall set and notify the county clerk of the date and location set for the budget hearing of the district. If no budget hearing is required by law, the county clerk shall be so notified.

(2) Beginning in 2003, a taxing district that fails to comply with subsection (1) of this section shall be prohibited from including in its budget any budget increase otherwise permitted by either subsection (1)(a) or (1)(e) of section 63-802, Idaho Code.

(3) If a taxing district wishes to change the time and location of such budget hearing as stated on the assessment notice, it shall publish such change of time and location in advance of such hearing as provided by law.

Thank you,

JoAnn



6360 N 4th Street * Dalton Gardens, Idaho 83815

Alcohol Beverage License Application

Unless Licensee is disqualified, approval of this permit does certify that the licensee is entitled to hold and use this Alcohol Beverage Catering Permit at the below designated premises, subject to provisions of Title 23 of the Idaho State Code and Dalton Gardens City Code Title 3.

LICENSE YEAR: 2021

New License Application – Period: _____ to _____
 Renewal of License – Period: 03/01/21 to 02/28/22
 Transfer of License – Transfer from _____

PREMISE SALES

Beer by the Drink
 Wine by the Drink
 Liquor by the Drink
 Beer for Consumption OFF Premises
 Wine for Consumption OFF Premises

RETAIL SALES

Beer Retail
 Wine Retail
 Catering (please complete Catering Permit application)

APPLICANT INFORMATION

Name of Applicant: (Bonnie) Pooni Baldish Pooni
 Applicant Phone Number: (208) 659-8436 Applicant Email: gogapooni@hotmail.com
 Name of Business: Dalton Market
 Business Address: 5632 N15th Street City: Dalton Gardens Zip: 83815
 Mailing Address: Same City-State: _____ Zip: _____
 Business Phone Number: (208) 762-7909 Business Email: _____

No license to sell alcoholic beverages will be issued to any applicant who:

1. Has, or any partner who has, or actual manager or officer of whom has:
 - a. Been convicted of the violation of any law of the state, or of the United States regulations, governing or prohibiting the sale of alcoholic beverages or intoxicating liquor within three (2) years or within three (3) years forfeited or suffered the forfeiture of a bond for their appearance to answer charges for such violation.
 - b. Been convicted of driving a motor vehicle under the influence of alcohol, drugs or any other intoxicating substances as defined in the jurisdiction in which the judgment was entered within three (3) years prior to the date of the making of the application for license and/or has not paid a fine, completed a sentence and/or parole for such conviction.
 - c. Engaged in the operation of, or has interest in, any house or place for the purpose of prostitution, or has engaged in the operation of any house or premises within the city limits of Dalton Gardens which has been declared and found to have been a moral nuisance as defined by city ordinances or state law.
 - d. Been convicted in any jurisdiction or received a withheld judgment for any crime concerning the possession of any controlled substance within five (5) years.
2. Has had a similar license revoked by any jurisdiction granting the license and/or had their license revoked by the state of Idaho or Kootenai County.

Please name all partners, officers, and managers (attach additional sheet if necessary):

1. <u>Sukhminder Pooni</u>	Position: <u>President</u>
2. <u>Sarwan Nagra</u>	Position: <u>V-President</u>
3. <u>Bonnie Pooni</u>	Position: <u>Manager</u>
4. _____	Position: _____

City License # _____ County License # _____ State License # _____

****County and State licenses must be presented prior to issuance of City license****



APPLICANT SIGNATURE

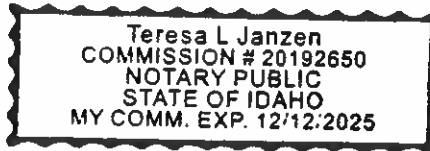
I attest that I have read the above and that all partners, officers, managers, and I meet the qualifications listed, that the requirements of Section 3.2.08 of Ordinance #263 have been met, and declare under penalty of perjury that all statements made are true, correct, and complete.

Applicant Signature: *P. Pooni* Date: 02/19/2021

Please print name: Baldish Pooni

Subscribed and sworn to before me this 19th day of February, 2021

Teresa L Janzen
Notary Public, Clerk or Deputy Clerk



Reside: Kootenai County

My Commission Expires: 12/12/2025

FOR CITY USE ONLY

APPROVALS:

_____ Mayor Signature Date _____

_____ City Planner Signature Date _____

_____ This application cannot be approved for the following reason(s):

City Clerk Department:

- \$ 200.00 Beer or Wine by the Drink
- \$ 375.00 Liquor by the Drink
- \$ 50.00 Beer Retail
- \$ ~~25.00~~ Wine Retail
- \$ 20.00 Catering Alcohol Fee per day
- \$ 5.00 Beer Transfer Fee

\$ 75⁰⁰ Total Due

Date Paid 2/18/21 Receipt # _____

Cash CK# 2626 Amount \$ 75⁰⁰

Received By: *LA*

City License # _____ County License # _____ State License # _____

****County and State licenses must be presented prior to issuance of City license****

KOOTENAI COUNTY
STATE OF IDAHO

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT

P&N ONE CORPORATION

doing business as

DALTON MARKET

at

5632 N 15TH STREET, DALTON GARDENS ID 83815

a(n) CORPORATION

is licensed to sell Alcoholic Beverages as stated below, subject to the provisions

of Chapter 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of KOOTENAI COUNTY on July 6, 2004 at the Courthouse - County Ordinance 149B, Coeur d'Alene, State of Idaho.

Draft

Signature of Licensee or Officer of Corporation

Bottled/Canned Beer to be consumed

\$0.00

This license is TRANSFERABLE and EXPIRES

on and/or off premises

\$0.00

March 01, 2:00 AM 2022

Bottled/Canned Beer to be consumed off premises only

\$25.00

Witness my hand and seal this 19th

Liquor

\$0.00

day of February, 2021

Wine by the Bottle

\$100.00

Wine by the Drink

\$0.00

TOTAL FEE

\$125.00

[Signature]
Clerk



(SEAL)

(This license must be conspicuously displayed)

Idaho State Police

Premises No.: K-87

Retail Alcohol Beverage License

License Year: 2022

License Number: 4223

This is to certify, that P&N One Corporation

doing business as: Dalton Market

is licensed to sell alcoholic beverages as stated below at:

5632 N 15th Street, Dalton Gardens, Kootenai County

Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.

County and city licenses are also required in order to operate.

Liquor	No	
Beer	Yes	<u>\$50.00</u>
Wine by the bottle	Yes	<u>\$100.00</u>
Wine by the glass	No	
Kegs to go	No	
Growlers	No	
Restaurant	No	
On-premises consumption	No	
Multipurpose arena	No	
Plaza	No	

TOTAL FEE: \$150.00

P&N ONE CORPORATION DALTON MARKET 5632 N. 15TH STREET DALTON GARDENS, ID 83815 <i>Mailing Address</i>

Valid
03/01/2021 - 02/28/2022

Expires
02/28/2022



6360 N 4th Street * Dalton Gardens, Idaho 83815

Alcohol Beverage License Application

Unless Licensee is disqualified, approval of this permit does certify that the licensee is entitled to hold and use this Alcohol Beverage Catering Permit at the below designated premises, subject to provisions of Title 23 of the Idaho State Code and Dalton Gardens City Code Title 3.

LICENSE YEAR: 20

New License Application – Period: _____ to _____
 Renewal of License – Period: 3-1-21 to 2-28-22
 Transfer of License – Transfer from _____

<u>PREMISE SALES</u>	<u>RETAIL SALES</u>
<input type="checkbox"/> Beer by the Drink	<input checked="" type="checkbox"/> Beer Retail
<input type="checkbox"/> Wine by the Drink	<input checked="" type="checkbox"/> Wine Retail
<input type="checkbox"/> Liquor by the Drink	<input type="checkbox"/> Catering (please complete Catering Permit application)
<input checked="" type="checkbox"/> Beer for Consumption OFF Premises	
<input checked="" type="checkbox"/> Wine for Consumption OFF Premises	

APPLICANT INFORMATION

Name of Applicant: Smokes & Suds, inc

Applicant Phone Number: 208-791-2914 Applicant Email: smokesandsuds@gmail.com

Name of Business: Smokes & Suds, .

Business Address: 6848 N Government Way City: Dalton Gardens Zip: 83815

Mailing Address: 6848 N Government Way City-State: Idaho Zip: 83815

Business Phone Number: 208-500-8648 Business Email: smokesandsuds@gmail.com

No license to sell alcoholic beverages will be issued to any applicant who:

1. Has, or any partner who has, or actual manager or officer of whom has:
 - a. Been convicted of the violation of any law of the state, or of the United States regulations, governing or prohibiting the sale of alcoholic beverages or intoxicating liquor within three (2) years or within three (3) years forfeited or suffered the forfeiture of a bond for their appearance to answer charges for such violation.
 - b. Been convicted of driving a motor vehicle under the influence of alcohol, drugs or any other intoxicating substances as defined in the jurisdiction in which the judgment was entered within three (3) years prior to the date of the making of the application for license and/or has not paid a fine, completed a sentence and/or parole for such conviction.
 - c. Engaged in the operation of, or has interest in, any house or place for the purpose of prostitution, or has engaged in the operation of any house or premises within the city limits of Dalton Gardens which has been declared and found to have been a moral nuisance as defined by city ordinances or state law.
 - d. Been convicted in any jurisdiction or received a withheld judgment for any crime concerning the possession of any controlled substance within five (5) years.
2. Has had a similar license revoked by any jurisdiction granting the license and/or had their license revoked by the state of Idaho or Kootenai County.

Please name all partners, officers, and managers (attach additional sheet if necessary):

1. <u>Christopher L Meacham</u>	Position: <u>President</u>
2. <u>Michael L R Edwards</u>	Position: <u>Vice President</u>
3. _____	Position: _____
4. _____	Position: _____

City License # _____ County License # 2021-255 State License # 14983

County and State licenses must be presented prior to issuance of City license



APPLICANT SIGNATURE

I attest that I have read the above and that all partners, officers, managers, and I meet the qualifications listed, that the requirements of Section 3.2.08 of Ordinance #263 have been met, and declare under penalty of perjury that all statements made are true, correct, and complete.

Applicant Signature: *Christopher L Meacham* Date: 2-23-21

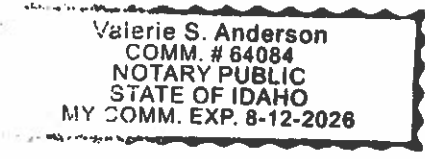
Please print name: Christopher L Meacham

Subscribed and sworn to before me this 23 day of February, 2021

Valerie S Anderson
Notary Public, Clerk or Deputy Clerk

Reside: Kootenai County

My Commission Expires: 8-12-26



FOR CITY USE ONLY

APPROVALS:

_____ Mayor Signature Date _____

_____ City Planner Signature Date _____

_____ This application cannot be approved for the following reason(s):

City Clerk Department:

- ___ \$ 200.00 Beer or Wine by the Drink
- ___ \$ 375.00 Liquor by the Drink
- ___ \$ 50.00 Beer Retail
- ___ \$ 25.00 Wine Retail
- ___ \$ 20.00 Catering Alcohol Fee per day
- ___ \$ 5.00 Beer Transfer Fee

\$ 75.00 Total Due

Date Paid 2/23/21 Receipt # _____

Cash/CK# 19110 Amount \$ 75.00

Received By: *JA*

City License # _____ County License # 2021-255 State License # 14983

County and State licenses must be presented prior to issuance of City license

Idaho State Police

Premises Number: K-14983 Retail Alcohol Beverage License


License Year: 2022
License Number: 14983

This is to certify, that Smokes & Suds Inc
doing business as: Smokes & Suds

is licensed to sell alcoholic beverages as stated below at:
6848 N Government Way #102, Dalton Gardens, Kootenai County

Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.

County and city licenses are also required in order to operate.


Signature of Licensee, Corporate Officer, LLC Member or Partner


Liquor	No
Beer	Yes <u>\$50.00</u>
On-premises consumption	No
Kege to go	No
Restaurant	No
Wine by the bottle	Yes <u>\$100.00</u>
Wine by the glass	No
Multipurpose arena	No
Growlers	No
Plaza	No

TOTAL FEE: \$150.00

<p>SMOKES & SUDS INC SMOKES & SUDS 6848 N GOVERNMENT WAY #102 DALTON GARDENS, ID 83815 Mailing Address</p>
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License Valid: 03/01/2021 - 02/28/2022

Expires: 02/28/2022


Director of Idaho State Police



2021-2022

NO 2021-255

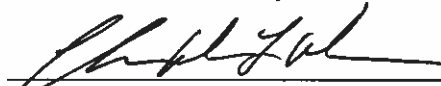
KOOTENAI COUNTY
STATE OF IDAHO

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT SMOKES & SUDS INC
doing business as SMOKES & SUDS
at 6848 N GOVERNMENT WAY #102, DALTON GARDENS ID 83815

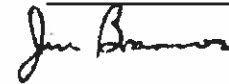
a(n) CORPORATION is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapter 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of KOOTENAI COUNTY on July 6, 2004 at the Courthouse - County Ordinance 149B, Coeur d'Alene, State of Idaho.

Draft	<u>\$0.00</u>
Bottled/Canned Beer to be consumed on and/or off premises	<u>\$0.00</u>
Bottled/Canned Beer to be consumed off premises only	<u>\$25.00</u>
Liquor	<u>\$0.00</u>
Wine by the Bottle	<u>\$100.00</u>
Wine by the Drink	<u>\$0.00</u>
TOTAL FEE	<u>\$125.00</u>

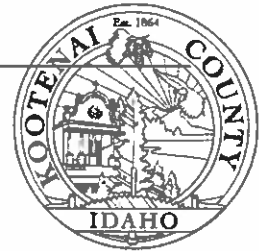

Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE and EXPIRES
March 01, 2:00 AM 2022

Witness my hand and seal this 17th
day of February, 2021



Clerk



(SEAL)

(This license must be conspicuously displayed)



Idaho Statutes

TITLE 50
MUNICIPAL CORPORATIONS
CHAPTER 2

GENERAL PROVISIONS – GOVERNMENT – TERRITORY

50-204. APPOINTMENT OF OFFICERS – OATH – BOND. The mayor, except as otherwise provided in sections 50-801 through 50-812, with the consent of the council shall appoint a city clerk, a city treasurer, a city attorney and such other officers as may be deemed necessary for the efficient operation of the city. The city clerk, city treasurer, and such other officers as are designated by the council shall, before entering upon the duties thereof, execute a bond to the city in such penal sum as the city council may by ordinance determine, conditioned on the faithful performance of his duties. All official bonds shall be approved by the city council and when so approved shall be filed with the city clerk, except the bond of the city clerk, which shall be filed with the mayor.

History:

[50-204, added 1967, ch. 429, sec. 68, p. 1249.]

How current is this law?

Search the Idaho Statutes and Constitution



Idaho Statutes

TITLE 50
MUNICIPAL CORPORATIONS
CHAPTER 2

GENERAL PROVISIONS – GOVERNMENT – TERRITORY

50-205. REFUSAL TO CONFIRM APPOINTMENTS – VACANCIES. If the city council shall refuse to confirm any nomination, the mayor shall then within ten (10) days thereafter, nominate another person to fill the office and he may continue to nominate until his nominee is confirmed. If the mayor fails to make another nomination for the same office within ten (10) days after the rejection of a nominee, the city council shall appoint a suitable person to fill the office during the term. The affirmative vote of one half (1/2) plus one (1) of the members of the full council shall be required to confirm any nomination made by the mayor. Whenever a vacancy shall occur in an appointive office, the vacancy for the unexpired term shall be filled by appointment in the same manner as the original appointment.

History:

[50-205, added 1967, ch. 429, sec. 69, p. 1249.]

How current is this law?

Search the Idaho Statutes and Constitution



City of Dalton Gardens

6360 N Fourth Street, Dalton Gardens, ID 83815

Phone: (208) 772-3698 Fax: (208) 762-5156

Monthly Planner Activity Report

March 1, 2021

Code amendments

Draft code amendments that address setbacks for accessory structures in the residential zone, requirements for residential fences, new requirements addressing light trespass, and numerous adjustments to the standards of the Commercial zone have been completed and were recommended for approval by the Planning Commission at their June, 2020 hearing. The matter is awaiting a workshop with the City Council to discuss the amendments, prior to a public hearing with the Council.

On February 25, the Planning Commission held a third public hearing on proposed amendments for small cell wireless communication facilities. The Commission decided to remand the draft back to staff to broaden the scope to include large wireless facilities, and address additional concerns that were expressed during the hearing.

Variances / Special Use Permits

The Planning Commission held a public hearing on the request from Tim Neil for a new special use permit for a light industrial use at 147 E. Aqua Circle. His business is called Heavy Metal Off-Road. The Planning Commission approved the permit.

Subdivisions

No new subdivision requests have been submitted in the last month.

Building Permits

Building permit activity continues to be light. The mild winter is allowing for some new construction projects to start. Since the last monthly report, the City has issued 7 new permits, which are broken down as follows:

- 1 mechanical permit
- 1 new residence
- 2 new residential accessory buildings
- 1 new swimming pool

- 1 new ham radio antenna
- 1 re-roof

Code enforcement

Code enforcement continues at a steady pace. There are currently 16 unresolved code enforcement issues that the City is working on. The most noteworthy code enforcement cases include:

- Ron Ross, at 7520 Valley. The City received multiple complaints about Mr. Ross having an accessory living unit in his backyard. With the most recent notice of violation, Mr. Ross removed the elements of his Accessory Structure that caused it to be considered an Accessory Living Unit. This violation is considered resolved.
- Mike White, at 6263 17th. Mr. White has an accessory living unit on the property that has prevented the City from issuing the Certificate of Occupancy (CO) for the new home. Mr. White is occupying the new home without a CO. He has appealed the denial of the CO, the Council denied the appeal, and now Mr. White has requested reconsideration on that appeal. To staff's knowledge, there has been no progress toward removal of the ALU. It is expected that the request for reconsideration will be heard at this month's meeting.

Annexation

Staff is proceeding with the annexation of the Dalton Avenue right of way, and has requested the city engineer provide a legal description for that property. As directed by Council, Staff is holding off on annexing the privately owned parcels in the Area of City Impact.

City park and facility reservation policies

Policies for reserving the City Park, the riding arena and city hall have been drafted and are awaiting Council review and approval. Staff also drafted a code amendment that addresses parades and large gatherings. Staff recommends the Council review the policies and draft amendments at a workshop.

City fee resolution

The Council decided to postpone further work on the fee resolution until park usage policies can be drafted, which will allow for inclusion of the park reservation fees in the fee schedule.

Respectfully submitted,



Rand Wichman
City Planner



CONTRACT CITY REPORT

CITY OF DALTON

JANUARY 2021

SERVICE HOURS	MONTH	YTD
PATROL DIVISION		
Patrol Deputies (Including Sergeants)	230.0	230.0
District Deputies	22.0	22.0
Animal Control Section	1.5	1.5
Community Service Section	21.0	21.0
TOTAL PATROL DIVISION	274.5	274.5
DETECTIVE DIVISION	18.5	18.5
TOTAL SERVICE HOURS	293.0	293.0
TOTAL C.O.P.P.S HOURS	0.0	0.0
TOTAL SCLP HOURS	0.0	0.0

ACTIVITY

Law Enforcement Calls	98	98
Accidents	2	2
Traffic Citations	22	22
Total Reports	7	7
Arrests	0	0

Respectfully Submitted,
Robert Norris, Sheriff

