



## City of Dalton Gardens

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### Monthly Planner Activity Report

February 28, 2023

#### Code amendments

At their February meeting, the Planning and Zoning Commission discussed updates to the Lot Line Adjustment provisions of the Dalton Gardens City Code. The Commission has requested an updated draft be prepared and presented for their March meeting. A number of clarifications are required prior to the Commission hosting a public hearing for their recommendation. In addition, the Commission discussed considerations for Commercial District design, including parking standards. The P&Z has recommended scheduling a joint workshop with City Council to discuss commercial district design.

#### Variances / Special Use Permits

No new special use permits or new variance requests were received in past month.

#### Subdivisions

No new subdivision requests have been submitted.

#### Building Permits

The City continues to receive and manage a variety permit request. New building permit requests are received weekly and are reviewed on a rolling basis. Other permits requests include sign permits, commercial business license renewals, home based business permits, and others. The City also continues to receive permit applications for both accessory structures and new home construction.

#### Code enforcement

Further updates to the code compliance manual have been made following the City Council's February Code Compliance Manual workshop. They include revisions to sections addressing Anonymous Complaints, Escalation procedures, and the removal of specific code citations. Staff appreciates the investment in a newly hired code enforcement staff member, as this resource will provide additional capacity for the City to administer the backlog of enforcement cases.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ryan Hughes', is written over a light blue horizontal line.

Ryan Hughes,  
City Planner